

Potten End Village Hall
The Green
Potten End
Berkhamsted
HP4 2QG

11th September 2021

To: Cllrs Daniel Burfot, Eamonn Brennan, David Grimsdale, Simon Nelson, Hilary Smith, Erica Spanswick, Dina Westenholz Smith, Roger Wright

You are summoned to attend the following meeting:

Nettleden with Potten End Parish Council Meeting

to be held on

Thursday, 16th September 2021

in the **Church Room, Potten End, HP4 2QY** at **7.30pm**

Members of the public and press are invited to attend this meeting but are asked to advise the Clerk in advance if they will be attending as to comply with Government COVID guideline no more than 32 people will be able to attend the meeting.

Andrew Farrow

Mr A Farrow

Clerk to Nettleden with Potten End Parish Council

Agenda reference	Agenda item
21/106	Apologies for absence
21/107	Interests <ol style="list-style-type: none">To receive declarations of interest from councillors on items on the agendaTo consider any written requests for grants of dispensations for declarable interests that had been receivedTo consider any requests for grants for dispensation for declarable interests
21/108	Minutes <p>Proposed that the minutes of the meeting of the Council on the 15th July 2021 as circulated to members be signed as a correct record.</p>
21/109	Public Issues
21/110	Matters arising (not covered elsewhere)
21/111	Correspondence received (not covered elsewhere)

Agenda reference	Agenda item
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| a. | A request has been received from Cedars to place a sandwich type notice board on the corner of The Green. |
| b. | A query has been received regarding Dacorum BC's policy on notifying planning applications. |

21/112 Parish Warden report

21/113 Report of Traffic and Highways Working Party

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| a. | Highways Survey – to consider the results of the survey and the proposals as presented to members. |
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21/114 Report and update from the Planning Working Party

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| a. | To note responses to planning applications submitted to Dacorum BC since the last Council Meeting under the Clerk's delegated powers. |
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21/02792/FHA	24 Hedgeside, HP4 2RE	No objection 29 th July 2021
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Single storey front, side and rear extensions. Removal of conservatory and car port. Loft conversion /creation of extended roof and dormers to front roof line (amended scheme)

21/02368/FHA	9 Hedgeside, HP4 2RE	Object 29 th July 2021
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Proposed side & rear first floor extension. Loft classed as permitted development as per calculation (amended scheme).

21/02626/FUL	Land to rear of Corner Cottage, 1 The Front, HP4 2QR	Object 18 th August 2021
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New detached dwelling.

21/02929/FHA	24 The Laurels, HP4 2SP	No objection 29 th July 2021
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First floor side extension

21/02829/FUL	Berkhamsted Golf Club	No objection 31 st August 2021
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Overflow parking area with associated landscaping (amended scheme).

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| b. | To agree responses to the following planning applications: |
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21/03137/FUL	Frithsden Vineyard, Frithsden Lane, HP1 3DD	
	Replacement dwelling	

21/03130/FMA	Frithsden Vineyard, Frithsden Lane, HP1 3DD	
	Formation of new Winery and associated parking and landscaping	

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| c. | To agree responses to any planning applications received after the agenda was published. |
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21/115 Parish Plan – to receive an update

21/116 Potten End Festival – to receive an update

Agenda reference	Agenda item
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21/117 Report and Update from the Open Spaces and Leisure Working Party

- a. [Spencer Holland Development Strategy](#) – to receive an update and consider the choice of play equipment provider
- b. **Sports Ground** – to receive an update on the Cricket Club’s risk mitigation proposals.
- c. [Notice board](#) – to consider a proposal to place a noticeboard outside Cedars
- d. [Ecology report](#) – to note the report (see also 21/117e and f below)
- e. [Pond maintenance](#) – to consider a proposal to commission up to three days maintenance work on the pond
- f. [Tree risk assessment](#) – to approve the appointment of a consultant to undertake the work
- g. [Queens Green Canopy](#) – to consider the proposals for tree planting on the conservation area of The Green and the Burial Ground.
- h. **Allotment** – to receive an update and consider the proposal that residents of the parish be given preferential treatment on the waiting list.
- i. **Pub benches** – to consider the proposal to stop the arrangement whereby benches are allowed on parish council land on 31st October.
- j. **Funfair** – to note that agreement was given for the funfair to use The Green from 26th September to 3rd October.

21/118 Report and Update from the Finance and Administration Working Party

- a. **Financial report as at 16th August 2021**
 To note the [financial result](#) as presented to members.
- b. **To note [payments made](#)** since the last Council Meeting as submitted to members

c. **To approve payment of the following accounts:**

K Furness	Parish Warden duties	£448.00
DCVS	Clerk’s salary	864.23
DCVS	Payroll administration	£31.20
Nest	Clerk’s pension	£93.35
A Farrow	Expenses	£49.08
Unity Trust Bank	Monthly service charge	£18.00

d. **To note payments received**

Allotment	£10.00
VAT refund from 2020/21	£2,194.39

- e. [Insurance renewal](#) – to note arrangements made.

21/119 Date and time of next meetings

Agenda reference	Agenda item
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	The next meeting will be held at 7.30pm on 21 st October 2021 at the Church Room, Potten End.
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