

**Minutes of the Council Meeting of
Nettleden with Potten End Parish Council Meeting**

held on

Thursday, 16th December 2021

in the **Church Room, Potten End, HP4 2QY at 7.30pm**

Present: Cllrs D Burfot (Chair), D Grimsdale, S Nelson, H Smith, E Spanswick and R Wright

In attendance: Mr T Douris (County and Borough Councillor), Mr A Farrow (Parish Clerk), Mr K Furness (Parish Warden) and fourteen members of the public.

Agenda reference	Agenda item
21/144	Apologies for absence Cllrs Brennan and Westenholz-Smith apologies for absence were noted and accepted.
21/145	Interests There were no declarations of interest from councillors on items on the agenda, requests for grants of dispensations for declarable interests.
21/146	Minutes Resolved that the minutes of the meeting of the Council on the 18 th November 2021 as circulated to members be signed as a correct record. Agreed unanimously.
21/147	Public Issues <ol style="list-style-type: none">A sign relating to roadworks now long completed had been left on Hempstead Lane. Cllr Douris agreed to dispose of it.Cllr Douris confirmed that he would contribute £2,500 toward the Potten End Festival in 2022. The Council thanked him for his support. The Clerk will submit a claim.Some arris rails relating to an old fence in Homefield had not been removed by Dacorum BC. Cllr Douris agreed to escalate the issue.The council was asked whether it intended to place pudding stones to protect the edge of the Conservation Green along Hempstead Lane. This had been considered but it had been decided to re-turf the verge where it had been damaged by lorries. No further damage had occurred and at the moment adding a pudding stone was not considered necessary.Concern was expressed over the proposed development to the rear of 21 Water End Rd (see 21/152.b). The density of development was considered too high, the access road was too narrow, and the increased risk of traffic accessing Water End Rd was too high.The Parish Council was thanked for its efforts on behalf of the parish over the year.
21/148	Matters outstanding. <ol style="list-style-type: none">Sewerage – 200 letters had been distributed around Brown Springs but to date only five responses had been received and three of those related to problems caused by tree roots blocking sewers rather than systemic capacity issues. Significant problems continue to be reported third hand in Browns Springs but not by the residents concerned. The absence of

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quantifiable evidence of a problem didn't help when asking Dacorum or Thames to take action.

- b. **Police attendance** – following representations by Cllr Douris a representative of the police was planning to attend the January meeting if possible.

21/149 Correspondence received

- a. Homefield – concerns had been expressed about plans to increase the amount of parking on Homefield. The plans were being developed following a request by a local resident and would be made available for consultation before any decision was taken.
- b. Stop netting on Spencer Holland – concern had been expressed at the impact of playing football on the new artificial football surface on neighbours. The Council was of the opinion that there was no difference between the new surface and the natural grass when dry over the summer.
- c. Dacorum Green Community Grant Funding – noted that a new grant scheme was now open for bids and had been advertised on the community Facebook page.
- d. Banning of bonfires on allotments – the Allotment Society had appealed to Sir Mike Penning MP following the Parish Council's decision to ban bonfires on the allotment from October 2022 and Sir Mike had asked whether any compromise was possible. The Council had replied that it was following best practice and suggested that the allotment society identify alternative solutions.
- e. A resident had reported an increased incidence of low flying aircraft and helicopters; there was no known reason.
- f. The woodland at the end of Brown Springs was on the market being advertised amongst other things as an opportunity to practice lumberjack skills. The agents acting for the sale had been advised of the Tree Preservation Orders on all the trees.
- g. A resident had raised concerns regarding a consultation exercise undertaken by Ashlyns school regarding changes to its admissions criteria for 2023-24 which included the prioritisation of siblings of residents in Berkhamsted and Northchurch. The consultation had closed on 12th December. The Council had not been advised of the consultation and it appeared that Ashlyns had not followed due process. Agreed that the Clerk would request an opportunity to submit a formal response to the consultation. If Ashlyns agreed the Clerk was authorised to submit a response in consultation with councillors.

21/150 Parish Warden report

The Tommy has been taken down. Three separate fly-tippings had been reported and removed by DBC. Litter picking continued. Christmas tree lights had been put up, even though they then needed to be moved. Vegetation on the Old Green had been cut back and bird boxes cleaned.

21/151 Report of Traffic and Highways Working Party

- a. **Affinity road works on The Common** – Affinity have offered to hold a meeting to explain what had gone wrong.
- b. **Resolved** – to request a Traffic Restriction Order to close Church Rd and Hempstead Lane (from the junction with The Green to the junction with The Common other than for residents' egress and access) and to have no parking along The Green (from the junction

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	with Hempstead Lane to the junction with The Common), The Front, and Plough Lane on Saturday 4 th June 2022 as part of the Potten End Festival. Agreed unanimously.
	c. Resolved – to submit an expression of interest for the Police and Crimes Commissioner’s Road Safety Fund. Agreed unanimously.
	d. Resolved – to obtain speeding data from the SIDs at a cost of no more than £375 (noting that it might be possible to claim on the PCC’s Road Safety Fund to cover the cost). Agreed unanimously.
	e. Conservation area yellow lines – noted that Cllr Douris had asked Hertfordshire CC to undertake a review and repainting of the yellow lines in the conservation area which had become somewhat inconsistent.
	f. Rambling Way damaged salt bin – this long outstanding item had been chased by Cllr Douris and will be replaced.
21/152	Report and update from the Planning Working Party
	a. Noted the following responses to planning applications submitted to Dacorum BC since the last Council Meeting under the Clerk’s delegated powers.
21/03525/ROC	38 Rambling Way, Potten End, HP4 2SF No objection 26/11/21
	Variation of condition 2 (approved plans) attached to planning permission 21/00138/FUL (construction of 5 dwelling houses including associated hard and soft landscaping).
21/04342/FHA	The Old Granary, Little Heath Lane, HP4 2RT No objection 6/12/21
	Replacement windows
21/04348/FHA	32 Rambling Way, Potten End, HP4 2SF No objection 30/11/21
	Two storey front extension, rear façade and roof alterations
	b. To agree a response to the following planning applications:
21/04368/ROC	9 Homefield, Potten End, HP4 2QX No objection
	Variation of conditions 2 (materials) and 3 (approved plans) attached to planning permission 21/02101/FHA (Proposed single storey front extension and part single / part double storey rear extension. Loft conversion with flat roof dormer to rear and associated Velux rooflights.)
	Although unrelated to the application it was noted that the roofline of the development appeared higher than in the original plans, and that the velux windows also differed from the original. Agreed to advise Enforcement at Dacorum.
21/04455/FHA	Meadow View Farm, Little Heath Lane, Little Heath, HP4 2RT No objection
	Construction of an orangery extension to the existing dwelling.
21/04497/FHA	Roseheath Cottage, Little Heath Lane, HP4 2RY No objection
	Erection of security gates and brick piers
21/04509/RET	Land at Little Heath Farm, Little Heath Lane, HP4 2RT No objection

Agenda reference	Agenda item	
	Retention of stables, field shelter, store and roof over water trough	
21/04555/FUL	Land to rear of 21 Water End Rd, Potten End, HP4 2SH	Objection
	Construction of 3 x 2 bedroom and 3 x 3 bedroom dwellings with associated site works and landscaping.	
c.	Agreed the response to the planning applications received after the agenda was published.	
21/04566/LDE	Spencer Holland Playing Ground, Vicarage Rd, Potten End, HP4 2QZ	No comment
	Remove five pieces of playground equipment and replace them with seven new pieces of equipment on the same footprint extending approximately 10m further south into the recreation ground. Construction of fence no more than 1m in height.	
	The Parish Council is the applicant and so will not be submitting a comment.	
d.	Noted – the possible installation of 30ha solar photovoltaic array, Boxted Farm (21/04395/SCE). No action required until receipt of the planning application.	
21/153	Report and Update from the Open Spaces and Leisure Working Party	
a.	Spencer Holland – noted that £16,060 had been received via Crowd funding together with commitments for a further £1,250 toward the target of £17,000. Installation of the new play equipment was scheduled to start on 9 th March and last 3 weeks.	
b.	Burial Ground	
	Resolved – to approve the planting of an avenue of ten flowering cherry trees and related plaques as part of the Queens Green Canopy and to incur costs of no more than £500. Agreed unanimously.	
c.	Conservation Green	
	Resolved - to approve the planting of a Parrotia Persica donated by a resident as part of the Queen’s Green Canopy. Agreed unanimously.	
d.	Community Carols	
	Resolved - to agree expenditure of £300 on entertainment. Agreed unanimously.	
21/154	Report and Update from the Finance and Administration Working Party	
a.	Financial report – noted the report as submitted to members.	
b.	Approved payment of the following accounts:	
	K Furness	Parish Warden duties £448.00
	DCVS	Clerk’s salary £864.23
	DCVS	Payroll administration £31.20
	Nest	Clerk’s pension £23.84
	A Farrow	Expenses £222.22
	Unity Trust Bank	Quarterly service charge £18.00
	Clearwater Pond and Lake Management	Annual pond maintenance £3,564.00
	E Spanswick	Expenses (dog poop bags) £30.65

Holy Trinity PCC	Cost of inclusion of survey inserts and monthly articles.	£615.50
Great Gaddesden Parish Council	50% share of defibrillator training	£80.00
WeDo Invoice Finance Ltd	20% deposit for new play equipment from Sovereign	£11,433.79
D Giddings Landscapes	Lifting and re-setting of plaque for V & K Paige	£130.00
Ward Memorials	Engraving of plaque for V & K Paige	£265.32
R Hawkins	Grave digging for V & K Paige	£120.00
SLCC	Clerk's annual membership (shared 50% with GGPC)	£186.00
Potten End Allotment Association	Transfer of grant provided by Cllr Douris toward car park repairs (see below).	£500.00
John O'Conner Grounds Maintenance	Tree survey	£1,140.00
d. To note payments received		
Hertfordshire CC	Grant from Cllr Douris to Allotment Association toward allotment car park improvements	£500.00
Hertfordshire CC	Grant from Cllr Douris toward new play equipment	£1,000.00
Dacorum Borough Council	Grant toward new playground equipment	£10,000.00
Online, cash and cheques	New playground equipment	£41.47
D & B Paige	Interment of ashes of K Paige	£516.10

21/155 Date and time of next meetings

The next meeting will be held at 7.30pm on 20th January 2022 at the Church Room, Potten End.

The meeting ended at 20:35

Signed

Dated