

Minutes of the Council Meeting of

Nettleden with Potten End Parish Council

held at **7.30pm on Thursday, 19th October 2023**

at the **Church Room, Church Rd, Potten End, HP4 2QY**

Present: D Grimsdale (chair), J Berry, E Brennan, S Nelson, H Smith and D Westenholz-Smith.

In attendance: A Farrow (Parish Clerk), T Douris (County and Borough Councillor), K Furness (Parish Warden) and seven members of the public.

Agenda ref.	Agenda item
23/111	Apologies for absence were noted and accepted from Cllrs Burfot and Spanswick.
23/112	Declaration of interests - none
23/113	Minutes Resolved that the minutes of the meeting of the Council at 7.30pm on the 21 st September 2023 as circulated to members be signed as a correct record subject to the removal of the word “extraordinary” from the title. Agreed unanimously.
23/114	Public Issues a. The council was asked why there was no agenda item to consider the bikers meet on The Green. Noted that no proposal had been received.
23/115	Correspondence received a. Noted that a request for content to be removed from the Council website had been declined. b. Noted that if residents were interested in having Hertfordshire CC install on-street Electric Vehicle Charging Points in their vicinity then they needed to register their interest on the county website. c. Concern was expressed at the state of the footpath at the entrance to the Old Green. The Clerk was asked to investigate commissioning repairs.
23/116	General matters outstanding. a. Noted that Paul Miller, General Manager of the NT Ashridge Estate, would give a presentation on the Trust’s plans for the estate at the council’s February meeting. b. John O’Conner had completed the review of the tree on Spencer Holland and recommended that it be felled. Another tree nearby had been identified as needing felling in the 2021 tree risk report and assuming that it was on council land would be felled at the same time. The clerk will liaise with the resident, obtain planning permission and quotes.
23/117	Parish Warden – the Tommy will be erected shortly. General litter picking including a significant amount on the sports field – the Clerk was asked to remind the football clubs of their obligation to keep the sports field tidy.

Agenda ref.	Agenda item
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The Burial ground hedge had been cut and a grave seeded.

The hedge had been cut back outside 17 Hempstead Lane to reveal that the most recent pavement re-surfacing had not gone as far back as it should have done – Cllr Douris was asked to see whether this could be corrected.

Noted that the hedge outside the Church Room needed cutting back – the Clerk was asked to speak to the Church Wardens.

23/118 Report of Traffic and Highways Working Party

a. Outstanding issues

- i. Noted that the police had advised that Hertfordshire Highways refused to allow signs on street furniture advertising the presence of DriveSafe in an area. Cllr Douris agreed to investigate further.
- ii. Cllr Douris advised that he was working with the residents at 76 Hempstead Lane regarding the flooding.
- iii. Cllr Douris advised that a grit bin would be installed and maintained by Highways at the junction of Vicarage Rd and Nettleden Rd.

b. Roadworks – noted as reported to members.

23/119 Report and Update from the Open Spaces and Leisure Working Party

- a. **Allotment tenancy agreement** – agreed changes as proposed to members.
- b. **Burial Ground** – noted that permission has been given for the interment of the ashes of Heather Donovan on the grounds of residency.
- c. **Old Green** – approved a request for quotations for works to trees.

23/120 Report and update from the Planning Working Party

- a. **Decisions by Dacorum BC on planning applications** – noted as presented to members.
- b. **Planning Applications** – noted the following responses given to planning applications under the Clerk’s delegated powers since the last Council Meeting.

23/01698/FHA	3 Hempstead Lane, Potten End, HP4 2QJ	No objection
	Two storey side extension	

23/02222/FHA	24 Hedgeside, Potten End, HP4 2RE	No objection
	Construction of car port	

c. Planning applications – agreed responses to the following planning applications.

23/02328/FHA	36 Hempstead Lane, Potten end, HP4 2SD	No objection
	Single-storey front infill extension. Installation of obscured glazed fixed light to side (East-facing) ground floor elevation. Replacement ground floor rear elevation French windows with casement window.	

23/02331/FHA	Forge Farm, Nettleden Rd, Nettleden, HP1 3DQ	No objection
& 23/02332/LBC		

Internal alterations and proposed double garage

Agenda ref.	Agenda item	
23/02347/FHA	Roseheath Wood, Bulbeggars Lane, Potten End, HP4 2RS	No objection
	Proposed replacement roof to main house with clay tiles	
23/02040/RET	7 Olivers Close, Potten End, HP4 2SL	Object
	Replacement raised decking and installation of privacy screen	
d.	Planning applications – noted that no planning applications had been received since the agenda was published.	
e.	Builders’ sign on The Green – noted that the sign had been removed.	
23/121	Report and Update from the Finance and Administration Working Party	
a.	Bank account reconciliation at 30th September – noted as presented to members.	
b.	Financial results as at 30th September - noted as presented to members	
c.	Payment of invoices – agreed as presented to members subject to an additional £14.99 to K Furness, Community Action Dacorum being £34.80 and Nest being £56.68.	
d.	Payments received and invoiced since the last meeting – noted as presented to members.	
e.	Bowls Club – agreed to donate £50 in respect of the council meeting held in the club house on 6 th September.	
f.	Dacorum Climate Action Network – agreed to join.	
23/122	Proposed that under Section 1 of the Public Bodies (Admission to Meetings) Act 1960 that the public and press should be excluded from item 23/123 of the agenda because of the confidential nature of the business to be transacted.	
23/123	Confidential business – agreed as presented to members	
23/124	Date and time of next meetings	
	The next meetings will be held at the Church Room, Potten End at 7.30pm on Thursdays 16 th November 2023 and 14 th December 2023 (note – a week earlier than normal because of Christmas)	

The meeting closed 21:30

Signed

Dated