

**Minutes of the Council Meeting of
Nettleden with Potten End Parish Council Meeting**

held on

Thursday, 17th February 2022

in the **Church Room, Potten End, HP4 2QY at 7.30pm**

Present: Cllrs D Burfot (Chair), E Brennan, D Grimsdale, S Nelson, H Smith, E Spanswick, and R Wright.

In attendance: Mr T Douris (County and Borough Councillor), Mr A Farrow (Parish Clerk), and three members of the public.

Agenda reference	Agenda item
22/017	Apologies for absence Cllr Westenholz-Smith's apologies for absence were noted and accepted. The Parish Warden's apologies were noted.
22/018	Interests There were no declarations of interest from councillors on items on the agenda or requests for grants of dispensations for declarable interests.
22/019	Minutes Resolved that the minutes of the meeting of the Council on the 20 th January 2022 as circulated to members be signed as a correct record. Agreed unanimously.
22/020	Public Issues <ol style="list-style-type: none">The question was raised as to why the left hand 30mph sign on Water End Rd approaching Potten End was in a yellow square, the sign on the right was in a white square, coming in along Hempstead Lane both 30mph signs were in yellow squares, and everywhere else were just roundels. Cllr Douris undertook to investigate.Damage had been caused to the sports field by vehicles accessing the cricket club pavilion getting stuck in the mud and having to be towed out. The cricket club would be rectifying.
22/021	Matters outstanding <ol style="list-style-type: none">A meeting has been scheduled with Affinity Water to discuss the problems experienced with the closure of The Common before Christmas.
22/022	Correspondence received <ol style="list-style-type: none">A request for a new streetlight at the end of Church Rd outside Cedars was discussed. It was noted that there was an existing streetlight just around the corner on Vicarage Rd and another further up Church Rd and that in general areas of darkness were common in the village. Agreed that the Clerk should suggest that if it was a concern that the shop should install a motion sensitive light.Noted that Luton Airport had launched a consultation on a possible expansion to 32m passengers a year which closes on 4th April. The consultation will be advertised and the council will consider submitting a response at its March meeting.

Agenda reference	Agenda item
	<p>c. A history of the pubs in the parish had been received as part of a wider piece of work on pubs in Dacorum. The article will be published on the council website. The author was keen to receive feedback.</p> <p>d. Two emails had been received expressing concern both at the Council's decision to support the planning application for Gutteridge Farm (22/00076/FUL – see 22/025.a) and at the process by which the decision had been reached using the Clerk's delegated powers. It was noted that the planning application had been advertised prior to the January Council meeting and was on the agenda but that no comments from the public had been received. The process by which the Clerk acting on the instructions of the Planning Working Party to meet the deadlines imposed by Dacorum BC between council meetings was in line with the council's Standing Orders.</p>
22/023	Police report – this item was deferred to the April meeting.
22/024	Parish Warden report <p>Litter picking had continued, there had been no fly-tipping. A new salt bin has appeared in Common Gardens and stocked with salt. Work had started removing ivy from trees identified in the tree survey. One of the posts on the gateway from the burial ground carpark onto the path had rotted and needed replacing and some catches for gates needed fixing. Repairs had been carried out on the verge of the Conservation Green.</p>
22/025	Report of Traffic and Highways Working Party <ul style="list-style-type: none">a. Finger sign at the junction of Nettleden and Vicarage Roads<p>The insurance claim for the fingerpost had been settled and it was agreed that the Clerk could order a replacement.</p>b. Grant application to Hertfordshire Police and Crime Commissioner<p>Agreed to submit a grant application to the Police and Crimes Commissioner for a third SID, to undertake speed surveys and public communication exercises broadly as presented to members subject to any final changes which might be agreed by the Highways Working Party.</p>c. Traffic data<p>Data has now been received from the two SIDs and will be incorporated into the grant application to the PCC (see 22/025.b).</p>d. Extension of double yellow lines along Water End Rd<p>Highways have determined that it wouldn't be appropriate to extend the double yellow lines along Water End Rd outside the Church</p>e. Reduction of height of church wall<p>Highways have determined that it wouldn't be appropriate to request that the church wall be lowered to improve visibility.</p>f. Rambling Way<p>Noted that the entrance to Rambling Way had been completely reconstructed after it had been identified that it was close to collapse.</p>
22/025	Report and update from the Planning Working Party <ul style="list-style-type: none">a. Noted the following response to a planning application submitted to Dacorum BC since the last Council Meeting under the Clerk's delegated powers.

Agenda reference	Agenda item	
	22/00076/FUL Gutteridge Farm, The Common, Potten End, HP4 2QF	No objection
	Conversion of residential stables and storage buildings to form a single dwelling	
	b. Agreed responses to the following planning applications:	
	22/00323/TCA The Church of St Lawrence, Nettleden Rd, HP1 3DQ	No objection
	Fell ash tree	
	22/00250/TPO 12 The Front, Potten End, HP4 2QR	No objection
	Works to trees	
	c. Agreed the following responses to planning applications received after the agenda was published.	
	22/00355/FHA Vitalia, The Common, Potten End, HP4 2QF	No objection
	Proposed detached single storey garage / garden store and single storey rear kitchen extension. Extension to existing covered walkway to side and rear of house.	
	22/00350/FHA Waitui, Vicarage Road, Potten End, HP4 2QZ	Deferred
	Single storey side and rear extension.	
	d. Planning appeal	
	21/00073/REFU The Plough, The Back, Potten End, HP4 2QS	
	Appeal against refusal of planning permission for a change of use of public house from Class A4 to Class C3 Residential including internal alterations and a single storey rear extension	
	Agreed that the Council remained opposed to the conversion of The Plough to residential use and that the Planning Working Party be authorised to review the terms of the appeal and determine whether it was necessary to submit any additional comments to the Planning Inspector.	
	e. Sewerage	
	Noted that a meeting had been held with Thames Water on 10 th February to discuss issues with sewerage in Potten End. A number of actions had been agreed and the Council would be advised of progress in due course.	
	f. 38 Rambling Way	
	Noted that some residents had expressed concerns regarding the new development to Dacorum regarding changes to ground levels on the site. No action was required before a revised planning application was submitted.	
	g. Local Plan	
	Noted that Dacorum would be revising the Local Plan with a draft available for comment in June 2023 and a provisional adoption date of October 2025.	
22/026	Report and Update from the Open Spaces and Leisure Working Party	
	a. Spencer Holland	
	Noted that £54,000 had been received toward the cost of £54,500. Installation would start on 9 th March. The Council thanked Tony Lewis who had provided aerial photos of the existing equipment and would take further pictures during and after installation.	
	b. Burial Ground	

Agenda reference	Agenda item
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i. Memorial Avenue

Noted that £3,280 of the promised £3,805 has been received and as a result an order had been placed for the trees with a delivery date of 4th March.

ii. **Agreed** that the Brownies may plant a new hedge as indicated on the plan circulated to members.

iii. **Noted** that agreement has been given for the following burials or interments:

- Mark Scicluna of Parkways
- Paul Bouscarle of 22 Hempstead Lane
- Jean Taylor of 12 Rambling Way
- Alan Dann of 4 Chestnut Close

c. **Cricket Club**

Noted that confirmation had been received that the club’s insurers would maintain cover in full knowledge of the number of balls being hit into neighbours’ gardens and the recommendation of the trajectory report to increase the height and length of the safety netting. Discussions continue on how best to mitigate the risk to neighbouring properties. The Council has issued a questionnaire to residents around the sports field to ascertain their views on the proposed new safety netting.

22/027 Report and Update from the Finance and Administration Working Party

a. **Financial report**

Noted the report as submitted to members.

b. **Approved payment of the following accounts:**

K Furness	Parish Warden duties	£472.00
DCVS	Clerk’s salary	£864.23
DCVS	Payroll administration	£31.20
Nest	Clerk’s pension	£23.84
A Farrow	Expenses	£25.87
MW Agri Ltd	Verti drain of football pitch	£180.00
Potten End Village Hall	Room hire	£31.05
Deepdale Trees Ltd	Supply of cherry trees for burial ground memorial avenue	£3,918.00
D Giddings	Bouscarle interment	£130.00
Pyne & Hardy Ltd	Mulled wine for carols on The Green	£200.00
Herts & Middlesex Wildlife Trust	Ecology report	£1,161.60

c. **Noted payments received**

G Bouscarle	Burial fees	£931.88
S Taylor	Burial fees	£295.00

Agenda reference	Agenda item	
	Hertfordshire CC	Grant for defibrillator in association with London Hearts £1,195.00
	Hertfordshire CC	Grant for Potten End Festival authorised by Cllr Douris from his Members Locality budget. £2,500.00
	PE Football Club	Rent for use of sports field £250.00
	PE Football Club	Contribution to verti draining £25.00
	Various	Donations toward burial ground memorial avenue £3,055.00
	Adyen N.V	Donations for new play equipment received via gofundme £13,766.27
	Aviva	Settlement of insurance claim for damaged finger post at junction of Vicarage and Nettleden Roads £770.00
	d. St Lawrence, Nettleden - this item was deferred to item 22/029.	
	e. Internal Auditor	
	Resolved: to appoint Ernest Newhouse as the council’s Internal Auditor for 2021-22. Agreed unanimously.	
22/028	Resolved: that under section 1 of the Public Bodies (Admissions to Meetings) Act 1960 that the public and press should be excluded from items 22/029 and 22/023 of the agenda of this meeting as they include commercial sensitive information and disclosure of personal information. Agreed unanimously	
22/029	St Lawrence, Nettleden	
	Resolved to make a grant of up to £600 toward the removal of an ash tree under s. 137 of the Local Government Act 1972 as in the opinion of the Council the expenditure is in the interest of the area and its inhabitants and will benefit them in a manner commensurate with the expenditure. The grant was subject to the Clerk resolving an issue raised by members.	
22/030	Clerk – this item was deferred to March.	
22/031	Date and time of next meetings	
	The next meeting will be held on 17 th March 2022 at the Church Room, Potten End after the Annual Parish Meeting which will start at 7.30pm.	

The meeting closed at 9:10pm

Signed

Dated