

Minutes of the Council Meeting of

Nettleden with Potten End Parish Council

held at **7.30pm on Thursday, 16th March 2023**

at the **Church Room, Church Rd, Potten End, HP4 2QY**

Present: D Burfot (chair), E Brennan, D Grimsdale, S Nelson, E Spanswick and D Westenholz-Smith.

In attendance: Mr A Farrow (Parish Clerk), Mr T Douris (Borough and County Councillor), K Furness (Parish Warden), and one member of the public.

Agenda ref.	Agenda item
23/028	Apologies for absence were received and accepted from Cllrs Berry and Smith
23/029	Declaration of interests - none
23/030	Minutes Resolved that the minutes of the meeting of the Council at 7.30pm on the 16 th February 2023 as circulated to members be signed as a correct record. Agreed unanimously
23/031	Public Issues - none
23/032	General matters outstanding – noted that the allotment fence was being replaced this week.
23/033	Correspondence received <ol style="list-style-type: none">Levelling up and regeneration bill – agreed that the Clerk should write to Sir Mike Penning MP in support of the changes proposed by NALC.Resurfacing of school gardens – noted that a query had been raised about the prioritisation of School Gardens over other possible highway repairs, but that School Gardens was the responsibility of Dacorum BC.
23/034	Parish Warden – the sports field had been cleared of a substantial number of water bottles around the football pitch and the clerk had written to the clubs asking them to remind their members to clear the litter in future. Litter had also been discarded along The Common during the Fun Run and Half Marathon on 3 rd March and the clerk was asked to write to the organisers. More fly-tipping had been reported along Frithsden Lane. A broken fire hydrant on Nettleden Rd had been reported. The Council expressed their thanks to the Potten End Garage for distributing salt on Brown Springs.
23/035	Report of Traffic and Highways Working Party <ol style="list-style-type: none">Outstanding issues – noted that the review of the police enforcement location on The Common was taking longer than anticipated.Upcoming road works – noted as presented to members
23/036	Report and Update from the Open Spaces and Leisure Working Party – nothing to report
23/037	Report and update from the Planning Working Party

Agenda ref.	Agenda item
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a. **Decisions by Dacorum BC on planning applications** – noted as presented to members.

b. **Planning Applications** – noted that the following responses had been given to planning applications under the Clerk’s delegated powers since the last Council Meeting.

23/00363/FHA	Potten End House, 5 Hempstead Lane, Potten End, HP4 2QJ	No objection
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Demolition of existing rear conservatory, remodelling of existing side extension including the construction of a new side entrance, rear single-storey infill, associated Internal alterations, replacement windows to the rear elevation, new air-source heat pump; new rooflights to the rear, new rainwater goods and external decoration to the facade.

23/00410/TPO	4 Chestnut Close, Potten End, HP4 2QL	Defer pending more information from applicant
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Work to trees

c. **Planning applications** – noted that no planning applications had been submitted prior to the agenda being issued.

d. **Planning Applications** – agreed the following responses to planning applications received after the agenda was published.

23/00619/LDP	13 Vicarage Rd, Potten End, HP4 2RA	No objection
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To replace existing outbuildings with a new side extension

23/00639/FHA	Roseheath Wood, Bullbeggars Lane, HP4 2RS	No objection
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New porch, amendments to windows and doors and the installation of a sun tunnel

23/00621/FHA	The Grange, Frithsden Copse, HP4 2RG	Defer to allow time for consideration
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Erection of two storey side extension

e. **Consultation on Parish Council involvement in pre-application advice** – agreed to respond as presented to members.

23/038 Report and Update from the Finance and Administration Working Party

a. **St Lawrence, Nettleden**

Resolved to make a grant of £655 toward the maintenance of the churchyard in 2022-23 under s. 137 of the Local Government Act 1972 as in the opinion of the Council the expenditure is in the interest of the area and its inhabitants and will benefit them in a manner commensurate with the expenditure. This grant brings to £693 total expenditure under this power against a cap of £12,541. Agreed unanimously.

b. **Payment of invoices** – approved as presented to members together with a payment of £655 to the Parochial Church Council of St Lawrence, Nettleden for churchyard maintenance

c. **Payments received since last meeting** – noted as presented to members.

c. **Bank account reconciliation and Financial Results at 28th February 2023** – noted as presented to members.

d. **Infrastructure prioritisation policy** – agreed to consult with the community and consider the prioritisation criteria at the next meeting. Agreed that it was unlikely that any CIL money

Agenda ref.	Agenda item
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would be spent until Autumn 2023 to allow time for proposals to be drawn up. Agreed that a Working Party should be established to consider applications.

- e. **Investment Strategy** – agreed the policy as presented to members.
- f. **Parish Council elections** – noted key dates.
- g. **Clerk’s salary** – noted increase with effect from April.

23/039 Date and time of next meetings

The next meetings will be held at the Church Room, Potten End at 7.30pm on Thursdays 20th April 2023 and 18th May 2023.

The meeting closed at 8:30pm

Signed

Dated

DRAFT