

Potten End Village Hall
The Green
Potten End
HP4 2QG

12th November 2021

To: Cllrs Daniel Burfot, Eamonn Brennan, David Grimsdale, Simon Nelson, Hilary Smith, Erica Spanswick, Dina Westenholz-Smith, Roger Wright

You are summoned to attend the following meeting:

Nettleden with Potten End Parish Council Meeting

to be held on

Thursday, 18th November 2021

in the **Church Room, Potten End, HP4 2QY** at **7.30pm**

Members of the public and press are invited to attend this meeting.

Andrew Farrow

Mr A Farrow

Clerk to Nettleden with Potten End Parish Council

Agenda reference	Agenda item
21/132	Apologies for absence
21/133	Interests <ul style="list-style-type: none">a. To receive declarations of interest from councillors on items on the agendab. To consider any written requests or requests for grants of dispensations for declarable interests.
21/134	Minutes <p>To resolve that the minutes of the meeting of the Council on the 21st October 2021 as circulated to members be signed as a correct record.</p>
21/135	Public Issues <p>In accordance with the Council's Standing Orders, members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda for not more than 20 minutes.</p>
21/136	Matters outstanding (not covered elsewhere)
21/137	Correspondence received (not covered elsewhere) <ul style="list-style-type: none">a. Concern had been expressed at parking on pavements in Vicarage Rdb. Dacorum enforcement of Public Space Protection Orderc. Inconsistent application of yellow lines in conservation aread. To consider a request that the Parish Council organises crowd funding to purchase all or some of the woodland behind Brown Springs.

Agenda reference	Agenda item
21/138	Parish Warden report
21/139	Report of Traffic and Highways Working Party – see outstanding issues <ul style="list-style-type: none">a. Accident at the junction of Vicarage Rd and Nettleden Rd and damage to fingerpost.b. DriveSafe – to receive an updatec. 20's Plenty – to receive an updated. Hertfordshire Police and Crimes Commissioner survey – to consider a proposed response from the parish council
21/140	Report and update from the Planning Working Party <ul style="list-style-type: none">a. To note responses to planning applications submitted to Dacorum BC since the last Council Meeting under the Clerk's delegated powers.<ul style="list-style-type: none">21/03617/FHA Stable Cottage, Ivy House Lane, HP4 2PP Object Proposed one and a half storey infill extension with new dormer matching rear elevation, conversion of existing barn to host living, bedroom and WC.21/03886/FUL Frithsden Vineyard, Frithsden Lane, HP1 3DD Object Construction of 3 x guest accommodation treehousesb. To agree a response to the following planning application:<ul style="list-style-type: none">21/03525/ROC 38 Rambling Way, Potten End, HP4 2SF Variation of condition 2 (approved plans) attached to planning permission 21/00138/FUL (construction of 5 dwelling houses including associated hard and soft landscaping).21/04238/ROC Pilgrims Landing. The Hamlet. Potten End, HP4 2RD Variation of condition 4 (approved plans) attached to planning permission 4/01758/19/FHA (Replacement two-storey side extension, ground floor rear extension, partial loft conversion, rebuilding of and enlargement of chimney to southwest side elevation, two rear rooflights, alterations to window and doors, landscaping, new access and other alterations.)21/04261/ROC IET House, Chestnut Close, Potten End, HP4 2RN Variation of condition 18 (approved plans) attached to planning permission 21/01213/FUL - Demolition of existing commercial premises and construction of 3 houses, together with associated accesses and landscaping.c. To agree responses to planning applications received after the agenda was published.
21/141	Report and Update from the Open Spaces and Leisure Working Party <ul style="list-style-type: none">a. Spencer Holland Development Strategy<ul style="list-style-type: none">i. To note that the artificial grass surface has been installed.ii. Proposed – that the Parish Council commit to expenditure of £48,000 with Sovereign Design Play Systems Ltd.b. Sports Ground – to receive an update on the Cricket Club's risk mitigation proposals

Agenda reference	Agenda item
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- c. **Burial Ground** – to receive an update on the memorial avenue
- d. **Christmas tree** – to receive an update
- e. **Allotments** – to receive an update
- f. **Memorial bench** – to approve the installation of a memorial bench on the sports field.
- g. **Defibrillator** – to consider whether to submit a proposal to Cllr Douris for a defibrillator.

21/142 Report and Update from the Finance and Administration Working Party

- a. **To consider** a [grant to the Parochial Church Council of St Lawrence](#), Nettleden for £460 for grass cutting in 2021 under s. 137 of the Local Government Act 1972.
- b. **To note** the [purchase of a wreath](#) for the festival of remembrance under s. 137 of the Local Government Act 1972.
- c. **Financial report** – to consider the [report](#) as submitted to members

d. To note payments made

A&M Services (London) Ltd	2 x Christmas trees (one to be reimbursed by Great Gaddesden PC)	£618.00
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e. To approve payment of the following accounts:

K Furness	Parish Warden duties	£448.00
DCVS	Clerk’s salary	£864.23
DCVS	Payroll administration	£31.20
Nest	Clerk’s pension	£23.84
A Farrow	Expenses	£425.59
Unity Trust Bank	Monthly service charge	£18.00
Nomow Ltd	Supply and installation of artificial grass on Spencer Holland	£8,928.00
PCC of St Lawrence Nettleden	Grass cutting for 2021	£460.00
Potten End Bowls Club	Grant payment toward defibrillator and handrail onto playing surface	£300.00
Potten End Gardening Club	Grant for bulbs planted around Potten End	£97.34

f. To note payments received

Allotment rents	Cheques and cash	£172.50
New playground equipment	Online and cash	£1,300.00
Great Gaddesden PC	Share of Christmas tree	£257.50
M Lutt & Sons	Donation for Christmas tree	£394.12

- g. [2022-2025 Budget](#) – to consider a first draft

21/143 Date and time of next meetings

The next meeting will be held at 7.30pm on 16th December 2021 at the Church Room, Potten End.

