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Potten End Village Hall
The Green
Potten End
HP4 2QG

10th November 2023

To: Cllrs Daniel Burfot, John Berry, Eamonn Brennan, David Grimsdale, Simon Nelson, Hilary Smith, Erica Spanswick and Dina Westenholz-Smith

You are summoned to attend the following meeting:

Nettleden with Potten End Parish Council Meeting
to be held at **7.30pm on Thursday, 16th November 2023**
in the **Church Room, Potten End, HP4 2QY**

Members of the public and press are invited to attend this meeting.

Andrew Farrow

Mr A Farrow
Clerk to Nettleden with Potten End Parish Council

Agenda ref.	Agenda item
23/125	Apologies for absence
23/125	Declaration of interests
23/126	Minutes Proposed that the minutes of the meeting of the Council at 7.30pm on the 19th October 2023 as circulated to members be signed as a correct record.
23/127	Public Issues In accordance with the Council's Standing Orders, members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda for not more than 20 minutes.
23/128	Correspondence received <ul style="list-style-type: none">a. New Westminster constituency boundariesb. Parking around Frithsden Greenc. Roots on football pitchd. Accidents on Nettleden Rd
23/129	General matters outstanding.
23/130	Parish Warden – to receive an update
23/131	Report of Traffic and Highways Working Party <ul style="list-style-type: none">a. Outstanding issuesb. Roadworks – to note as reported to members.

Agenda ref.	Agenda item
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- c. [Speeding data](#) – to note updated report and proposed actions.

23/132 Report and Update from the Open Spaces and Leisure Working Party

- a. **Burial ground grass cutting on graves** – proposed to resume machine cutting of grass wef from 2024 except for Plot B15 which will be cut manually.
- b. **Events** – to note the recommendation that no events be held in 2024 but that the remaining earmarked reserves be retained for an event in 2025.
- c. **Damage to The Green and village sign** – to note that the insurers have been advised.

23/133 Report and update from the Planning Working Party

- a. [Decisions by Dacorum BC on planning applications](#) – to note as presented to members.
- b. **Planning Applications** – to note the following responses given to planning applications under the Clerk’s delegated powers since the last Council Meeting.

[23/02154/FHA](#) Evergreens. Hempstead Lane, Potten End, HP4 2QJ No objection
 Replacement window to side elevation

[23/02331/FHA](#) Forge Farm, Nettleden Road, Nettleden, HP1 3DQ No objection
&
23/02332/LBC

Internal alterations and proposed double garage

- c. **Planning applications** – to agree responses to the following planning applications.

[23/01211/FUL](#) 23 Water End Rd and land to rear of 21 Water End Rd
 Demolition of frontage buildings and redevelopment of site for 7 dwelling houses.

[23/02533/TPO](#) 8 Olivers Close, Potten End, HP4 2SL
 Works to trees

[23/02681/FHA](#) Little Paddock, Frithsden Copse, HP4 2RG
 Amended scheme for a single storey garage with home office space

[23/02700/FHA](#) Four Oaks, Vicarage Gardens, Potten End, HP4 2RL
 Single storey wrap around side/rear extension, demolition of existing garage, new front porch and fenestration alterations.

[23/02714/FHA](#) Moonfleet, Frithsden Copse, Potten End, HP4 2RG
 Revised Proposal for Construction of a Small Garage

- d. **Planning applications** - to consider any planning applications received since the agenda was published.
- e. [Dacorum Draft Local Plan](#) – to receive an update and consider a draft submission.

23/134 Report and Update from the Finance and Administration Working Party

- a. [Bank account reconciliation at 31st October](#) – to note as presented to members.

Agenda ref.	Agenda item
	<ul style="list-style-type: none">b. Remembrance Service wreath – to approve expenditure under s137 of the Local Government Act 1972.c. Clerk's salary – to note the national pay award with effect from 1st April 2023 and back pay due.d. Payment of invoices – to agree as presented to memberse. Payments received since the last meeting – to note as presented to members.
23/135	Proposed that under Section 1 of the Public Bodies (Admission to Meetings) Act 1960 that the public and press should be excluded from item 23/134 of the agenda because of the commercial nature of the business to be transacted.
23/136	Old Green – appointment of contractor to undertake work to trees.
23/137	Date and time of next meetings The next meetings will be held at the Church Room, Potten End at 7.30pm on Thursdays 14 th December 2023 (note – a week earlier than normal because of Christmas) and on 18 th January 2024