

Potten End Village Hall
The Green
Potten End
HP4 2QG

11th February 2022

To: Cllrs Daniel Burfot, Eamonn Brennan, David Grimsdale, Simon Nelson, Hilary Smith, Erica Spanswick, Dina Westenholz-Smith, Roger Wright

You are summoned to attend the following meeting:

Nettleden with Potten End Parish Council Meeting

to be held on

Thursday, 17th February 2022

in the **Church Room, Potten End, HP4 2QY** at **7.30pm**

Members of the public and press are invited to attend this meeting.

Andrew Farrow

Mr A Farrow

Clerk to Nettleden with Potten End Parish Council

Agenda reference	Agenda item
22/017	Apologies for absence
22/018	Interests To receive declarations of interest from councillors on items on the agenda and to consider any requests for grants of dispensations for declarable interests.
22/019	Minutes Proposed that the minutes of the meeting of the Council on the 20 th January 2022 as circulated to members be signed as a correct record.
22/020	Public Issues In accordance with the Council's Standing Orders, members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda for not more than 20 minutes.
22/021	Matters outstanding (not covered elsewhere in the agenda)
22/022	Correspondence received (not covered elsewhere in the agenda) <ol style="list-style-type: none">A request for a new streetlight at the junction of Church Rd with Vicarage RdNotification of the Future LuToN 2022 Statutory Consultation and associated Community Events.A history of the pubs in the parish.
22/023	Police report.

Agenda reference	Agenda item
22/024	Parish Warden report
22/025	Report of Traffic and Highways Working Party (outstanding matters)
	a. Replacing the finger sign at the junction of Nettleden and Vicarage – to receive an update
	b. Grant application to Hertfordshire Police and Crime Commissioner Proposed: to submit a grant application to the Police and Crimes Commissioner for a third SID, to undertake speed surveys and public communication exercises as presented to members.
22/025	Report and update from the Planning Working Party
	a. To note the following response to a planning application submitted to Dacorum BC since the last Council Meeting under the Clerk's delegated powers. 22/00076/FUL Gutteridge Farm, The Common, Potten End, HP4 2QF No objection Conversion of residential stables and storage buildings to form a single dwelling
	b. To agree responses to the following planning applications: 22/00323/TCA The Church of St Lawrence, Nettleden Rd, HP1 3DQ Fell ash tree 22/00250/TPO 12 The Front, Potten End, HP4 2QR Works to trees
	c. To agree any planning applications received after the agenda was published.
	d. To agree whether to submit any additional comments to the following planning appeal (by 4 th March) 21/00073/REFU The Plough, The Back, Potten End, HP4 2QS Appeal against refusal of planning permission for a change of use of public house from Class A4 to Class C3 Residential including internal alterations and a single storey rear extension
	e. Sewerage – to receive an update after a meeting with Thames Water on 10 th February.
	f. 38 Rambling Way – to receive an update
22/026	Report and Update from the Open Spaces and Leisure Working Party
	a. Spencer Holland – to receive an update on the new play equipment
	b. Burial Ground <ol style="list-style-type: none">i. to receive an update on the new memorial avenueii. to agree that the Brownies may plant a new hedge as indicated on the attached map.iii. to note that agreement has been given for the following burials:<ul style="list-style-type: none">• Mark Scicluna of Parkways• Paul Bouscarle of 22 Hempstead Lane• Jean Taylor of 12 Rambling Way• Alan Dann of 4 Chestnut Close

Agenda reference	Agenda item
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- c. **Cricket Club** – to receive an update and to note a [questionnaire](#) that has been sent to residents around the sports field.

22/027 Report and Update from the Finance and Administration Working Party

- a. [Financial report](#) – to note the report as submitted to members.

b. **Approved payment of the following accounts:**

K Furness	Parish Warden duties	£448.00
DCVS	Clerk’s salary	£864.23
DCVS	Payroll administration	£31.20
Nest	Clerk’s pension	£23.84
A Farrow	Expenses	£25.87
MW Agri Ltd	Verti drain of football pitch	£180.00
Potten End Village Hall	Room hire	£31.05

c. **Noted payments received**

G Bouscarle	Burial fees	£931.88
S Taylor	Burial fees	£295.00
Hertfordshire CC	Grant for defibrillator	£1,195.00
Hertfordshire CC	Grant for Potten End Festival	£2,500.00
PE Football Club	Rent for use of sports field	£250.00
PE Football Club	Contribution to verti draining	£25.00
Various	Donations toward burial ground memorial avenue	£2,530.00
Adyen N.V	Donations for new play equipment received via gofundme	£13,766.27
Aviva	Settlement of insurance claim for damaged finger post at junction of Vicarage and Nettleden Roads	£770.00

d. [St Lawrence, Nettleden](#)

Proposed: to make a grant of up to £600 toward the removal of an ash tree under s. 137 of the Local Government Act 1972.

e. [Internal Auditor](#)

Proposed: to appoint Ernest Newhouse as the council’s Internal Auditor for 2021-22.

- 22/028 Proposed:** that under section 1 of the Public Bodies (Admissions to Meetings) Act 1960 that the public and press should be excluded from item 22/029 of the agenda of this meeting as it includes disclosure of personal information.

- 22/029 Clerk** – to consider a revision to the terms of the Clerk’s contract as presented to members.

22/030 Date and time of next meetings

The next meeting will be held on 17th March 2022 at the Church Room, Potten End after the Annual Parish Meeting which will start at 7.30pm.

