

**Minutes of the Extraordinary Council Meeting of**

**Nettleden with Potten End Parish Council**

held at **7.30pm on Thursday, 21<sup>st</sup> September 2023**

at the **Church Room, Church Rd, Potten End, HP4 2QY**

**Present:** D Burfot (chair), E Brennan, D Grimsdale S Nelson, H Smith and E Spanswick.

**In attendance:** A Farrow (Parish Clerk), T Douris (County and Borough Councillor), K Furness (Parish Warden) and thirty-one members of the public.

<b>Agenda ref.</b>	<b>Agenda item</b>
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	The Chairman advised the meeting that councillors, staff and contractors had a right to go about the council's business without harassment, alarm or distress.
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<b>23/099</b>	<b>Apologies for absence</b> were received and accepted from Cllrs Berry and Westenholz-Smith.
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<b>23/100</b>	<b>Declaration of interests</b> - none
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<b>23/101</b>	<b>Minutes</b>
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	<b>Resolved</b> that the minutes of the extraordinary meeting of the Council at 7.30pm on the 6 <sup>th</sup> September 2023 as circulated to members be signed as a correct record. Agreed unanimously
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<b>23/102</b>	<b>Public Issues</b>
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|  | <ol style="list-style-type: none"><li>a. The council was asked to respond to an email expressing concern at cricket balls being outside the sports field.</li><li>b. Concern was expressed that Highways were being too slow in addressing the flooding at 76 Hempstead Lane (see 23/106.c). Noted that the residents of No 76 hadn't been contacted with advice by Highways Officers as reported and the clerk agreed to clarify.</li><li>c. Concern was expressed that the proposed use of The Green by Martins Pond PH for bikers meets (see 23/107.b) would be too noisy and unsafe. That the plans for marshalling were inadequate/ That the use of The Green for commercial events was inappropriate, and that it would set an unwelcome precedent. It was noted separately that the police and licensing officer had no concerns with the proposals.</li><li>d. Concern was expressed at the publishing of drone footage showing back gardens in the village.</li><li>e. Concern was expressed that the 30mph signs on Vicarage Rd started a little distance away from the junction with Nettleden Rd and it was asked whether they could be moved?</li></ol> |
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<b>23/103</b>	<b>Correspondence received</b>
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|  | <ol style="list-style-type: none"><li>a. Concern had been expressed at speeding along Frithsden Lane and Hempstead Lane.</li><li>b. Concern had been express about the encroachment of hedges by the school and 17 Hempstead Lane. The school's hedges had been cut back but 17 Hempstead Lane was still a problem. Agreed that the Warden would cut the hedges back.</li></ol> |
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Agenda ref.	Agenda item
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- c. Noted that Dacorum was undertaking a review of polling places.
- d. Noted that a complaint had been received about a bonfire on the allotments which had been lit outside the November to February period agreed last December (22/149.a). The allotment holders had been reminded of the agreement.
- e. Noted that tree roots from a tree on Spencer Holland had intruded on The Anchorage, Vicarage Rd and need to be cut back. Advice was being sought on whether that might affect the stability of the tree.

**23/104 General matters outstanding.**

- a. Noted that the new noticeboard had been installed.

**23/105 Parish Warden** – general litter picking and grass cutting had been undertaken. Undergrowth and low hanging trees along the boundary of the football pitch had been cut back. Low hanging trees on the footpath to the Old Green had been cut back. The playground had been inspected. The noticeboard had been installed.

**23/106 Report of Traffic and Highways Working Party**

**a. Outstanding issues**

- i. Cllr Douris reported that Nettleden Rd had been upgraded to a primary gritting route from 2023.
- ii. Cllr Nelson reported that during a recent DriveSafe exercise on Water End Rd, 59 or 20% of 274 cars had exceeded 35mph which triggered a letter from the police.

- b. **Roadworks** – noted as reported to members.
- c. **Hempstead Lane flooding** – noted as reported to members.
- d. **Grit bins** – agreed to purchase 5 grit bins as proposed to members.

**23/107 Report and Update from the Open Spaces and Leisure Working Party**

- a. **Maintenance of Village Green Pond** – agreed the proposal as presented to members.
- b. **Use of The Green for biker events by Martins Pond PH in 2024** – deferred consideration of the proposal pending receipt of legal advice.
- c. **National Trust** – noted plans for Ashridge. Agreed to ask the NT to bring their presentation to a future Council Meeting.

**23/108 Report and update from the Planning Working Party**

- a. **Decisions by Dacorum BC on planning applications** – noted as presented to members.
- b. **Planning Applications** – noted the following responses given to planning applications under the Clerk’s delegated powers since the last Council Meeting.

<b>23/01943/TCA</b>	Shepherds Cottage, 14 - 15 Frithsden Lane, Frithsden, HP1 3DD	No objection
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Works to Walnut tree

<b>23/01914/FHA</b>	2 Roman Farm, Roman Road, Nettleden, HP1 3DA	No objection
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Installation of 2 Velux Roof Lights to match those already installed in adjacent property

<b>23/01819/FHA</b>	Little Orchard, Vicarage Road, Potten End, HP4 2QZ	No objection
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Agenda ref.	Agenda item
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Two storey side extension, ground floor porch and garage extension. Installation of 3no. Velux Rooflights, Photovoltaic Panels to Rear Elevations, Air Source Heat Pump and Internal Alterations

**23/01946/FHA** Raja Tuan, Nettleden Rd, Frithsden, HP1 3DQ No objection  
Extension to kitchen to bring in line with rear elevation

**c. Planning applications** – to agree responses to the following planning applications.

**23/01912/FUL** Rosa Maria Farm, Little Heath Lane, HP4 2RT No objection  
Demolition of existing buildings and the construction of two new dwellings.

**23/02055/TCA** 7 Nettleden Road, Nettleden, HP1 3DQ No objection  
Works to trees

**23/02040/RET** 7 Olivers Close, Potten End, HP4 2SL Object  
Replacement raised decking and installation of privacy screen

**23/109 Report and Update from the Finance and Administration Working Party**

- a. **Bank account reconciliation at 31<sup>st</sup> August** – noted as presented to members.
- b. **Payment of invoices** – noted invoices paid since the last Council meeting as presented to members.
- c. **Payment of invoices** – agreed as presented to members subject to an additional £21.34 to K Furness for expenses relating to the noticeboard, and £26.02 to the Village Hall representing the balance due on the annual rent.
- d. **Payments received and invoiced since the last meeting** – noted as presented to members.
- e. **Council accounting** – agreed to change to an income and expenditure accounting basis with effect from the 2024/25 financial year.
- f. **Council URL and email accounts** – agreed to change the council’s URL to nettledenpottenend-pc@gov.uk and for the clerk and councillors to use associated email accounts as soon as possible.
- g. **2022/23 audit** – noted a clean audit.
- h. **Asset review** – noted that the Council’s assets are in line with the asset register.
- i. **Dacorum Climate Action Network** – agreed to defer taking a decision to join.

**23/110 Date and time of next meetings**

The next meetings will be held at the Church Room, Potten End at 7.30pm on Thursdays 19<sup>th</sup> October 2023 and 16<sup>th</sup> November 2023.

The meeting closed at 20:45

Signed .....

Dated .....