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Potten End Village Hall  
The Green  
Potten End  
HP4 2QG

**Minutes of the Council Meeting of Nettleden with Potten End Parish Council**

held at **7.30pm on Thursday, 14<sup>th</sup> December 2023**

at the **Church Room, Church Rd, Potten End, HP4 2QY**

**Present:** D Burfot (chair), J Berry, D Grimsdale, S Nelson, H Smith, E Spanswick and D Westenholz-Smith.

**In attendance:** A Farrow (Parish Clerk), K Furness (Parish Warden) and six members of the public.

Agenda ref.	Agenda item
23/138	<b>Apologies for absence</b> were received and accepted from Cllr Brennan, and received from County and Borough Cllr Douris.
23/139	<b>Declaration of interests</b> - none
23/140	<b>Minutes</b>  <b>Resolved</b> that the minutes of the meeting of the Council at 7.30pm on the 16 <sup>th</sup> November 2023 as circulated to members be signed as a correct record. Agreed unanimously.
23/141	<b>Public Issues</b> <ol style="list-style-type: none"><li>The Council was thanked for all its efforts on behalf of the parish in 2023 and separately for the Christmas decorations on The Green.</li><li>A request was made that Vicarage Rd be considered for resurfacing.</li><li>Concern was expressed at the uneven surface and significant leaf fall at the junction of Chestnut Close and Hempstead Lane.</li><li>The new HertsLynx mini-bus service was welcomed (see 23/145.d).</li><li>With reference to 23/146.a it was requested that consideration be given to replacing rotting sleepers along the edge of The Green.</li></ol>
23/142	<b>Correspondence received</b> <ol style="list-style-type: none"><li>Concern had been expressed at the flooding outside 76 Hempstead Lane (see 23/145.e).</li><li>Concern had been expressed about parking along The Common during school drop-off/collection and the suggestion made that small sections of double yellow lines might create passing spaces.</li><li>The Council had been thanked for its support in opposing planning application 23/02040/RET in Olivers Close.</li></ol>
23/143	<b>General matters outstanding</b> – noted the update provided to members. <ol style="list-style-type: none"><li>Repairs had been completed to the wetpour by the roundabout on Spencer Holland.</li></ol>
23/144	<b>Parish Warden</b> – graves had been seeded. Litter picking continued. Grass had been cut on the Nettleden Road verge to Nettleden and fly tipping removed. The Tommy had been taken down. Bird boxes on the Old Green had been cleared, about 50% had been used.

Agenda ref.	Agenda item
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Brambles on the Old Green had been cleared. Four new salt bins had been installed and filled. Christmas lights had been installed on The Green.

**23/145 Report of Traffic and Highways Working Party**

- a. **Outstanding issues** – noted as presented to members
- b. **Roadworks** – noted as presented to members.
- c. **DriveSafe** – of 372 cars travelling from Berkhamsted into Potten End over 2 hours on 22<sup>nd</sup> November, 55 or 15% were travelling in excess of 35mph.
- d. **HertsLynx** – noted that the service commenced on 11<sup>th</sup> December. It was requested that statistics on performance be provided to a future meeting.
- e. **Hempstead Lane flooding** – noted that discussions on how best to mitigate the flooding continued, signage warning of flooding would be replaced, consideration would be given to reducing the speed limit, the risk of ice if temperatures dropped had been noted.

**23/146 Report and Update from the Open Spaces and Leisure Working Party**

- a. **The Green** – agreed to add repairs to the sleepers along The Green and pudding stones to protect the verge along Hempstead Lane to the list of possible CIL projects.

**23/147 Report and update from the Planning Working Party**

- a. **Decisions by Dacorum BC on planning applications** – noted as presented to members.
- b. **Planning Applications** – noted that no responses had been given to applications under the Clerk’s delegated powers since the last Council Meeting.
- c. **Planning applications** – agreed the following responses to applications:

23/02835/FUL	The Coach House, 2 and 4 Water End Road, Potten End, HP2 4SG	No objection
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Construction of 2no. detached car ports and ancillary works

23/02863/FHA	13 Homefield, Potten End, HP4 2QX	No objection
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Single storey rear extension to replace existing extension and conservatory. Single storey side extension; new porch roof; rendered and timber clad external wall insulation; ASHP; rooflight on rear pitched roof; solar thermal conductor.

- d. **Planning applications** – agreed the following responses to applications received since the agenda was published:

23/02910/FHA	Oakwood House, Bullbeggars Lane, Potten end, HP4 2RD	No objection
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New entrance gates and piers

23/02919/FHA	Braeside, Water End Road, Potten End, HP4 2QW	No objection
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Single storey rear extension

23/02942/FHA	36 Rambling Way, Potten End, HP4 2SF	No objection
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Single storey front extension to form new store and snug alongside porch with amended porch roof. Garage conversion to form a utility. Single storey rear extension to replace existing conservatory with new garden room and link plus new rear sliding doors and

Agenda ref.	Agenda item
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associated internal alterations. Minor alterations to the existing front roof to provide a gable above the existing 1st floor centre window.

- e. **Dacorum Draft Local Plan** – noted the response submitted to Dacorum.

**23/148 Report and Update from the Finance and Administration Working Party**

- a. **Bank account reconciliation at 30<sup>th</sup> November** – noted as presented to members.
- b. **Payment of invoices** – agreed as presented to members together with £51.70 to Cllr Spanswick for expenses.
- c. **Payments received since the last meeting** – noted as presented to members.
- d. **Budget for 2024/25** – considered a draft proposal for a 5% rise in precept to be finalized at the January Council meeting

**23/149 Date and time of next meetings**

The next meetings will be held at the Church Room, Potten End at

7:30pm on Thursday, 18<sup>th</sup> January 2024 for a presentation from Mr David Evans, Managing Director of Ashridge House to be followed by the Council Meeting at 8:00pm

7:30pm on Thursday, 15<sup>th</sup> February 2024 for a presentation from Mr Paul Miller, General Manager, National Trust Ashridge Estate to be followed by the Council Meeting at 8:00pm

The meeting closed at 8.22pm

Signed .....

Dared .....