

Potten End Village Hall
The Green
Potten End
HP4 2QG

17th January 2022

To: Cllrs Daniel Burfot, Eamonn Brennan, David Grimsdale, Simon Nelson, Hilary Smith, Erica Spanswick, Dina Westenholz-Smith, Roger Wright

You are summoned to attend the following meeting:

Nettleden with Potten End Parish Council Meeting

to be held on

Thursday, 20th January 2022

in the **Church Room, Potten End, HP4 2QY** at **7.30pm**

Members of the public and press are invited to attend this meeting.

Andrew Farrow

Mr A Farrow

Clerk to Nettleden with Potten End Parish Council

Agenda reference	Agenda item
22/001	Apologies for absence
22/002	Interests To receive declarations of interest from councillors on items on the agenda and to consider any written requests or requests for grants of dispensations for declarable interests.
22/003	<u>Minutes</u> Proposed that the minutes of the meeting of the Council on the 16 th December 2021 as circulated to members be signed as a correct record.
22/004	Public Issues In accordance with the Council's Standing Orders, members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda for not more than 20 minutes.
22/005	<u>Matters outstanding.</u>
22/006	Correspondence received a. <u>Community Payback</u>
22/007	Police report
22/008	Parish Warden report
22/009	Report of Traffic and Highways Working Party – <u>outstanding items</u> a. Verge on the conservation Green – to consider approach after more damage.

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	<ul style="list-style-type: none">b. Replacing the finger sign at the junction of Nettleden and Vicarage Roads – to receive an update.c. The Common speed limit – to receive an update.d. Water End Rd (junction with The Green and Church Lane) – to note that Highways have determined that it is not appropriate to install stop signs at the junction.
22/010	Report and update from the Planning Working Party
	<ul style="list-style-type: none">a. To note that there were no responses to planning applications submitted to Dacorum BC since the last Council Meeting under the Clerk’s delegated powers.b. To agree a response to the following planning applications:<ul style="list-style-type: none"><u>21/04342/FHA</u> The Old Granary, Little Heath Lane, Little Heath, HP4 2RT Replacement windows<u>21/04791/FHA</u> Beauport, Frithsden Copse, Potten End, HP4 2RQ Construction of rear bay window and external storage building<u>21/04716/ROC</u> 8 - 10 Frithsden Lane, Frithsden, HP1 3DD Variation of Condition 2 attached to planning permission 4/02219/FUL - Construction of temporary , T-shaped stone surface onto "Frithsden long meadow" field to allow timber haulage lorry access/egress<u>22/00054/RET</u> Tates House, 4 Water End Road, Potten End, HP2 4SG Installation of additional roof light to existing loft space<u>22/00076/FUL</u> Gutteridge Farm, The Common, Potten End, HP4 2QF Conversion of residential stables and storage buildings to form a single dwelling<u>22/00080/FUL</u> 11 Rambling Way, Potten End, HP4 2SF Demolition of existing dwelling and construction of a new dwelling (use class C3) (retrospective).c. To agree responses to any planning applications received after the agenda was published.d. <u>390 houses to the west of Leighton Buzzard Rd and opposite Piccotts End (21/04508/MOA)</u> – to note that a planning application has been received for this development which is outside the parish but may impact traffic volumes if approved.e. Sewerage – to receive an updatef. CIL – to note payments due from the development at 38 Rambling Way.
22/011	Report and Update from the Open Spaces and Leisure Working Party
	<ul style="list-style-type: none">a. <u>Spencer Holland</u> Proposed – to spend an additional £7,000 to add a roundabout to the new play equipment.b. Burial Ground – to receive an update on the memorial avenuec. Sports Field Proposed – to approve payment of £75 toward the cost of aerating the sports field.

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	<p>d. Cricket Club – to consider the way forward</p> <p>e. Defibrillators</p> <p style="padding-left: 20px;">i. Proposed – to take over responsibility for maintenance of the defibrillator outside Cedars at a cost of £100 pa</p> <p style="padding-left: 20px;">ii. To note that Cllr Douris has confirmed that the Parish Council will receive a fully funded defibrillator to be located in the Alford Arms.</p> <p>f. New hedge on the recreation ground – to consider a possible location</p>																											
22/012	Ashlyns School revision to admissions policy – to note the response submitted to the Governors.																											
22/013	Report and Update from the Finance and Administration Working Party																											
	<p>a. Financial report – to note the report as submitted to members.</p> <p>b. Hertfordshire County Council - to note a proposed increase in Council Tax of 1.99% for the county council</p> <p>c. Hertfordshire Police and Crimes Commissioner – to note a proposed average increase in Council Tax of £10</p> <p>d. Budget 2022-25</p> <p>Proposed: to accept the budget for 2022-23 as presented to members with no increase in precept</p> <p>e. Precept 2022-23</p> <p>Proposed: That Nettleden with Potten End Parish Council under section 41 of the Local Government Act 1992 hereby give notice that in respect of the financial year beginning on 1st April 2022, the sum of £21,807 is required to meet the expenses of the Council. We hereby require the levy of the said sum as an additional item of Council Tax for the Parish by Dacorum Borough Council, being the Billing Authority for the Borough and that Councillors Burfot, Wright and Grimsdale be authorized to sign the demand for the precept on behalf of the council.</p> <p>f. To approve payment of the following accounts:</p> <table border="0" style="width: 100%;"> <tr> <td style="width: 30%;">K Furness</td> <td style="width: 50%;">Parish Warden duties</td> <td style="width: 20%; text-align: right;">£448.00</td> </tr> <tr> <td>DCVS</td> <td>Clerk’s salary</td> <td style="text-align: right;">£864.23</td> </tr> <tr> <td>DCVS</td> <td>Payroll administration</td> <td style="text-align: right;">£31.20</td> </tr> <tr> <td>Nest</td> <td>Clerk’s pension</td> <td style="text-align: right;">£23.84</td> </tr> <tr> <td>A Farrow</td> <td>Expenses</td> <td style="text-align: right;">£259.28</td> </tr> <tr> <td>Unity Trust</td> <td>Manual credit handling fee</td> <td style="text-align: right;">£0.50</td> </tr> </table> <p>c. To note payments received</p> <table border="0" style="width: 100%;"> <tr> <td style="width: 30%;">M Scicluna</td> <td style="width: 50%;">Burial fees</td> <td style="width: 20%; text-align: right;">£925.00</td> </tr> <tr> <td>M Scicluna</td> <td>Playground donation</td> <td style="text-align: right;">£500.00</td> </tr> <tr> <td>Box Hedge Ltd</td> <td>Playground donation</td> <td style="text-align: right;">£250.00</td> </tr> </table>	K Furness	Parish Warden duties	£448.00	DCVS	Clerk’s salary	£864.23	DCVS	Payroll administration	£31.20	Nest	Clerk’s pension	£23.84	A Farrow	Expenses	£259.28	Unity Trust	Manual credit handling fee	£0.50	M Scicluna	Burial fees	£925.00	M Scicluna	Playground donation	£500.00	Box Hedge Ltd	Playground donation	£250.00
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Carols on The Green	Collection for playground	£197.74
Interest		£1.40

22/013 Proposed that under section 1 of the Public Bodies (Admissions to Meetings) Act 1960 that the public and press should be excluded from items 22/014 and 22/015 of the agenda of this meeting as they include disclosure of personal information.

22/014 Parish Warden – to consider the renewal of the Warden’s contract as presented to members.

22/015 Clerk – to consider the terms of the Clerk’s contract as presented to members.

22/016 Date and time of next meetings

The next meeting will be held at 7.30pm on 17th February 2022 at the Church Room, Potten End.