

Potten End Village Hall  
The Green  
Potten End  
HP4 2QG

10<sup>th</sup> February 2023

**To: Cllrs Daniel Burfot, John Berry, Eamonn Brennan, David Grimsdale, Simon Nelson, Hilary Smith, Erica Spanswick and Dina Westenholz-Smith**

You are summoned to attend the following meeting:

**Nettleden with Potten End Parish Council Meeting**

to be held at **7.30pm on Thursday, 16<sup>th</sup> February 2023**

in the **Church Room, Potten End, HP4 2QY**

Members of the public and press are invited to attend this meeting.

*Andrew Farrow*

Mr A Farrow  
Clerk to Nettleden with Potten End Parish Council

Agenda ref.	Agenda item
<b>23/013</b>	<b>Election of Chair for meeting</b> – proposed that Cllr Grimsdale be chair for the meeting.
<b>23/014</b>	<b>Apologies for absence.</b>
<b>23/015</b>	<b>Declaration of interests.</b>
<b>23/016</b>	<b><u>Minutes</u></b> <b>Proposed</b> that the minutes of the meeting of the Council at 7pm on the 19 <sup>th</sup> January 2023 as circulated to members be signed as a correct record.
<b>23/017</b>	<b>Public Issues</b> In accordance with the Council’s Standing Orders, members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda for not more than 20 minutes.
<b>23/018</b>	<b><u>General matters outstanding</u></b> – to note update presented to members
<b>23/019</b>	<b>Correspondence received</b>
<b>23/020</b>	<b>Parish Warden</b> – to receive a report
<b>23/021</b>	<b>Report of Traffic and Highways Working Party</b> <ol style="list-style-type: none"><li><b><u>Outstanding issues</u></b> – to note</li><li><b><u>Upcoming road works</u></b> – to note</li><li><b><u>Parking in Potten End</u></b> – proposed that Parish Councillors issue notices to vehicles parked inappropriately.</li></ol>
<b>23/022</b>	<b>Report and Update from the Open Spaces and Leisure Working Party</b>

Agenda ref.	Agenda item
	<ul style="list-style-type: none"><li>a. <a href="#">Spencer Holland</a> – proposed that the fence by the play equipment be extended along the edge of Plough Lane</li><li>b. <b>Allotment skip</b> – proposed that the Council contribute to a skip to remove rubbish.</li><li>c. <a href="#">Chilterns AONB Boundary Review</a> – to note as presented to members</li><li>d. <a href="#">Burial ground</a> – to consider a request for the interment of ashes.</li></ul>
<b>23/023</b>	<b>Report and update from the Planning Working Party</b> <ul style="list-style-type: none"><li>a. <b>Decisions by Dacorum BC on planning applications</b> – to note as presented to members.</li><li>b. <b>Planning Applications - to note</b> that the following responses had been given to planning applications under the Clerk’s delegated powers since the last Council Meeting.<ul style="list-style-type: none"><li><a href="#">23/00125/FHA</a> Little Paddock, Frithsden Copse, HP4 2RG No objection Single storey garage with home office space</li></ul></li><li>c. <b>Planning applications - to agree</b> responses to the following planning application:<ul style="list-style-type: none"><li><a href="#">23/00226/FHA</a> 5 The Back, Potten End, HP4 2QS Single storey rear extension</li><li><a href="#">23/00314/TPO</a> Brown’s Spring Wood, HP4 2SQ Work to and felling of trees</li></ul></li><li>d. <b>Planning Applications - to agree</b> responses to any planning applications received after the agenda was published.</li><li>e. <a href="#">National Planning Policy Framework</a> – to note Government consultation on proposed changes</li></ul>
<b>23/024</b>	<b>Report and Update from the Finance and Administration Working Party</b> <ul style="list-style-type: none"><li>a. <a href="#">Payment of invoices</a> – to approve as presented to members.</li><li>b. <a href="#">Payments received since last meeting</a> – to note as presented to members</li><li>c. <a href="#">Bank account reconciliation</a> and <b>Financial Results at 31<sup>st</sup> January 2023</b> – to note as presented to members.</li><li>d. <b>Internal Auditor</b> – proposed to appoint Ernest Newhouse to audit the Council’s accounts for 2022/23</li></ul>
<b>23/025</b>	<b>Proposed:</b> that under Section 1 of the Public Bodies (Admissions to Meetings) Act 1960 that the public and press should be excluded from item 23/026 of the agenda of this meeting as it includes disclosure of commercial information.
<b>23/026</b>	<b>School Gardens</b> – proposed that bollards be placed along the grass verge.
<b>23/027</b>	<b>Date and time of next meetings</b> <p>The next meetings will be held at the Church Room, Potten End at 7.30pm on Thursdays 16<sup>th</sup> March 2023 and 20<sup>th</sup> April 2023.</p>