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Potten End Village Hall
The Green
Potten End
HP4 2QG

9th February 2024

To: Cllrs Daniel Burfot, John Berry, Eamonn Brennan, David Grimsdale, Simon Nelson, Hilary Smith, Erica Spanswick and Dina Westenholz-Smith

You are summoned to attend the following meeting:

Nettleden with Potten End Parish Council Meeting
to be held at **8.00pm on Thursday, 15th February 2024**
in the **Church Room, Potten End, HP4 2QY**

Members of the public and press are invited to attend this meeting.

Andrew Farrow

Mr A Farrow
Clerk to Nettleden with Potten End Parish Council

The meeting will be preceded by a presentation from Mr Paul Miller, General Manager, National Trust Ashridge Estate, starting at 7.30pm

Agenda ref.	Agenda item
24/015	Apologies for absence
24/016	Declaration of interests
24/017	Minutes Proposed that the minutes of the meeting of the Council at 7.30pm on the 18 th January 2024 as circulated to members be signed as a correct record.
24/018	Public Issues In accordance with the Council's Standing Orders, members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda for not more than 20 minutes.
24/019	Correspondence received a. Local Cycling and Walking Infrastructure Plan
24/020	General matters outstanding – to note the update provided to members.
24/021	Parish Warden – to receive an update
24/022	Report of Traffic and Highways Working Party a. Outstanding issues – to note the update presented to members.

Agenda ref.	Agenda item
	<ul style="list-style-type: none">b. Roadworks – to note the update presented to members.c. Frithsden issues – to receive an update.d. Chevrons at junction of Nettleden Rd and Frithsden Lane – proposed that the council contribute £425 toward the cost of £2,250.e. Flooding outside 76 Hempstead Lane – to receive an update
24/023	Report and Update from the Open Spaces and Leisure Working Party <ul style="list-style-type: none">a. The Green – to consider how to protect from vehicular damage.b. The Old Green – to note completion of work to trees.c. Sports Field – proposed to authorise the Clerk to sign a Grass Pitch Service Level Agreement with the Football Club as a requirement of accessing grant funding from the Football Foundation to improve the quality of the football pitch.d. Burial Ground – to note that approval has been granted for:<ul style="list-style-type: none">i. The burial of Alan Hynesii. The interment of the ashes of Pauline and James CampbellBoth based on residency in the parish.e. Grass cutting contract – proposed to extend the current contract for 3 months from 1 April 2024 to allow the scope of the contract to be reviewed.
24/024	Report and update from the Planning Working Party <ul style="list-style-type: none">a. Decisions by Dacorum BC on planning applications – to note as presented to members.b. Planning Applications – to note that the following responses had been given to applications under the Clerk’s delegated powers since the last Council Meeting. 24/00090/FHA Crossways, Little Heath Lane, Potten End, HP4 2RY No objection & 24/00091/LBC A proposed single-storey extension with basement, garage conversion, internal renovations and alterations to remodel the existing dwelling, including external landscaping works.c. Planning applications – to agree responses to the following applications: 24/00157/FUL Mollcroft, 69 Hempstead Lane, Potten End, HP4 2RZ Change of use for an existing detached residential annex building to a separate dwellinghoused. Planning applications – to agree responses to applications received since the agenda was published:e. Planning Appeals – to note that appeals have been lodged against Dacorum’s decision to refuse permission for:<ul style="list-style-type: none">i. The replacement building at Frithsden Vineyard (22/02538/FUL).ii. The retention of replacement decking and additional raised decking and installation of privacy screen at 7 Olivers Close (23/01330/FHA).No action is required by the Parish Council on either appeal.

Agenda ref.	Agenda item
24/025	CIL projects – to receive an update
24/026	Report and update from the Finance and Administration Working Party <ol style="list-style-type: none">Bank account reconciliation at 31st January – to note as presented to members.Payment of invoices – to agree as presented to members.Payments received – to note as presented to membersInvestment Policy – to approve changes as submitted to members.New interest-bearing account – proposed to open a Public Sector Deposit Fund with CCLA and that Cllrs Berry, Grimsdale and Nelson together with Mr A Farrow (clerk) be authorised to act as signatories on the account.Internal Auditor – proposed to appoint Mr Ernest Newhouse as the Council’s Internal Auditor for 2023/24.
24/027	Proposed that under Section 1 of the Public Bodies (Admission to Meetings) Act 1960 that the public and press should be excluded from item 24/028 of the agenda because of the confidential nature of the business to be transacted.
24/028	Confidential
24/029	Date and time of next meetings <p>The next meetings will be held at the Church Room, Potten End at</p> <p>7:30pm on Thursday, 21st March 2024 for a presentation from Mr Howard Craft, Club Manager, Berkhamsted Golf Club to be followed by the Council Meeting at 8:00pm.</p> <p>7:30pm on Thursday, 18th April 2024 for a presentation from Mr David Evans, Managing Director, Ashridge House to be followed by the Council Meeting at 8:00pm.</p>