

Potten End Village Hall  
The Green  
Potten End  
HP4 2QG

14<sup>th</sup> July 2023

**To: Cllrs Daniel Burfot, John Berry, Eamonn Brennan, David Grimsdale, Simon Nelson, Hilary Smith, Erica Spanswick and Dina Westenholz-Smith**

You are summoned to attend the following meeting:

**Nettleden with Potten End Parish Council Meeting**

to be held at **7.30pm on Thursday, 20<sup>th</sup> July 2023**

in the **Church Room, Potten End, HP4 2QY**

Members of the public and press are invited to attend this meeting.

*Andrew Farrow*

Mr A Farrow  
Clerk to Nettleden with Potten End Parish Council

Agenda ref.	Agenda item
<b>23/080</b>	<b>Apologies for absence.</b>
<b>23/081</b>	<b>Declaration of interests</b>
<b>23/082</b>	<b><u><a href="#">Minutes</a></u></b> <b>Proposed</b> that the minutes of the meeting of the Council at 7.30pm on the 15 <sup>th</sup> June 2023 as circulated to members be signed as a correct record.
<b>23/083</b>	<b>Public Issues</b> - In accordance with the Council's Standing Orders, members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda for not more than 20 minutes.
<b>23/084</b>	<b>Correspondence received</b> <ol style="list-style-type: none"><li><b><u><a href="#">Freedom of Information request</a></u></b> regarding the capacity of the burial ground.</li><li>Freedom of information request and general query regarding the cricket club safety netting.</li><li>Tree removal and damage to bees' nest, Hempstead Lane</li><li><b><u><a href="#">Sale of woodland</a></u></b> at end of Brown Springs</li></ol>
<b>23/085</b>	<b><u><a href="#">General matters outstanding</a></u></b> not covered elsewhere in the minutes.
<b>23/086</b>	<b>Parish Warden</b> – to receive an update.
<b>23/087</b>	<b>Report of Traffic and Highways Working Party</b>

Agenda ref.	Agenda item
	<ul style="list-style-type: none"><li>a. <a href="#">Outstanding issues</a></li><li>b. <a href="#">Upcoming road works</a> – to note as presented to members.</li><li>c. <a href="#">DriveSafe</a> – to receive an update</li><li>d. <b>Nettleden speed survey</b> – to note that this will be undertaken in 2023/24.</li><li>e. <b>Closure of The Common</b> – proposed to submit a request to Hertfordshire Highways to close The Common between the junction with Hempstead Lane and The Common on the morning of 12<sup>th</sup> November 2023 for The Remembrance Service.</li><li>f. <b>Flooding in Hempstead Lane</b><ul style="list-style-type: none"><li>i. To consider the problems being experienced by both 74 and 76 Hempstead Lane.</li><li>ii. Proposed that the council fully supports the ePetition to Hertfordshire CC titled “Flooding @ 76 Hempstead Lane, Potten End”.</li></ul></li></ul>
<b>23/088</b>	<b>Report and Update from the Open Spaces and Leisure Working Party</b> <ul style="list-style-type: none"><li>a. <a href="#">Noticeboard</a> – proposed that the council authorises the purchase of a noticeboard from Green Barnes to replace the existing noticeboard outside Cedar.</li><li>b. <b>Events</b> – to note the <a href="#">outturn of the open-air cinema</a>.</li><li>c. <a href="#">Play equipment</a> – to note the recent RoSPA report.</li><li>d. <b>Bus shelter</b> – to note that a wasps nest in the bus shelter outside the Village Hall had been treated.</li><li>e. <b>Carols on The Green</b> – proposed to hire members of the Amersham Brass Band at a cost of £250 on the 16<sup>th</sup> December 2023.</li></ul>
<b>23/089</b>	<b>Report and update from the Planning Working Party</b> <ul style="list-style-type: none"><li>a. <b>Decisions by Dacorum BC on planning applications</b> – noted as presented to members.</li><li>b. <b>Planning Applications</b> – to note that no responses had been given to planning applications under the Clerk’s delegated powers since the last Council Meeting.</li><li>c. <b>Planning applications</b> – to agree responses to the following planning applications.<ul style="list-style-type: none"><li><a href="#">23/01516/FUL</a> &amp; <a href="#">23/01517/LBC</a> Brickwall Cottage, Frithsden Gardens, HP1 3DE Extensions to Brickwall Cottage and The Annex</li><li><a href="#">23/01690/TCA</a> The Baptist Chapel, The Front, Potten End, HP4 2QR Work to trees</li><li><a href="#">23/01698/FHA</a> 3 Hempstead Lane, Potten End, HP4 2QJ Two storey side extension</li><li><a href="#">23/01562/FHA</a> 2-3 Frithsden Gardens, HP1 3DE &amp; <a href="#">23/01635/LBC</a> Replacement of existing timber fence panels to rear of property. Replacement of wire mesh fencing. Painting of front wooden window frames</li></ul></li></ul>

Agenda ref.	Agenda item
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- d. **Planning Applications** – to consider any planning applications received after the agenda was published.
- e. [Registration of The Plough as an Asset of Community Value](#) – to agree to submit an application to Dacorum BC.
- f. [Dacorum Local Plan](#) – to receive an update.

**23/090 Report and Update from the Finance and Administration Working Party**

- a. [Bank account reconciliation at 30<sup>th</sup> June](#) – to note as presented to members.
- b. [Financial position as at 30<sup>th</sup> June](#) – to note as presented to members.
- c. [Payment of invoices](#) – to agree as presented to members.
- d. [Payments received since the last meeting](#) – to note as presented to members.

**23/091 Date and time of next meetings**

There will be no Council Meeting in August. The next meetings will be held at the Church Room, Potten End at 7.30pm on Thursdays 21<sup>st</sup> September 2023 and 19<sup>th</sup> October 2023.