

Potten End Village Hall  
The Green  
Potten End  
HP4 2QG

10<sup>th</sup> December 2021

**To: Cllrs Daniel Burfot, Eamonn Brennan, David Grimsdale, Simon Nelson, Hilary Smith, Erica Spanswick, Dina Westenholz-Smith, Roger Wright**

You are summoned to attend the following meeting:

**Nettleden with Potten End Parish Council Meeting**

to be held on

**Thursday, 16<sup>th</sup> December 2021**

in the **Church Room, Potten End, HP4 2QY** at **7.30pm**

Members of the public and press are invited to attend this meeting.

*Andrew Farrow*

Mr A Farrow

**Clerk to Nettleden with Potten End Parish Council**

Agenda reference	Agenda item
21/144	<b>Apologies for absence</b>
21/145	<b>Interests</b> <b>To receive</b> declarations of interest from councillors on items on the agenda and <b>to consider</b> any written requests or requests for grants of dispensations for declarable interests.
21/146	<b>Minutes</b> <b>Proposed</b> that the minutes of the meeting of the Council on the <u>18<sup>th</sup> November 2021</u> as circulated to members be signed as a correct record.
21/147	<b>Public Issues</b> In accordance with the Council's Standing Orders, members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda for not more than 20 minutes.
21/148	<b><u>Matters outstanding.</u></b>
21/149	<b>Correspondence received</b> <ol style="list-style-type: none"><li>Homefield – possible changes to parking.</li><li>Stop netting on Spencer Holland – impact of new artificial football surface.</li><li>Dacorum Green Community Grant Funding – new grant scheme open for bids.</li><li>Banning of bonfires on allotments – letter from Sir Mike Penning MP</li></ol>
21/150	<b>Parish Warden report</b>

Agenda reference	Agenda item
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**21/151 Report of Traffic and Highways Working Party – [outstanding items](#)**

- a. **Affinity road works on The Common** – to receive an update.
- b. **Proposed** – to request a [Traffic Restriction Order](#) to close Church Rd and Hempstead Lane (from the junction with The Green to the junction with The Common other than for residents egress and access) and to have no parking along The Green (from the junction with Hempstead Lane to the junction with The Common), The Front, and Plough Lane on Saturday 4<sup>th</sup> June 2022 as part of the Potten End Festival.
- c. **Proposed** – to submit an [expression of interest](#) for the Police and Crimes Commissioner’s Road Safety Fund for the installation of a third SID in the existing socket on Water End Road.

**21/152 Report and update from the Planning Working Party**

- a. **To note** the following responses to planning applications submitted to Dacorum BC since the last Council Meeting under the Clerk’s delegated powers.

<a href="#">21/03525/ROC</a>	38 Rambling Way, Potten End, HP4 2SF	No objection 26/11/21
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Variation of condition 2 (approved plans) attached to planning permission 21/00138/FUL (construction of 5 dwelling houses including associated hard and soft landscaping).

<a href="#">21/04342/FHA</a>	The Old Granary, Little Heath Lane, HP4 2RT	No objection 6/12/21
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Replacement windows

<a href="#">21/04348/FHA</a>	32 Rambling Way, Potten End, HP4 2SF	No objection 30/11/21
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Two storey front extension, rear façade and roof alterations

- b. **To agree** a response to the following planning applications:

<a href="#">21/04368/ROC</a>	9 Homefield, Potten End, HP4 2QX
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Variation of conditions 2 (materials) and 3 (approved plans) attached to planning permission 21/02101/FHA (Proposed single storey front extension and part single / part double storey rear extension. Loft conversion with flat roof dormer to rear and associated Velux rooflights.)

<a href="#">21/04455/FHA</a>	Meadow View Farm, Little Heath Lane, Little Heath, HP4 2RT
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Construction of an orangery extension to the existing dwelling.

<a href="#">21/04497/FHA</a>	Roseheath Cottage, Little Heath Lane, HP4 2RY
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Erection of security gates and brick piers

<a href="#">21/04509/RET</a>	Land at Little Heath Farm, Little Heath Lane, HP4 2RT
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Retention of stables, field shelter, store and roof over water trough

<a href="#">21/04555/FUL</a>	Land to rear of 21 Water End Rd, Potten End, HP4 2SH
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Construction of 3 x 2 bedroom and 3 x 3 bedroom dwellings with associated site works and landscaping. **To consider** any written requests or requests for grants of dispensations for declarable interests.

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	<p>c. <b>To agree</b> responses to any planning applications received after the agenda was published.</p> <p>d. <b>To note</b> – possible installation of 30ha <a href="#">solar photovoltaic array</a>, Boxted Farm (<a href="#">21/04395/SCE</a>)</p>																																													
<b>21/153</b>	<b>Report and Update from the Open Spaces and Leisure Working Party</b>																																													
	<p>a. <b>Spencer Holland</b> – to receive an update on the new play equipment</p> <p>b. <b>Burial Ground</b>  <b>Proposed</b> – to approve the <a href="#">planting of an avenue of ten flowering cherry trees</a> and related plaques as part of the Queens Green Canopy and to incur costs of no more than £500.</p> <p>c. <b>Conservation Green</b>  <b>Proposed</b> - to approve the planting of a Parrotia Persica donated by a resident as part of the Queen’s Green Canopy.</p> <p>d. <b>Community Carols</b>  <b>Proposed</b> - to agree expenditure of £300 on entertainment.</p>																																													
<b>21/154</b>	<b>Report and Update from the Finance and Administration Working Party</b>																																													
	<p>a. <b>Financial report</b> – to note the report as submitted to members.</p> <p>b. <b>To approve payment of the following accounts:</b></p> <table border="1"> <tbody> <tr> <td>K Furness</td> <td>Parish Warden duties</td> <td>£448.00</td> </tr> <tr> <td>DCVS</td> <td>Clerk’s salary</td> <td>£864.23</td> </tr> <tr> <td>DCVS</td> <td>Payroll administration</td> <td>£31.20</td> </tr> <tr> <td>Nest</td> <td>Clerk’s pension</td> <td>£23.84</td> </tr> <tr> <td>A Farrow</td> <td>Expenses</td> <td>£222.22</td> </tr> <tr> <td>Unity Trust Bank</td> <td>Quarterly service charge</td> <td>£18.00</td> </tr> <tr> <td>Clearwater Pond and Lake Management</td> <td>Annual pond maintenance</td> <td>£3,564.00</td> </tr> <tr> <td>E Spanswick</td> <td>Expenses (dog poop bags)</td> <td>£30.65</td> </tr> <tr> <td>Holy Trinity PCC</td> <td>Cost of inclusion of survey inserts and monthly articles.</td> <td>£615.50</td> </tr> <tr> <td>Great Gaddesden Parish Council</td> <td>50% share of defibrillator training</td> <td>£80.00</td> </tr> <tr> <td>WeDo Invoice Finance Ltd</td> <td>20% deposit for new play equipment from Sovereign</td> <td>£11,433.79</td> </tr> <tr> <td>D Giddings Landscapes</td> <td>Lifting and re-setting of plaque for V &amp; K Paige</td> <td>£130.00</td> </tr> <tr> <td>Ward Memorials</td> <td>Engraving of plaque for V &amp; K Paige</td> <td>£265.32</td> </tr> <tr> <td>R Hawkins</td> <td>Grave digging for V &amp; K Paige</td> <td>£120.00</td> </tr> <tr> <td>SLCC</td> <td>Clerk’s annual membership (shared 50% with GGPC)</td> <td>£186.00</td> </tr> </tbody> </table>	K Furness	Parish Warden duties	£448.00	DCVS	Clerk’s salary	£864.23	DCVS	Payroll administration	£31.20	Nest	Clerk’s pension	£23.84	A Farrow	Expenses	£222.22	Unity Trust Bank	Quarterly service charge	£18.00	Clearwater Pond and Lake Management	Annual pond maintenance	£3,564.00	E Spanswick	Expenses (dog poop bags)	£30.65	Holy Trinity PCC	Cost of inclusion of survey inserts and monthly articles.	£615.50	Great Gaddesden Parish Council	50% share of defibrillator training	£80.00	WeDo Invoice Finance Ltd	20% deposit for new play equipment from Sovereign	£11,433.79	D Giddings Landscapes	Lifting and re-setting of plaque for V & K Paige	£130.00	Ward Memorials	Engraving of plaque for V & K Paige	£265.32	R Hawkins	Grave digging for V & K Paige	£120.00	SLCC	Clerk’s annual membership (shared 50% with GGPC)	£186.00
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Potten End Allotment Association	Transfer of grant provided by Cllr Douris toward car park repairs (see below).	£500.00
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**d. To note payments received**

Hertfordshire CC	Grant from Cllr Douris to Allotment Association toward allotment car park improvements	£500.00
Hertfordshire CC	Grant from Cllr Douris toward new play equipment	£1,000.00
Dacorum Borough Council	Grant toward new playground equipment	£10,000.00
Online, cash and cheques	New playground equipment	£41.47
D & B Paige	Interment of ashes of K Paige	£516.10

**21/155 Date and time of next meetings**

The next meeting will be held at 7.30pm on 20<sup>th</sup> January 2022 at the Church Room, Potten End.