

52 Cross Oak Rd
Berkhamsted
Herts,
HP4 3HZ

13th March 2021

To: Cllrs Daniel Burfot, Eamonn Brennan, David Grimsdale, Simon Nelson, Hilary Smith, Erica Spanswick, Dina Westenholz-Smith, Roger Wright

You are summoned to attend the following meeting:

Nettleden with Potten End Parish Council - Council Meeting

to be held on

Thursday, 18th March 2021 as soon as the Parish Meeting has finished but no earlier than 7.30pm

Please join the meeting online at

<https://us02web.zoom.us/j/88429006356?pwd=L0wyUVRDYIFMYUgrdi9IMG54ZURQUT09>

or by phone on either 0203 901 7895 or 0131 460 1196 using the meeting ID: 884 2900 6356 and passcode: 723386.

Agenda reference	Agenda item
------------------	-------------

21/031	Apologies for absence
--------	------------------------------

21/032	Interests
--------	------------------

- | | |
|--|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| | <ul style="list-style-type: none">a. To receive declarations of interest from councillors on items on the agenda.b. To receive written requests for dispensations for declarable interests had been received.c. To consider grants for dispensation. |
|--|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

21/033	Minutes
--------	----------------

	Proposed that the minutes of the meeting of the Council on the 18 th February 2021 as circulated to members be signed as a correct record.
--	------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

21/034	Berkhamsted Golf Club
--------	------------------------------

	To receive a presentation from Mr Howard Craft, Club Manager
--	---------------------------------------------------------------------

21/035	Public Issues
--------	----------------------

	In accordance with the Council's Standing Orders, members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda for not more than 20 minutes.
--	-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

21/036	Matters arising (not covered elsewhere)
--------	------------------------------------------------

21/037	Correspondence received
--------	--------------------------------

- | | |
|--|-------------------------------------------------------------------------------|
| | <ul style="list-style-type: none">a. Sewerage in Browns Springs |
|--|-------------------------------------------------------------------------------|

Agenda reference	Agenda item
------------------	-------------

- b. 59 & 61 Hempstead Lane

21/038 Coronavirus update

21/039 Parish Warden Report

21/040 National Trust Report

21/041 Report and update from the Planning Working Party

- a. **To note** the following responses to planning applications submitted to Dacorum BC since the last Council Meeting under the Clerk's delegated powers.

[21/00615/FHA](#) Fern Cottage, Hollybush Close, Potten End, HP4 2SN No objection (01/03/21)

Loft conversion and single storey rear extension

- b. **To consider** responses to the following planning applications:

[21/00654/FHA](#) 24 Hedgeside, Potten End, HP4 2RE

Single storey front, side and rear extensions. Removal of conservatory and car port. Loft conversion /creation of extended roof.

[21/00650/FHA](#) 9 Hedgeside, Potten End, HP4 2RE

First floor rear extension above existing ground floor rear extension

[21/00678/FUL](#) Browns Spring Farm, Plough Lane, Potten End, HP4 2DG

Conversion of the existing barn and removal of existing ancillary structures, plant, machinery and vehicles and creation of dwelling house including soft landscaping

[21/00995/FUL](#) Gutteridge Farm, The Common, Potten End HP4 2QF

Conversion of building to form 5 dwellings.

- c. **To consider** any planning applications received after the agenda was published.

d. Local Plan

- i. **To note** parishioners comments
- ii. **To note** the impact on the Clerk's time.

21/042 Report and Update from the Traffic and Highways Working Party (see the report of all [outstanding issues](#) for a full list of activities).

a. Hempstead Lane

To consider what action to take with regard to the erosion of the Conservation Green.

b. Items on verges

To note that a response is awaited from Hertfordshire CC legal.

c. Nettleden Rd

To note that the blocked drains have been cleared.

d. The Common

Agenda reference	Agenda item															
	<ul style="list-style-type: none"> i. To note that the vegetation obstructing the pavement has been cut back. ii. To note that five animal warning signs had been purchased and installed on The Common and Nettleden Rd 															
	<p>e. 20'sPlenty</p> <p>To receive a report on a recent presentation.</p>															
21/043	Report and Update from the Open Spaces and Leisure Working Party															
	<p>a. Pubs use of Parish Council land</p> <p>Proposed that the agreement whereby the three pubs could place tables and chairs on Parish Council land be reinstated for six months with effect from 12th April 2021 (or the first date thereafter on which Government restrictions allow pubs to re-open).</p>															
	<p>b. Sports Field</p> <p>To note recent disturbances.</p>															
21/044	Parish Plan															
	To receive an update.															
21/045	Report and Update from the Finance and Administration Working Party															
	<p>a. To receive a report of the quarterly meeting.</p>															
	<p>b. 2020/21 Financial Report</p> <p>To note the financial report as at 18th March 2021 as presented to members.</p>															
	<p>c. To approve accounts to be paid:</p> <table border="0"> <tr> <td style="padding-left: 20px;">K Furness</td> <td style="padding-left: 20px;">Parish Warden fee</td> <td style="text-align: right;">£448.00</td> </tr> <tr> <td style="padding-left: 20px;">A Farrow</td> <td style="padding-left: 20px;">Clerk's expenses</td> <td style="text-align: right;">£485.40</td> </tr> <tr> <td style="padding-left: 20px;">DCVS</td> <td style="padding-left: 20px;">February salary</td> <td style="text-align: right;">£864.92</td> </tr> <tr> <td style="padding-left: 20px;">DCVS</td> <td style="padding-left: 20px;">Monthly fee for February payroll</td> <td style="text-align: right;">£31.20</td> </tr> <tr> <td style="padding-left: 20px;">E Spanswick</td> <td style="padding-left: 20px;">Dog poop bags</td> <td style="text-align: right;">£14.66</td> </tr> </table>	K Furness	Parish Warden fee	£448.00	A Farrow	Clerk's expenses	£485.40	DCVS	February salary	£864.92	DCVS	Monthly fee for February payroll	£31.20	E Spanswick	Dog poop bags	£14.66
K Furness	Parish Warden fee	£448.00														
A Farrow	Clerk's expenses	£485.40														
DCVS	February salary	£864.92														
DCVS	Monthly fee for February payroll	£31.20														
E Spanswick	Dog poop bags	£14.66														
	<p>d. To note payments received:</p> <table border="0"> <tr> <td style="padding-left: 20px;">Interest</td> <td style="padding-left: 20px;">February</td> <td style="text-align: right;">£0.33</td> </tr> <tr> <td style="padding-left: 20px;">Ward Memorials</td> <td style="padding-left: 20px;">Fee for Papworth headstone</td> <td style="text-align: right;">£125.00</td> </tr> </table>	Interest	February	£0.33	Ward Memorials	Fee for Papworth headstone	£125.00									
Interest	February	£0.33														
Ward Memorials	Fee for Papworth headstone	£125.00														
	<p>e. Appointment of Internal Auditor</p> <p>Proposed to appoint Mr Ernest Newhouse to undertake the Parish Council's internal audit for 2020/21 at a cost of £350.</p>															
	<p>f. Earmarked reserves</p> <p>Proposed that earmarked reserves be agreed as circulated to members.</p>															

Agenda reference	Agenda item
21/046	Proposed that under section 1 of the Public Bodies (Admissions to Meetings) Act 1960 that the public and press should be excluded from items 21/047 of the agenda of this meeting as disclosure of the commercial interests of the council.
21/047	Proposed that the motion presented to the council be adopted.
21/048	Date and time of next meeting 7.30pm, Thursday 15 th April 2021.