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Potten End Village Hall
The Green
Potten End
HP4 2QG

Minutes of the Council Meeting of Nettleden with Potten End Parish Council

held at **7.30pm on Thursday, 18th January 2024**

at the **Church Room, Church Rd, Potten End, HP4 2QY**

Present: D Burfot (chair), J Berry, E Brennan, D Grimsdale, S Nelson, H Smith, E Spanswick and D Westenholz-Smith.

In attendance: A Farrow (Parish Clerk), Cllr T Douris (County and Borough Councillor), K Furness (Parish Warden) and twenty-six members of the public.

Agenda ref.	Agenda item
24/001	Apologies for absence - none
24/002	Declaration of interests - none
24/003	Minutes Resolved that the minutes of the meeting of the Council at 7.30pm on the 14 th December 2023 as circulated to members be signed as a correct record. Agreed unanimously.
24/004	Public Issues a. The Parish Council was thanked for the work to trees being undertaken on the Old Green. b. Parking around The Green during school drop-off/collection was raised again. Enforcement Officers have been on site this week. c. With respect to 24/101.c (23/01211/FUL), the proposed redevelopment of 23 Water End Rd and the land to the rear of 21 Water End Rd, concern was expressed about access to the site, the possibility of extending the house on plot five, the height of the properties on the back plot, the removal of a natural soak-away, and the impact on sewerage. It was acknowledged that changes had been made to meet some concerns. The rationale for some of the decisions was explained by the applicant, including a desire to build smaller houses in the village.
24/005	Correspondence received a. Concern at the flooding outside 76 Hempstead Lane (see 24/008.c)
24/006	General matters outstanding – noted the update provided to members. The Clerk was asked to chase Dacorum BC regarding repairs to the bridleway across the golf course.
24/007	Parish Warden – fly tipping had been reported along Bullbeggars Lane, at the Burial Ground and in the layby opposite the burial ground where large Nitrous Oxide containers had been found. A brass plaque had been removed from the Burial Ground and would be replaced. General litter picking had been undertaken. The Christmas lights had been taken down.
24/008	Report of Traffic and Highways Working Party a. Outstanding issues – noted the update presented to members. i. the resurfacing of Chestnut Close had been completed.

Agenda ref.	Agenda item
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- ii. Cllr Douris had met with residents of Frithsden Green and the proprietor of the Alford Arms to discuss parking issues.
- iii. Cllr Douris advised that it was too early for an update on HertsLynx but initial feedback had been positive.

- b. Roadworks** – noted the update presented to members.
- c. 76 Hempstead Lane** – Concern had been expressed regarding the ongoing flooding outside 76 Hempstead Lane. Sir Mike Penning MP had written to Hertfordshire County Council in support of the affected residents. Cllr Douris had arranged a monthly meeting between affected residents and Hertfordshire Highways which the Clerk will attend.
- d. Posts outside 4 Hempstead Lane** – agreed that the Clerk should write to the resident asking that the posts be removed.
- e. Frithsden Lane** – concern was expressed at the state of the verge on the edge of the road opposite Hollybush Farm. Cllr Douris agreed to investigate. It was agreed that the Parish Council had no objection to kerbstones being installed if that was considered necessary.
- f. Williams Wood** – noted that building work had exposed a raised drain which had been reported.

24/009 Report and Update from the Open Spaces and Leisure Working Party

- a. Reported that the footpath behind Cedar was becoming impassable for residents with mobility issues. Cllr Douris agreed to raise the issue with Dacorum BC.

24/010 Report and update from the Planning Working Party

- a. **Decisions by Dacorum BC on planning applications** – noted as presented to members.
- b. Planning Applications** – to note that the following responses had been given to applications under the Clerk’s delegated powers since the last Council Meeting.

23/02958/ROC Williams Wood, Vicarage Road, Potten End, HP4 2RA No objection

Variation of Condition 2 (Approved Plans) attached to planning permission 22/03372/FHA (Demolition of existing shed and single storey rear extension. Proposed two storey extension, new dormer to the second floor and internal refurbishment to existing building (resubmission of 21/03768/FHA)

Originally an objection had been lodged but after additional information was provided it was agreed to support the variation.

23/02908/LBC & Clayton Cottage. Frithsden Lane, Frithsden. HP1 3DD No objection
 23/02907/FHA

Two storey side extensions, alteration to porch, refurbishment of timber windows and replacement of metal windows.

- c. Planning applications** – to agree responses to the following applications:

23/01211/FUL 23 Water End Road and land to rear of 21 Water End Road, Potten End Object

Demolition of frontage building and redevelopment of site for 7 dwelling houses

Having considered the proposed changes it was decided to maintain the objection to this application.

Agenda ref.	Agenda item	
23/02963/TCA	15 The Back, Potten End, HP4 2QS	No objection
	Works to trees	
23/03029/RET	Hill House, Frithsden Copse, HP4 2RQ	No objection
	Installation of Heat Pumps at the property on new concrete base.	
24/00021/TCA	National Trust Land Adjacent to Nettleden Road Potten End Berkhamsted Hertfordshire	Not in parish – forwarded to Little Gaddesden
	Felling of ash trees	
d.	Planning applications – to agree responses to applications received since the agenda was published:	
24/00090/FHA	Crossways, Little heath Lane, Potten End, HP4 2RY	Deferred
	A proposed single-storey extension with basement, garage conversion, internal renovations and alterations to remodel the existing dwelling, including external landscaping works.	
e.	Notification of appeal - Land at Little Heath Farm, Little Heath Lane, Potten End HP4 2RY (22/03183/FUL). Noted - no action required.	
24/011	Report and update from the Finance and Administration Working Party	
a.	Bank account reconciliation at 31st December – noted as presented to members.	
b.	Payment of invoices – agreed as presented to members.	
c.	Payments received – noted as presented to members together with £450 from the football club received since the agenda was issued.	
d.	Reserve policy – agreed as presented to members.	
e.	Financial results to 31st December and year end projection – noted as presented to members.	
f.	Budget for 2024/25 – agreed as presented to members.	
g.	Precept 2024/25	
	Resolved: That Nettleden with Potten End Parish Council under section 41 of the Local Government Act 1992 hereby give notice that in respect of the financial year beginning on 1st April 2024, the sum of £26,395 is required to meet the expenses of the Council. We hereby require the levy of the said sum as an additional item of Council Tax for the Parish by Dacorum Borough Council, being the Billing Authority for the Borough and that Councillors Burfot, Grimsdale and Berry be authorized to sign the demand for the precept on behalf of the council. Agreed unanimously.	
h.	Projects for funding from CIL – noted update as presented to members. Agreed that councillors would each select a small number of projects to scope before the next meeting.	
24/012	Resolved that under Section 1 of the Public Bodies (Admission to Meetings) Act 1960 that the public and press should be excluded from item 24/013 of the agenda because of the confidential nature of the business to be transacted. Agreed unanimously.	

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24/013 Confidential business – Resolved as presented to members. Agreed unanimously.

24/014 Date and time of next meetings

The next meetings will be held at the Church Room, Potten End at
7:30pm on Thursday, 15th February 2024 for a presentation from Mr Paul Miller, General Manager, National Trust Ashridge Estate to be followed by the Council Meeting at 8:00pm.
7:30pm on Thursday, 21st March 2024 for a presentation from Mr Howard Craft, Club Manager, Berkhamsted Golf Club to be followed by the Council Meeting at 8:00pm.

The meeting closed at 9.15pm

Signed

Dated

DRAFT