

**Minutes of the Council Meeting of  
Nettleden with Potten End Parish Council Meeting**

held on

**Thursday, 17<sup>th</sup> March 2022**

in the **Church Room, Potten End, HP4 2QY at 7.30pm**

**Present:** Cllrs D Burfot (Chair), D Grimsdale, S Nelson, H Smith and D Westenholz-Smith.

**In attendance:** Mr T Douris (County and Borough Councillor), Mr A Farrow (Parish Clerk), and fifteen members of the public.

<b>Agenda reference</b>	<b>Agenda item</b>
<b>22/032</b>	<b>Apologies for absence</b> – apologies were received and accepted from Cllrs Brennan, Spanswick and Wright and received from the Village Warden.
<b>22/033</b>	<b>Interests</b> Cllr Westenholz-Smith declared an interest in item 22/040.c (20/00203/FHA) and Cllr Burfot declared an interest in item 22/042.c (Payment to D C Garden Services).
<b>22/034</b>	<b>Minutes</b> <b>Resolved</b> that the minutes of the meeting of the Council on the 17 <sup>th</sup> February 2022 as circulated to members be signed as a correct record. Agreed unanimously.
<b>22/035</b>	<b>Public Issues</b> <ol style="list-style-type: none"><li>Replacement of the bridleway signs in the Old Green remains with Dacorum BC.</li><li>The Frithsden and Nettleden Society asked to be associated with the council in its response to the Luton Airport consultation.</li><li>Cllr Douris referred to the announcement earlier in the week of restrictions on the development of new homes and some other types of development across the borough pending the development of a mitigation strategy to prevent further harm to the Ashridge Estate and Tring Woodlands.</li></ol>
<b>22/036</b>	<b>Matters outstanding</b> <ol style="list-style-type: none"><li><b>Luton airport consultation</b> <b>Resolved:</b> to submit an objection to the proposed expansion as submitted to members. Agreed unanimously subject to adding the endorsement of the Frithsden and Nettleden Society.</li><li><b>Affinity</b> – noted that Affinity had apologised for the lack of diversion signage when The Common had been closed for emergency repair work before Christmas.</li></ol>
<b>22/037</b>	<b>Correspondence received</b> <ol style="list-style-type: none"><li><b>Dog Public Space Protection Order</b> – noted that Dacorum BC are consulting regarding the renewal of the Public Space Protection Order that covers the behaviour of dogs and their owners.</li></ol>

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- b. **West Herts Hospital Trust** – noted that the Trust held an open presentation about plans for hospital redevelopment on 10<sup>th</sup> March which had been communicated to the community.
- c. **Little Heath Lane drainage** – noted that a resident had submitted a request to improve drainage and verge protection in Little Heath Lane which Cllr Douris would discuss with Highways.
- d. **Damage to The Green** – agreed that the Clerk should write to the residents on The Green who had had building work undertaken to ask that they repair the damage to The Green caused by delivery lorries.
- e. **Wildlife information board** – the offer by Alan and Joyce Osborn to fund an information board by the pond was much appreciated and accepted. The Clerk was asked to form a small working party to include the Osborn’s to consider what content should be included.
- f. **Pub benches** – agreed that the three pubs could place benches on Parish Council land until 31<sup>st</sup> October 2022 subject to the pubs being responsible for clearing any litter and for removing the benches for grass cutting.
- g. **Woods at end of Brown Springs** – noted that the woods were now being advertised as a possible location for eco homes but subject to planning permission which it seemed unlikely would be forthcoming.
- h. **Burial ground hedge** – agreed that the council would fund the purchase of additional hedging plants to complete the hedge being planted by the Brownies at a cost of £100.

**22/038 Parish Warden report**

Litter picking continued but no fly tipping had been reported. The inside of the Burial Ground hedge had been cut and various repairs undertaken to the gates. The notice board which had been blown over in the recent storm had been removed from the school grounds. Six trees that had been overhanging footpaths or roads had been cut back. Reported that the CCTV sign behind the goal is broken.

**22/039 Report of Traffic and Highways Working Party**

- a. **Kerb outside Cedars** – The new kerb is lower than expected. Cllr Douris will keep under review to see whether it needs to be raised further.
- b. **Frithsden Lane** - noted that the National Trust will be repositioning a new fence along Frithsden Lane.
- c. **Highways 20mph strategy** – noted that Potten End was ranked 361<sup>st</sup> out of 552 areas reviewed by Highways but at 80<sup>th</sup> was better than halfway amongst rural areas.

**22/040 Report and update from the Planning Working Party**

- a. **Noted** the following response to a planning application submitted to Dacorum BC since the last Council Meeting under the Clerk’s delegated powers.

<b>22/00350/FHA</b>	Waitui, Vicarage Road, Potten End, HP4 2QZ	No objection
Single storey side and rear extension.		

<b>21/04555/FUL</b>	Land R/o 21 Water End Road Potten End	Object
Construction of 3x 2 bedroom and 3x 3 bedroom dwellings with associated site works and landscaping.		

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**b. Agreed** the following responses to planning applications:

**22/00566/ROC**     38 Rambling Way, Potten End, HP4 2SF     No objection

Variation of condition 2 (approved plans) attached to planning permission 21/00138/FUL (Construction of 5 dwellinghouses including associated hard and soft landscaping) amended scheme.

Noted that there appeared to be an outstanding issue regarding possible changes to ground levels which had been raised with Dacorum Enforcement in January but wasn't part of this application. Agreed to reference it in the response.

**22/00596/FHA**     20 Hempstead Lane, Potten End, HP4 2SD     No objection

Removal of existing side lean to and replace with two storey side extension

**22/00723/TPO**     The Grange, Frithsden Copse, Potten End, HP4 2RG     No objection

Fell and works to trees

**22/00728/FHA**     Williams Wood, Vicarage Road, Potten End, HP4 2RA     No objection

Demolition of existing shed and single storey rear extension. Proposed two storey extension, new dormers to the second floor and internal refurbishment to existing building.

**22/00745/FHA**     Pond Cottage, The Green, Potten End, HP4 2QG     No objection

Two storey side extension and extension to detached garage.

**c. Agreed** the following responses to planning applications received after the agenda was published.

**22/00203/FHA**     Little Heath Great Farm, Little Heath Lane, Little Heath, HP4 2RT     No objection

Installation of 2 roof lights

**22/00799/FHA**     Pedley, Vicarage Road, Potten End, HP4 2QZ     No objection

Proposed front extension with gable roof and new Velux windows

**22/041 Report and Update from the Open Spaces and Leisure Working Party**

**a. Spencer Holland**

- i. **New play equipment** – noted that the installation had commenced
- ii. **Agreed:** to remove the lugs from the football goal

**b. Burial Ground**

**Noted** that agreement has been given for the following burials or interments:

- Patricia Proctor because of her significant connection with the Parish
- Alan Dann as a resident of the parish

**c. Sports Field**

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	<ul style="list-style-type: none"> <li>i. <b>Noted:</b> that permission has been given for the Hertfordshire over 70's Cricket Club to use the sports field on three dates in 2022.</li> <li>ii. <b>Resolved:</b> to enter into a tenancy agreement with the Cricket Club to use the sports field to the end of 2022 on the terms presented to members subject to a requirement to record whenever balls are hit over the boundary and in what direction. Agreed unanimously</li> <li>iii. <b>Resolved:</b> to establish a working party to investigate the management of and possible future investment in the sports field along the lines of the draft terms of reference presented to members. Agreed unanimously</li> </ul>																								
<b>22/042</b>	<b>Report and Update from the Finance and Administration Working Party</b>																								
	<b>a. Financial report</b>																								
	<b>Noted</b> the report as at 17 <sup>th</sup> March as submitted to members.																								
	<b>b. Noted payment of the following invoice</b>																								
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<b>22/043</b>	<b>Resolved:</b> that under section 1 of the Public Bodies (Admissions to Meetings) Act 1960 that the public and press should be excluded from items 22/044 of the agenda of this meeting as it includes disclosure of personal information.																								

<b>Agenda reference</b>	<b>Agenda item</b>
<b>22/044</b>	<b>Clerk’s remuneration</b> – further information was requested.
<b>22/045</b>	<b>Date and time of next meetings</b> The next meeting will be held on 21 <sup>st</sup> April 2022 at the Church Room, Potten End at 7.30pm.

The meeting closed at 10.00pm

Signed .....

Dated .....