

Potten End Village Hall
The Green
Potten End
Herts
HP4 2QG

15th October 2021

To: Cllrs Daniel Burfot, Eamonn Brennan, David Grimsdale, Simon Nelson, Hilary Smith, Erica Spanswick, Dina Westenholz Smith, Roger Wright

You are summoned to attend the following meeting:

Nettleden with Potten End Parish Council Meeting

to be held on

Thursday, 21st October 2021

in the **Church Room, Potten End, HP4 2QY** at **7.30pm**

Members of the public and press are invited to attend this meeting.

Andrew Farrow

Mr A Farrow

Clerk to Nettleden with Potten End Parish Council

Agenda reference	Agenda item
21/120	Apologies for absence
21/121	Interests <ol style="list-style-type: none">To receive declarations of interest from councillors on items on the agendaTo consider any written requests or requests for grants of dispensations for declarable interests.
21/122	Minutes <p>Proposed that the minutes of the meeting of the Council on the 16th September 2021 as circulated to members be signed as a correct record.</p>
21/123	Public Issues <p>In accordance with the Council's Standing Orders, members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda for not more than 20 minutes.</p>
21/124	Matters outstanding (not covered elsewhere)
21/125	Correspondence received (not covered elsewhere)
21/126	Parish Warden report
21/127	Report of Traffic and Highways Working Party <ol style="list-style-type: none">Outstanding matters

Agenda reference	Agenda item
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- b. DriveSafe – to receive an update
- c. [Junction of Water End Rd, The Green and Church Rd](#) – to receive an update.

21/128 Report and update from the Planning Working Party

- a. **To note** the responses to planning applications submitted to Dacorum BC since the last Council Meeting under the Clerk’s delegated powers.

[21/03525/ROC](#) 38 Rambling Way, Potten End, HP4 2SF Object
11th October 2021

Variation of condition 2 (approved plans) attached to planning permission 21/00138/FUL (Construction of 5 dwelling houses including associated hard and soft landscaping).

[21/03463/FUL](#) 26 Hempstead Lane, Potten End, HP4 2SD No objection
14th October 2021

Demolition of the existing house and construction of a new house in its place to include over the existing footprint, a two storey side, rear and front extensions, increase in eaves height and ridge height, 1 pitched dormer to the front and 3 pitched dormers to the rear, and alterations to the brickwork and fenestration.

- b. **To agree** responses to the following planning applications:

[21/03617/FHA](#) Stable Cottage, Ivy House Lane, HP4 2PP

Proposed one and a half storey infill extension with new dormer matching rear elevation, conversion of existing barn to host living, bedroom and WC.

[21/03768/FHA](#) Williams Wood, Vicarage Rd, HP4 2RA

Demolition of existing shed and single storey rear extension. Proposed two storey extension, new dormers to the second floor and internal refurbishment to existing building

[21/03858/FHA](#) Lilydale, Brown Spring, Potten End, HP4 2SQ

Front extension and roof alterations including new dormers and hip to gable conversion.

- c. **To agree** responses to any planning applications received after the agenda was published.
- d. **11 Rambling Way** – to note that a report has been submitted to Dacorum BC for a breach of planning permission.

21/129 Report and Update from the Open Spaces and Leisure Working Party

- a. **Spencer Holland Development Strategy** – to receive an update
- b. [Sports Ground](#) – to receive an update on the Cricket Club’s risk mitigation proposals.
- c. [Burial Ground](#) – to receive an update on the proposal to plant an avenue of flowering cherry trees
- d. **Christmas tree** - to receive an update (to follow)
- e. **Allotments**
 - i. to receive an update
 - ii. to approve the revised [allotment rules](#) to be effective from October 2022.

Agenda reference	Agenda item
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21/130 Report and Update from the Finance and Administration Working Party

a. [Financial report](#) as at 21st October 2021 - To note the financial result as presented to members.

b. **To approve payment of the following accounts:**

K Furness	Parish Warden duties	£448.00
DCVS	Clerk's salary	864.23
DCVS	Payroll administration	£31.20
Nest	Clerk's pension	£23.84
A Farrow	Expenses	£38.45
Unity Trust Bank	Monthly service charge	£18.00
Unity Trust Bank	Debit interest	£0.05
Reids Playground Maintenance	Repairs to slide	£1,824.00
H Smith	Fliers for playground fundraising	£198.00
D C Garden Services	Annual payment for grass cutting	£8,340.00
Amber Signs and Print	Banners for fund raising	£216.00

c. **To note payments received**

Allotment rent	Cash	£10.00
Allotment rents	Cheques and cash	£492.51
Allotment rents	Online	£95.00

d. [Grant request](#) – to consider a request from the Bowls Club for a grant of £300 toward the purchase of a defibrillator and the installation of a handrail to the bowling green.

e. [Tax Code adjustment](#) – to note a change to the clerk's authorised September salary payment.

f. [Archiving of Council records](#) – proposed to store all of the Council minutes from 1990 – 2020 with Hertfordshire Archives and Local Studies together with other assorted documents of historic interest.

21/131 Date and time of next meetings

The next meeting will be held at 7.30pm on 18th November 2021 at the Church Room, Potten End.