

Potten End Village Hall  
The Green  
Potten End  
HP4 2QG

13<sup>th</sup> June 2022

**To: Cllrs Daniel Burfot, Eamonn Brennan, David Grimsdale, Simon Nelson, Hilary Smith, Erica Spanswick, Dina Westenholz-Smith, Roger Wright**

You are summoned to attend the following meeting:

**Nettleden with Potten End Parish Council Meeting**

to be held on

**Thursday, 16<sup>th</sup> June 2022**

in the **Church Room, Potten End, HP4 2QY** at **7.30pm**

Members of the public and press are invited to attend this meeting.

*Andrew Farrow*

Mr A Farrow

**Clerk to Nettleden with Potten End Parish Council**

Agenda ref.	Agenda item
22/076	<b>Apologies for absence.</b>
22/077	<b>Declaration of interests</b>  <b>To receive</b> declarations of interest from councillors or requests for grants of dispensations for declarable interests on items on the agenda.
22/078	<b><u>Minutes</u></b>  <b>To resolve</b> that the minutes of the meeting of the Council on the 19 <sup>th</sup> May 2022 as circulated to members be signed as a correct record.
22/079	<b>Public Issues</b>  In accordance with the Council's Standing Orders, members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda for not more than 20 minutes.
22/080	<b><u>Matters outstanding</u></b>  a. <b>Dacorum Filming Officer</b> – to receive an update
22/081	<b>Correspondence received</b>  a. <b><u>Support for carers in Hertfordshire</u></b>  b. Jubilee Festival

Agenda ref.	Agenda item
	<ul style="list-style-type: none"><li>c. Fencing around play equipment</li><li>d. Change in <a href="#">Dacorum Social Housing allocation policy</a></li><li>e. <a href="#">Household Support Fund</a></li><li>f. Highridge Farm</li></ul>
<b>22/082</b>	<b>Police report</b>
<b>22/083</b>	<b>Parish Warden</b>
<b>22/084</b>	<b>Report of Traffic and Highways Working Party – <a href="#">outstanding matters</a></b> <ul style="list-style-type: none"><li>a. Hertfordshire Highways 20mph implementation strategy – to receive an update</li><li>b. Speed limit on The Common – to receive an update</li><li>c. Speed monitoring at the junction of The Green, Church Lane and Water End Rd – to receive an update</li><li>d. Accident reporting - to receive an update</li><li>e. <a href="#">Upcoming road works</a> – to receive an update</li></ul>
<b>22/085</b>	<b>Report and update from the Planning Working Party</b> <ul style="list-style-type: none"><li>a. <b>To note</b> that no responses to planning applications had been submitted to Dacorum BC since the last Council Meeting under the Clerk’s delegated powers.</li><li>b. <b>To agree</b> responses to the following planning applications:<ul style="list-style-type: none"><li><a href="#">22/01712/TCA</a> 3 Chestnut Close, Potten End, HP4 2QL Felling of trees</li><li><a href="#">22/01714/FUL</a> Gutteridge Farm, The Common, Potten End, HP4 2QF Demolition of existing building. Construction of 4 dwellings</li><li><a href="#">22/01736/ROC</a> Gutteridge Farm, The Common, Potten End, HP4 2QF Variation of condition 2 (amended plans), attached to planning permission 4/01448/19/FUL (Demolition of existing house and outbuildings. Construction of replacement dwelling, alterations to drive arrangement and construction of ancillary garage/store building</li></ul></li><li>c. <b>To agree</b> responses to any planning applications received after the agenda was published.</li><li>d. <b>Little Heath Lane solar array (<a href="#">22/01106/MFA</a>)</b> – to receive an update</li></ul>
<b>22/086</b>	<b>Report and Update from the Open Spaces and Leisure Working Party</b> <ul style="list-style-type: none"><li>a. <b>Potten End Youth Football Club</b><ul style="list-style-type: none"><li>i. <b>To receive</b> an <a href="#">end of season report</a></li><li>ii. <b>To agree</b> to renew the club’s tenancy for the 2022/23 season on the same terms</li></ul></li><li>b. <b>Platinum Jubilee Festival</b><ul style="list-style-type: none"><li>i. <b>To note</b> the <a href="#">support</a> received to allow the festival to take place</li></ul></li></ul>

Agenda ref.	Agenda item
-------------	-------------

ii. To receive an update on the finances

**22/087 Report and Update from the Finance and Administration Working Party**

a. To note [payment of invoices](#) as presented to members

b. To approve payment of the following invoices:

DCVS	Clerk's salary for June	tbc
DCVS	Payroll administration	£31.20
Nest	Clerk's pension	£23.84
A Farrow	Expenses	£25.87
K Furness	Parish Warden duties	£480.00
Castle Water	Allotment water rates	£66.93
Potten End Village Hall	Bus stop lease	£272.08

c. To note payments received

Hertfordshire Senior Cricket Team	Rental for use of sports field on 4 <sup>th</sup> and 12 <sup>th</sup> May	£80.00
J Worley	Burial of Alan Dann	£175.00
Cash from festival		£2,941.38
Cash from festival		£155.00
Eventbrite	Sales for open-air cinema	£1,297.54
Eventbrite	Sales for open-air cinema	£1,835.42
Square	Ticket purchase for cinema	£19.65

d. To agree [membership of committees and working parties](#)

e. To note the need pro-actively to manage the Council's cash balances

f. **Accounting software** – to receive an update

**22/088 Proposed** that under section 1 of the Public Bodies (Admissions to Meetings) Act 1960 that the public and press should be excluded from item 22/089 of the agenda of this meeting because of the confidential nature of the business to be transacted.

**22/089 Proposed** to appoint a contractor to undertake tree work on the Sports Field as recommended to members.

**22/090 Date and time of next meetings**

The next meeting will be held on 21<sup>st</sup> July 2022 at the Church Room, Potten End at 7.30pm.