

**Minutes of the Council Meeting of  
Nettleden with Potten End Parish Council Meeting**

held on

**Thursday, 21<sup>st</sup> July 2022**

in the **Church Room, Potten End, HP4 2QY** at **7.30pm**

**Present:** Cllrs D Burfot (Chair), D Grimsdale, S Nelson, H Smith, E Spanswick and R Wright.

**In attendance:** Mr T Douris (County and Borough Councillor), Mr A Farrow (Parish Clerk), Mr K Furness (Parish Warden) and eight members of the public.

<b>Agenda ref.</b>	<b>Agenda item</b>
<b>22/091</b>	<b>Apologies for absence</b> were noted and accepted from Cllrs Brennan and Westenholz-Smith.
<b>22/092</b>	<b>Declaration of interests</b>  There were no declarations of interest from councillors or requests for grants of dispensations for declarable interests on items on the agenda.
<b>22/093</b>	<b>Minutes</b>  <b>Resolved</b> that the minutes of the meeting of the Council on the 16 <sup>th</sup> June 2022 as circulated to members be signed as a correct record. Agreed unanimously.
<b>22/094</b>	<b>Councillor matters</b>  <b>a. Stephanie Bramham</b>  i. <b>Noted</b> the death of the former Parish Councillor and Chair.  ii. <b>Resolved</b> to provide flowers or make a donation of £50 to a charity of the family's choosing.  <b>b. Roger Wright</b>  i. <b>Noted</b> that Cllr Wright intends to resign once a replacement can be found.  ii. <b>Resolved</b> to advertise for a new Parish Councillor to be co-opted onto the Council at its September meeting. Agreed unanimously.
<b>22/095</b>	<b>Public Issues</b>  <b>a.</b> The process by which a decision would be reached by Dacorum BC about the planning application for 21 Water End Rd (21/04555/FUL) and to which the council had objected (22/040) was explained. It was confirmed that a representative from the parish council would attend if the application was considered by Dacorum's Development Management Committee.
<b>22/096</b>	<b>Matters outstanding</b> – none not covered in the agenda.
<b>22/097</b>	<b>Correspondence received</b>

Agenda ref.	Agenda item
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- a. **Noted** correspondence received regarding the possible impact of benches for the use of The Plough on Spencer Holland.
- b. **Noted** a report of anti-social behaviour on Spencer Holland.
- c. **Considered** a report of the bus service not always operating in recent weeks and agreed to discuss this further with Cllr Douris.
- d. **Considered** a request for improved disabled access to the bus stop on The Green and agreed to meet Cllr Douris for a site evaluation.
- e. **Noted** how to register to obtain details of the SW Herts Strategic Plan
- f. **Noted** a consultation exercise being undertaken by Dacorum BC on the ability to control the conversion of commercial premise to domestic without planning permission.

#### 22/098 Parish Warden

The fingerpost had been installed at the junction of Vicarage and Nettleden Roads. Litter was generally low. Some re-touching of the wood preservative on the bus shelter had been undertaken. The cherry trees at the burial ground had been watered, the hedge cut, and the water butts filled.

The play equipment had been inspected and it was noted that some of the wetpour was shrinking creating a possible trip hazard. **Agreed** that Cllrs Spanswick and Smith and the Clerk would consider the way forward.

#### 22/099 Report of Traffic and Highways Working Party

- a. **Hertfordshire Highways 20mph implementation strategy** – Cllr Douris reported that Potten End was unlikely to be included in the programme before 2024/25 at the very earliest. Cllr Douris was asked to ascertain how Potten End ranked relative to other villages.
- b. **Speed limit on The Common** – Cllr Douris had provided the speed data from a survey undertaken in February 2022 to the Clerk.
- c. **Hertfordshire Police and Crimes Commissioner for Road Safety Grant**
  - i. **Noted** that the council had been successful in obtaining a grant for a third SID to be located in the existing socket on Water End Rd. More information had been requested about the proposal to run a speed awareness campaign, and the request to fund additional speed surveys had been declined.
  - ii. **Resolved** that the Clerk be authorised to accept the terms of the grant for a new SID. Agreed unanimously.
- d. **Junction of The Green, Church Lane and Water End Rd.**
  - i. **Considered** the police accident statistics at the junction which showed seven accidents over the past five years. **Agreed** that Cllr Wright would see if he could identify any other accidents not reflected in the statistics.
  - ii. **Resolved** – not to commission Herts Highways to undertake a speed survey costing £300 at the junction. Agreed unanimously.

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	<p>e. <b>Road signs with yellow backgrounds</b> – noted the report and recommendations submitted to members and agreed to take no further action pending resolution of the County-wide 20mph review and review of The Common speed limits.</p> <p>f. <b>School Gardens</b> – Cllr Douris reported that this was Dacorum BC’s responsibility and that he was pressing to have the road surface improved.</p> <p>g. <b>The Common</b> <b>Resolved</b> to request permission from Hertfordshire Highways to close The Common from the junction with Hempstead Lane to the junction with The Green between 10.30am and 11.30am on Sunday 13<sup>th</sup> November to facilitate the Service of Remembrance. Agreed unanimously</p> <p>h. <b>Noted</b> upcoming road works as presented to members.</p> <p>i. <b>Olivers Close</b> Cllr Douris reported that at the request of a resident he had obtained agreement to have dropped kerbs installed at either side of the entrance to Olivers Close, although they may not be installed until next year.</p>																														
22/100	<p><b>Report and update from the Planning Working Party</b></p> <p>a. <b>Noted</b> decisions by Dacorum BC on previous planning applications, in particular the decision to refuse permission for the Vineyard at Frithsden (21/03130/MFA).</p> <p>b. <b>Noted</b> the response given to a planning application to Dacorum BC since the last Council Meeting under the Clerk’s delegated powers.</p> <table border="0" data-bbox="316 1209 1291 1411"> <tr> <td data-bbox="316 1209 526 1276"><b>22/00728/FHA</b></td> <td data-bbox="526 1209 1117 1276">Williams Wood, Vicarage Road, Potten End HP4 2RA</td> <td data-bbox="1117 1209 1291 1276">No objection</td> </tr> <tr> <td colspan="3" data-bbox="316 1299 1291 1411">Demolition of existing shed and single storey rear extension. Proposed two storey extension, new dormers to the second floor and internal refurbishment to existing building</td> </tr> </table> <p>c. <b>Considered</b> the following planning applications:</p> <table border="0" data-bbox="316 1456 1291 1960"> <tr> <td data-bbox="316 1456 526 1545"><b>22/02065/FHA</b></td> <td data-bbox="526 1456 1117 1545">The Squirrels, 9 Hempstead Lane, Potten End, HP4 2QJ</td> <td data-bbox="1117 1456 1291 1545">No objection</td> </tr> <tr> <td colspan="3" data-bbox="316 1545 1291 1590">First floor rear extension and ground floor rear bay extension</td> </tr> <tr> <td data-bbox="316 1590 526 1635"><b>22/02124/FHA</b></td> <td data-bbox="526 1590 1117 1635">28 Hempstead Lane, Potten End, HP4 2SD</td> <td data-bbox="1117 1590 1291 1635">No objection</td> </tr> <tr> <td colspan="3" data-bbox="316 1635 1291 1724">Single storey rear extension, two storey front extension and attached double garage with loft room above.</td> </tr> <tr> <td data-bbox="316 1724 526 1814"><b>22/02107/FUL</b></td> <td data-bbox="526 1724 1117 1814">The Barn, Nettleden Road, Frithsden, HP1 3DQ</td> <td data-bbox="1117 1724 1291 1814">No objection</td> </tr> <tr> <td colspan="3" data-bbox="316 1814 1291 1859">Change of use from Class B1 Offices to a Class C3 Dwelling House</td> </tr> <tr> <td data-bbox="316 1859 526 1904"><b>22/02275/TCA</b></td> <td data-bbox="526 1859 1117 1904">Pipers Cottage, Nettleden Rd, HP1 3DQ</td> <td data-bbox="1117 1859 1291 1904">No objection</td> </tr> <tr> <td colspan="3" data-bbox="316 1904 1291 1960">Works to trees</td> </tr> </table> <p>d. No planning applications had been received after the agenda was published.</p>	<b>22/00728/FHA</b>	Williams Wood, Vicarage Road, Potten End HP4 2RA	No objection	Demolition of existing shed and single storey rear extension. Proposed two storey extension, new dormers to the second floor and internal refurbishment to existing building			<b>22/02065/FHA</b>	The Squirrels, 9 Hempstead Lane, Potten End, HP4 2QJ	No objection	First floor rear extension and ground floor rear bay extension			<b>22/02124/FHA</b>	28 Hempstead Lane, Potten End, HP4 2SD	No objection	Single storey rear extension, two storey front extension and attached double garage with loft room above.			<b>22/02107/FUL</b>	The Barn, Nettleden Road, Frithsden, HP1 3DQ	No objection	Change of use from Class B1 Offices to a Class C3 Dwelling House			<b>22/02275/TCA</b>	Pipers Cottage, Nettleden Rd, HP1 3DQ	No objection	Works to trees		
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22/101	<b>Report and Update from the Open Spaces and Leisure Working Party</b>																														

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**a. Potten End Football Club**

- i. **Resolved** to renew the club's tenancy of the sports field for the 2022/23 season on the same terms. Agreed unanimously.
- ii. **Resolved** to allow a second youth team to operate on the sports field on the same basis as the existing youth team. Agreed unanimously.

**b. Platinum Jubilee Festival**

**Noted** that the last few invoices in respect of the festival were still being received after which a report would be presented summarizing the financial position, lessons learned, and proposed way forward.

**c. Artificial football surface**

**Noted** that NoMow (the original supplier) had made available a replacement patch at no cost to enable Cllr Burfot to affect a repair.

**d. Burial Ground**

- i. **Noted** that approval has been given for
  - the burial of Katie Fenn because of her family's close association with the parish
  - the interment of the ashes of Stephanie Bramham because of her residency in the parish
- ii. **Resolved** a change to the rules governing eligibility to be buried in the burial ground as presented to members. Agreed unanimously.
- iii. **Noted** that with the installation of the plaques the cherry tree memorial avenue was completed. As a result of the donations received the council had a surplus of £200 which would be spent on spring bulbs.
- iv. **Noted** that maintaining a supply of water to the burial ground involved significant manual effort for the Warden. The Clerk was asked to investigate possible alternatives.

**22/102 Report and Update from the Finance and Administration Working Party**

- a. **Approved** payment of invoices as presented to members.
- b. **Noted** payments received as presented to members.

**22/103 Date and time of next meetings**

The next meetings will be held at the Church Room, Potten End at 7.30pm on

Thursday, 15<sup>th</sup> September 2022

Thursday, 20<sup>th</sup> October 2022

The meeting closed at 8:20pm

Signed .....

Dated .....