

Potten End Village Hall
The Green
Potten End
HP4 2QG

14th April 2022

To: Cllrs Daniel Burfot, Eamonn Brennan, David Grimsdale, Simon Nelson, Hilary Smith, Erica Spanswick, Dina Westenholz-Smith, Roger Wright

You are summoned to attend the following meeting:

Nettleden with Potten End Parish Council Meeting

to be held on

Thursday, 21st April 2022

in the **Church Room, Potten End, HP4 2QY** at **7.30pm**

Members of the public and press are invited to attend this meeting.

Andrew Farrow

Mr A Farrow

Clerk to Nettleden with Potten End Parish Council

Agenda reference	Agenda item
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22/046	Apologies for absence
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22/047	Interests
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To receive declarations of interest from councillors on items on the agenda and **to consider** any requests for grants of dispensations for declarable interests.

22/048	Minutes
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Proposed that the minutes of the meeting of the Council on the 17th March 2022 as circulated to members be signed as a correct record. Agreed unanimously.

22/049	Public Issues
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In accordance with the Council's Standing Orders, members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda for not more than 20 minutes.

22/050	Matters outstanding (not covered elsewhere)
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22/051	Correspondence received
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a. [NALC Smaller Councils Committee](#) – to consider whether to submit items for discussion

b. [Dacorum Town and Parish Council Survey](#) – to consider a response

22/052	Parish Warden report – to receive an update
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22/053	Report of Traffic and Highways Working Party (outstanding matters)
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22/054	Report and update from the Planning Working Party
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Agenda reference	Agenda item		
	a. To note any responses to planning applications submitted to Dacorum BC since the last Council Meeting under the Clerk’s delegated powers.		
	22/00915/FHA Roseheath Wood, Bullbeggars Lane, Potten End, HP4 2RS		No objection
	Side and rear extension and detached garage with loft accommodation. Demolition of existing carport and outbuilding.		
	b. To agree responses to the following planning applications:		
	22/01039/FHA The Grange, Frithsden Copse, Potten End, HP4 2RG		
	Construction of a boundary fence to south-east boundary		
	c. To agree responses to planning applications received after the agenda was published.		
22/055	Report and Update from the Open Spaces and Leisure Working Party		
	a. Spencer Holland – to note installation of new play equipment		
	b. Burial Ground – to note planting of the memorial avenue		
	c. Sports Field		
	i. Cricket Club – to receive an update		
	ii. Proposed – a programme of tree felling in line with the Tree Risk assessment report undertaken in 2021 and pruning to open access to the car park		
	d. Notice board		
	Proposed - to install a new notice board by Cedars.		
	e. Defibrillator – to note recent issues with accessing defibrillators.		
22/056	Report and Update from the Finance and Administration Working Party		
	a. To note payment of the following invoice		
	Deepdale Trees Ltd 10 flowering cherry trees for burial ground memorial avenue		£3,918.00
	b. To approve payment of the following accounts:		
	DCVS Clerk’s salary (£865.58 less credit note for £150.30 reflecting partial refund of tax)		£865.58
	DCVS Payroll administration		£31.20
	Nest Clerk’s pension		£23.84
	A Farrow Expenses		£137.43
	K Furness Parish Warden duties		£480.00
	Ellievision AV (Ltd (New) Hire of outdoor screen and technical support for jubilee festival		£2,433.60
	D Giddings Landscapes Reset of engraved stone for J Taylor		£70.00
	HAPTC Annual subscription		£528.83

Agenda reference	Agenda item		
	WeDoInvoice Finance Ltd	Installation of Prometheus and log swing as part of play equipment supplied by Sovereign Design and Play	£9,952.63
	WeDoInvoice Finance Ltd	Balance of installation of play equipment and surfacing supplied by Sovereign Design and Play	£44,171.64
	Note – deposit paid in December 2021 of £11,433.70 plus payments above = £65,557.97 less VAT of £10,926.34 (£1,905.63 + £1,658.77 + £7,361.94) = £54,631.63		
	Potten End Village Hall	Room hire	£23.29
	Unity Trust Bank	Account charges	£1.00
	Unity Trust Bank	Service Charges	£18.00
	Katherine Higgins	Reimbursement for purchase of hedging plants in burial ground from Woodland Trust	£92.95
	Ward Signs	Replacement fingerpost at junction of Vicarage and Nettleden Roads	£1,164.00
	FJ Enterprises Ltd	Cedars reimbursement for hot chocolate at Carols on The Green	£100.00
	Allgo Construction Services	Skip for removal of waste following planting of memorial avenue	£180.00
	PCC of St Lawrence, Nettleden	Grant toward cost of removal of dead tree (see 22/029)	£483.33
c. To note payments received			
	Unity Trust Bank	Credit interest relating to play equipment account	£19.62
	Unity Trust Bank	Credit interest relating to festival account	£1.15
	Dacorum Borough Council	Precept and grants	£38,902.99
	Adyen N. V.	Payment from GoFundMe for new playground equipment	£19.17
d. 2021/22 year-end			
	i. To note the end of year bank reconciliation		
	ii. To note the end of year draft results		
	iii. To agree the proposed earmarked reserves		
	e. Code of Conduct - to consider the model code of conduct proposed by the Local Government Association as amended by Dacorum BC.		
22/057	Resolved: that under section 1 of the Public Bodies (Admissions to Meetings) Act 1960 that the public and press should be excluded from items 22/058 of the agenda of this meeting as it includes disclosure of personal information.		
22/058	Clerk's remuneration		
	Proposed - to consider changes as presented to members.		
22/059	Date and time of next meetings		

Agenda reference	Agenda item
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	The next meeting will be held on 19 th May 2022 at the Church Room, Potten End at 7.30pm.
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