

Potten End Village Hall  
The Green  
Potten End  
Berkhamsted  
HP4 2QG

9<sup>th</sup> June 2021

**To: Cllrs Daniel Burfot, Eamonn Brennan, David Grimsdale, Simon Nelson, Hilary Smith, Erica Spanswick, Dina Westenholz Smith, Roger Wright**

You are summoned to attend the following meeting:

**Nettleden with Potten End Parish Council Meeting**

to be held on

**Thursday, 15<sup>th</sup> July 2021**

in the **Church Room, Potten End, HP4 2QY at 7.30pm**

Members of the public and press are invited to attend this meeting but are asked to advise the Clerk in advance if they will be attending as to comply with Government COVID guideline no more than 32 people will be able to attend the meeting.

*Andrew Farrow*

Mr A Farrow

**Clerk to Nettleden with Potten End Parish Council**

Agenda reference	Agenda item
21/092	Apologies for absence
21/093	Interests <ol style="list-style-type: none"><li>To receive declarations of interest from councillors on items on the agenda</li><li>To consider any written requests for grants of dispensations for declarable interests that had been received</li><li>To consider any requests for grants for dispensation for declarable interests</li></ol>
21/094	Minutes <p>Proposed that the <a href="#">minutes of the meeting of the Council on the 24<sup>th</sup> June 2021</a> as circulated to members be signed as a correct record.</p>
21/095	Public Issues
21/096	<a href="#">Matters arising</a>
21/097	Correspondence received <ol style="list-style-type: none"><li>Letter from <a href="#">Hemel Hempstead Rotary Club</a> re trip for Military Veterans</li></ol>

Agenda reference	Agenda item
	<ul style="list-style-type: none"><li>b. Letters regarding the Queens Green Canopy from the <a href="#">Sustainable Hertfordshire team</a> and <a href="#">Sir Mike Penning MP</a>.</li><li>c. Email regarding the <a href="#">registration of The Plough</a> as an asset of community value.</li></ul>
<b>21/098</b>	<b>Parish Warden report</b>
<b>21/099</b>	<b>Report of Traffic and Highways Working Party</b> (see full <a href="#">outstanding issues list</a> ) <ul style="list-style-type: none"><li>a. <b>Church Lane: raising of kerb</b> – to receive an update</li><li>b. <b>Pre-school issues</b> – to note concerns</li><li>c. <b>The Common, junction with the Green and Church Road</b> – to receive an update</li><li>d. <b>Parish Plan</b> – to receive an update on the Highways survey</li></ul>
<b>21/100</b>	<b>Report and update from the Planning Working Party</b> <ul style="list-style-type: none"><li>a. <b>To note</b> any responses to planning applications submitted to Dacorum BC since the last Council Meeting under the Clerk’s delegated powers.</li><li>b. <b>To agree</b> responses to the following planning applications:<ul style="list-style-type: none"><li><a href="#">21/02368/FHA</a>            9 Hedgeside, Potten End, HP4 2RE Proposed side &amp; rear first floor extension. Loft classed as permitted development as per calculation (amended scheme). Previously considered under 21/086.b on 24<sup>th</sup> June 2021. <a href="#">Proposed revised response</a>.</li><li><a href="#">21/02575/FHA</a>            Heatherbank 10A Vicarage Rd, Potten End, HP4 2QZ New front oak framed porch</li><li><a href="#">21/02716/FHA</a>            5 Vicarage Gardens, Potten End, HP4 2RL Single Storey front extension</li></ul></li><li>c. <b>To consider</b> any planning applications received after the agenda was published.</li><li>d. <b>Brown Springs sewerage problems</b> - to receive an update</li><li>e. <a href="#">Dacorum Local Plan</a> - to receive an update</li></ul>
<b>21/101</b>	<b>Parish Plan</b> – to receive an update
<b>21/102</b>	<b>Potten End Festival</b> – to receive an update
<b>21/103</b>	<b>Report and Update from the Open Spaces and Leisure Working Party</b> <ul style="list-style-type: none"><li>a. <b>Spencer Holland Development Strategy</b> – to receive an update</li><li>b. <b>Sports Ground</b> - to receive an update regarding the cricket club</li><li>c. <b>The Green</b> – to note that Greens Funfair have been given permission to hold a fair on The Green from 19<sup>th</sup> to 23<sup>rd</sup> July.</li><li>d. <b>Proposed</b> – to commission an <a href="#">ecology report</a> on the Village Green pond and The Old Green to form the basis for future maintenance work.</li></ul>
<b>21/104</b>	<b>Report and Update from the Finance and Administration Working Party</b>

Agenda reference	Agenda item
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**a. Financial report as at 15<sup>th</sup> July 2021**

To note [financial result](#) as presented to members.

**b. To approve payment of the following accounts:**

K Furness	Parish Warden duties	£448.00
DCVS	Clerk's salary	£864.23
DCVS	Payroll administration	£31.20
Nest	Clerk's pension	£23.84
A Farrow	Expenses (inc £143.50 to obtain a certificate of lawful development for the artificial football pitch on Spencer Holland)	£183.83
E Spanswick	Expenses - dog poop bags	£15.99
R Wright	Expenses - mileage for site visit to Pirton for playground research	£20.70
Barnes-Lewis Consultants	SSL certificate for council website	£79.19
Unity Trust Bank	Monthly service charge	£18.00

**c. To note payments received**

NatWest	Compensation for failure to process account closing instructions	£250.00
Memorials of Distinction Interest	Memorial for D A Elkins June	£125.00 £0.24

**d. [Insurance renewal](#) – to approve the approach as presented to members**

**e. Bank account – to receive an update**

**f. [Overtime payment](#) – to approve an overtime payment to the Clerk of £993 for the first six months of 2021.**

**21/105 Date and time of next meetings**

The next meeting will be held at 7.30pm on 16<sup>th</sup> September 2021 at the Church Room, Potten End.