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Potten End Village Hall
The Green
Potten End
HP4 2QG

15th January 2024

To: Cllrs Daniel Burfot, John Berry, Eamonn Brennan, David Grimsdale, Simon Nelson, Hilary Smith, Erica Spanswick and Dina Westenholz-Smith

You are summoned to attend the following meeting:

Nettleden with Potten End Parish Council Meeting
to be held at **7.30pm on Thursday, 18th January 2024**
in the **Church Room, Potten End, HP4 2QY**

Members of the public and press are invited to attend this meeting.

Andrew Farrow

Mr A Farrow
Clerk to Nettleden with Potten End Parish Council

Agenda ref.	Agenda item
24/001	Apologies for absence.
24/002	Declaration of interests
24/003	<u>Minutes</u> Proposed that the minutes of the meeting of the Council at 7.30pm on the 14 th December 2023 as circulated to members be signed as a correct record.
24/004	Public Issues In accordance with the Council's Standing Orders, members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda for not more than 20 minutes.
24/005	Correspondence received a. Concern at the flooding outside 76 Hempstead Lane.
24/006	<u>General matters outstanding</u> – to note the update provided to members.
24/007	Parish Warden – to receive a report
24/008	Report of Traffic and Highways Working Party a. <u>Outstanding issues</u> – to note the update presented to members b. <u>Roadworks</u> – to note the update presented to members. c. 76 Hempstead Lane – to receive an update d. Posts outside 4 Hempstead Lane – to consider
24/009	Report and Update from the Open Spaces and Leisure Working Party

Agenda ref.	Agenda item
24/010	Report and update from the Planning Working Party
	<p>a. Decisions by Dacorum BC on planning applications – to note as presented to members.</p> <p>b. Planning Applications – to note that the following responses had been given to applications under the Clerk’s delegated powers since the last Council Meeting.</p> <p>23/02958/ROC Williams Wood, Vicarage Road, Potten End, HP4 2RA Object Variation of Condition 2 (Approved Plans) attached to planning permission 22/03372/FHA (Demolition of existing shed and single storey rear extension. Proposed two storey extension, new dormer to the second floor and internal refurbishment to existing building (resubmission of 21/03768/FHA)</p> <p>23/02908/LBC & 23/02907/FHA Clayton Cottage. Frithsden Lane, Frithsden. HP1 3DD No objection Two storey side extensions, alteration to porch, refurbishment of timber windows and replacement of metal windows.</p> <p>c. Planning applications – to agree responses to the following applications:</p> <p>23/01211/FUL 23 Water End Road and land to rear of 21 Water End Road, Potten End Demolition of frontage building and redevelopment of site for 7 dwelling houses To consider proposed changes to application.</p> <p>23/02963/TCA 15 The Back, Potten End, HP4 2QS Works to trees</p> <p>23/03029/RET Hill House, Frithsden Copse, HP4 2RQ Installation of Heat Pumps at the property on new concrete base.</p> <p>24/00021/TCA National Trust Land Adjacent to Nettleden Road Potten End Berkhamsted Hertfordshire Felling of ash trees</p> <p>d. Planning applications – to agree responses to applications received since the agenda was published:</p> <p>e. Notification of appeal - Land at Little Heath Lane, Little Heath Farm, Little Heath Lane, Potten End HP4 2RY (22/03183/FUL). To note - no action required.</p>
24/011	Report and update from the Finance and Administration Working Party
	<p>a. Bank account reconciliation at 31st December – to note as presented to members.</p> <p>b. Payment of invoices – to agree as presented to members.</p> <p>c. Payments received – to note as presented to members.</p> <p>d. Reserve policy – to agree as presented to members</p> <p>e. Financial results to 31st December and year end projection – to note as presented to members</p> <p>f. Budget for 2024/25 – to agree as presented to members</p>

Agenda ref.	Agenda item
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g. [Precept 2024/25](#)

Proposed: That Nettleden with Potten End Parish Council under section 41 of the Local Government Act 1992 hereby give notice that in respect of the financial year beginning on 1st April 2024, the sum of £26,395 is required to meet the expenses of the Council. We hereby require the levy of the said sum as an additional item of Council Tax for the Parish by Dacorum Borough Council, being the Billing Authority for the Borough and that Councillors Burfot, Grimsdale and Berry be authorized to sign the demand for the precept on behalf of the council.

h. [Projects for funding from CIL](#) – to note update as presented to members

24/012 Proposed that under Section 1 of the Public Bodies (Admission to Meetings) Act 1960 that the public and press should be excluded from item 24/013 of the agenda because of the confidential nature of the business to be transacted.

24/013 Confidential business

24/014 Date and time of next meetings

The next meetings will be held at the Church Room, Potten End at

7:30pm on Thursday, 15th February 2024 for a presentation from Mr Paul Miller, General Manager, National Trust Ashridge Estate to be followed by the Council Meeting at 8:00pm.

7:30pm on Thursday, 21st March 2024 for a presentation from Mr Howard Craft, Club Manager, Berkhamsted Golf Club to be followed by the Council Meeting at 8:00pm.