

13<sup>th</sup> October 2023

To: Cllrs Daniel Burfot, John Berry, Eamonn Brennan, David Grimsdale, Simon Nelson, Hilary Smith, Erica Spanswick and Dina Westenholz-Smith

You are summoned to attend the following meeting:

**Nettleden with Potten End Parish Council Meeting**  
to be held at **7.30pm on Thursday, 19<sup>th</sup> October 2023**  
in the **Church Room, Potten End, HP4 2QY**

Members of the public and press are invited to attend this meeting.

*Andrew Farrow*

Mr A Farrow

**Clerk to Nettleden with Potten End Parish Council**

Agenda ref.	Agenda item
23/111	<b>Apologies for absence.</b>
23/112	<b>Declaration of interests</b>
23/113	<b><u>Minutes</u></b> <b>Proposed</b> that the minutes of the meeting of the Council at 7.30pm on the 21 <sup>st</sup> September 2023 as circulated to members be signed as a correct record.
23/114	<b>Public Issues</b> In accordance with the Council's Standing Orders, members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda for not more than 20 minutes.
23/115	<b>Correspondence received</b> <ol style="list-style-type: none"><li>Request for content to be removed from the Council website.</li><li>Installation of <a href="#">on-street Electric Vehicle Charging Points</a></li></ol>
23/116	<b><u>General matters outstanding.</u></b>
23/117	<b>Parish Warden</b> – to receive an update
23/118	<b>Report of Traffic and Highways Working Party</b> <ol style="list-style-type: none"><li><b><u>Outstanding issues</u></b></li><li><b><u>Roadworks</u></b> – to note as reported to members.</li></ol>
23/119	<b>Report and Update from the Open Spaces and Leisure Working Party</b> <ol style="list-style-type: none"><li><b><u>Allotment tenancy agreement</u></b> – to agree changes as proposed to members.</li><li><b>Burial Ground</b> – to note that permission has been given for the interment of the ashes of Heather Donovan on the grounds of residency.</li><li><b><u>Old Green</u></b> – to approve a request for quotations for works to trees.</li></ol>

Agenda ref.	Agenda item
23/120	<p><b>Report and update from the Planning Working Party</b></p> <p>a. <a href="#">Decisions by Dacorum BC on planning applications</a> – to note as presented to members.</p> <p>b. <b>Planning Applications</b> – to note the following responses given to planning applications under the Clerk’s delegated powers since the last Council Meeting.</p> <p><a href="#">23/01698/FHA</a>     3 Hempstead Lane, Potten End, HP4 2QJ     No objection</p> <p>Two storey side extension</p> <p><a href="#">23/02222/FHA</a>     24 Hedgeside, Potten End, HP4 2RE     No objection</p> <p>Construction of car port</p> <p>c. <b>Planning applications</b> – to agree responses to the following planning applications.</p> <p><a href="#">23/02328/FHA</a>     36 Hempstead Lane, Potten end, HP4 2SD</p> <p>Single-storey front infill extension. Installation of obscured glazed fixed light to side (East-facing) ground floor elevation. Replacement ground floor rear elevation French windows with casement window.</p> <p><a href="#">23/02331/FHA</a>     Forge Farm, Nettleden Rd, Nettleden, HP1 3DQ &amp; <a href="#">23/02332/LBC</a></p> <p>Internal alterations and proposed double garage</p> <p><a href="#">23/02347/FHA</a>     Roseheath Wood, Bulbeggars Lane, Potten End, HP4 2RS</p> <p>Proposed replacement roof to main house with clay tiles</p> <p><a href="#">23/02040/RET</a>     7 Olivers Close, Potten End, HP4 2SL</p> <p>Replacement raised decking and installation of privacy screen</p> <p>d. <b>Planning applications</b> – to agree responses to any planning applications received since the agenda was published.</p> <p>e. <b>Builders’ signs</b> – to receive an update</p>
23/121	<p><b>Report and Update from the Finance and Administration Working Party</b></p> <p>a. <a href="#">Bank account reconciliation at 30<sup>th</sup> September</a> – to note as presented to members.</p> <p>b. <a href="#">Financial results as at 30<sup>th</sup> September</a> - to note as presented to members</p> <p>c. <a href="#">Payment of invoices</a> – to agree as presented to members</p> <p>d. <a href="#">Payments received and invoiced since the last meeting</a> – to note as presented to members.</p> <p>e. <b>Bowls Club</b> – proposed to donate £50 in respect of the council meeting held in the club house on 6<sup>th</sup> September.</p> <p>f. <a href="#">Dacorum Climate Action Network</a> – proposed to join</p>
23/122	<p><b>Proposed</b> that under Section 1 of the Public Bodies (Admission to Meetings) Act 1960 that the public and press should be excluded from item 23/123 of the agenda because of the confidential nature of the business to be transacted.</p>

<b>Agenda ref.</b>	<b>Agenda item</b>
<b>23/123</b>	<b>Confidential business</b>
<b>23/124</b>	<b>Date and time of next meetings</b>  The next meetings will be held at the Church Room, Potten End at 7.30pm on Thursdays 16 <sup>th</sup> November 2023 and 14 <sup>th</sup> December 2023 (note – a week earlier than normal because of Christmas)