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Potten End Village Hall
The Green
Potten End
HP4 2QG

8th December 2023

To: Cllrs Daniel Burfot, John Berry, Eamonn Brennan, David Grimsdale, Simon Nelson, Hilary Smith, Erica Spanswick and Dina Westenholz-Smith

You are summoned to attend the following meeting:

Nettleden with Potten End Parish Council Meeting
to be held at **7.30pm on Thursday, 14th December 2023**
in the **Church Room, Potten End, HP4 2QY**

Members of the public and press are invited to attend this meeting.

Andrew Farrow

Mr A Farrow
Clerk to Nettleden with Potten End Parish Council

Agenda ref.	Agenda item
23/138	Apologies for absence
23/139	Declaration of interests
23/140	<u>Minutes</u> Proposed that the minutes of the meeting of the Council at 7.30pm on the 16 th November 2023 as circulated to members be signed as a correct record.
23/141	Public Issues In accordance with the Council's Standing Orders, members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda for not more than 20 minutes.
23/142	Correspondence received
23/143	<u>General matters outstanding</u> – to note update provided to members
23/144	Parish Warden – to receive an update
23/145	Report of Traffic and Highways Working Party <ol style="list-style-type: none"><u>Outstanding issues</u> – to note as presented to members<u>Roadworks</u> – to note as presented to members.DriveSafe – to receive an update
23/146	Report and Update from the Open Spaces and Leisure Working Party <ol style="list-style-type: none">The Green – to consider repairs to the sleepers along The Green and pudding stones to protect the verge along Hempstead Lane

Agenda ref.	Agenda item
23/147	Report and update from the Planning Working Party <ul style="list-style-type: none">a. Decisions by Dacorum BC on planning applications – to note as presented to members.b. Planning Applications – to note that no responses have been given to planning applications under the Clerk’s delegated powers since the last Council Meeting.c. Planning applications – to agree responses to the following applications:<ul style="list-style-type: none">23/02835/FUL The Coach House, 2 and 4 Water End Road, Potten End, HP2 4SGConstruction of 2no. detached car ports and ancillary works23/02863/FHA 13 Homefield, Potten End, HP4 2QXSingle storey rear extension to replace existing extension and conservatory. Single storey side extension; new porch roof; rendered and timber clad external wall insulation; ASHP; rooflight on rear pitched roof; solar thermal conductor.d. Planning applications – to consider any planning applications received since the agenda was published.e. Dacorum Draft Local Plan – to note the response
23/148	Report and Update from the Finance and Administration Working Party <ul style="list-style-type: none">a. Bank account reconciliation at 30th November – to note as presented to members.b. Payment of invoices – to agree as presented to membersc. Payments received since the last meeting – to note as presented to members.d. Budget for 2024/25 – to consider a draft proposal
23/149	Date and time of next meetings <p>The next meetings will be held at the Church Room, Potten End at</p> <p>7:30pm on Thursday, 18th January 2024 for a presentation from Mr David Evans, Managing Director of Ashridge House to be followed by the Council Meeting at 8:00pm</p> <p>7:30pm on Thursday, 15th February 2024 for a presentation from Mr Paul Miller, General Manager, National Trust Ashridge Estate to be followed by the Council Meeting at 8:00pm</p>