

52 Cross Oak Rd
Berkhamsted
Herts,
HP4 3HZ

13th February 2021

To: Cllrs Daniel Burfot, Eamonn Brennan, David Grimsdale, Simon Nelson, Hilary Smith, Erica Spanswick, Dina Westenholz-Smith, Roger Wright

You are summoned to attend the following meeting:

Nettleden with Potten End Parish Council - Council Meeting

to be held at

7.30pm on Thursday, 18th February 2021

Please join the meeting

Online at <https://us02web.zoom.us/j/88429006356?pwd=L0wyUVRDYlFMYUgrdi9lMG54ZURQUT09>
or **by phone** on 0203 901 7895 or 0131 460 1196 using the meeting ID: 884 2900 6356 and
passcode: 723386.

Members of the public and press are invited to attend this meeting using the same access details.

Agenda reference	Agenda item
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21/016	Apologies for absence
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21/017	Interests
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| | <ol style="list-style-type: none">a. To receive declarations of interest from councillors on items on the agenda.b. To receive written requests for dispensations for declarable interests had been received.c. To consider grants for dispensation. |
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21/018	Minutes
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	<p>Proposed that the minutes of the meeting of the Council on the 21st January 2021 as circulated to members be signed as a correct record.</p>
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21/019	Public Issues
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	<p>In accordance with the Council's Standing Orders, members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda for not more than 20 minutes.</p>
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21/020	Matters arising - not covered elsewhere
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| | <ol style="list-style-type: none">a. To receive an update on the proposal that the Parish Council should work with the Village Hall and School to co-ordinate a post-covid event. |
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21/021	Correspondence received
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| | <ol style="list-style-type: none">a. Hertfordshire Waste Local Plan consultation |
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Agenda reference	Agenda item
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To consider a [response to the consultation](#)

21/022 Coronavirus update

21/023 Parish Warden Report

21/024 National Trust Report

21/025 Report and update from the Planning Working Party

a. **To note** the following responses to planning applications submitted to Dacorum BC since the last Council Meeting under the Clerk’s delegated powers.

21/000158/FHA	Tates House, Water End Rd, Potten End, HP2 4SG	No objection (05/02/21)
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First floor side extension

21/00201/LDE	15 Hedgeside, Potten End, HP4 2RE	No objection (05/02/21)
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Use of outbuilding as habitable space and holiday lets.

21/00233/TCA	Nettleden House, Nettleden Rd, HP1 3DQ	No objection (05/02/21)
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Works to trees

21/00327/LBC	Pipers Forge, Nettleden Rd, HP1 3DQ	No objection (05/02/21)
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Re-roofing incorporating the insertion of insulation and repairs to timberwork, windows, brickwork and rainwater goods.

b. **To consider** responses to the following planning applications:

21/00301/FHA	Martins, 14 Rambling Way, Potten End HP4 2SF
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Two storey rear and single storey side extension. Roof ridge raised, loft extended and replacement garage/outbuilding.

21/00327/LBC	Pipers Forge, Nettledne Rd, Potten End, HP1 3DQ
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Re-roofing incorporating the insertion of insulation and repairs to timberwork, windows, brickwork and rainwater goods.

21/00380/FHA	The Grange, Frithsden Copse Potten End, HP4 2RG
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Alteration and extension of existing outbuilding to form garage and carport

21/00468/LBC	8-10 Frithsden Lane, Frithsden, HP1 3DD
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Insertion of two roof windows

c. **To consider** any planning applications received after the agenda was published.

d. **Dacorum Local Plan 2020 – 2038**

Agenda reference	Agenda item
	<ul style="list-style-type: none">i. Proposed that the Clerk be authorised to sign a joint letter from the Town and Parish Councils in Dacorum as submitted to members, and if necessary to accept minor alterations to the wording proposed by other authorities.ii. Proposed that the Clerk be authorised to submit the response to the Draft Local Plan as submitted to members.iii. Proposed that the Clerk be authorised to sign a letter to Sir Mike Penning MP expressing the Parish Council’s concerns regarding the draft Local Plan as submitted to members.iv. Proposed that the Traffic and Highways Working Party be asked to investigate the process by which the possible impact of increased traffic flows through the parish as a result of the Local Plan proposals could be mitigated.
	<p>e. Golf Clubhouse To receive an update on recent building work.</p>
	<p>f. Changes to planning process To receive an update on proposed changes to the planning process in Dacorum BC.</p>
21/026	Report and Update from the Traffic and Highways Working Party (a full list of outstanding items with review dates may be viewed here).
	<p>a. Hempstead Lane To receive an update on options to protect the verge at the junction with The Common</p>
	<p>b. Items on verges To receive an update on a possible parish-wide license</p>
	<p>c. The Common<ul style="list-style-type: none">i. Proposed to purchase and install five animal warning signs on The Common and Nettleden Rd.ii. To receive an update on the speed limitiii. To receive an update on cutting back the vegetation</p>
	<p>d. The Green<ul style="list-style-type: none">i. To receive an update on missing road markings.ii. To receive an update on completing the re-surfacing.</p>
21/027	Report and Update from the Open Spaces and Leisure Working Party
	<p>a. Old Green<ul style="list-style-type: none">i. To receive an update on the reinstatement of the boundary fence.ii. Proposed that the Clerk write to residents whose properties back onto The Old Green requesting that they do not deposit garden rubbish on Parish Council land.</p>
	<p>b. Pubs use of Parish Council land To receive an update on the removal of benches from Parish Council Land</p>

Agenda reference	Agenda item
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21/028 Report and Update from the Finance and Administration Working Party

a. 2020/21 Financial Report

To note the [financial report](#) as at 18th February 2021 as presented to members.

b. To approve accounts to be paid:

K Furness	Parish Warden fee	£448.00
A Farrow	Clerk's expenses	£12.36
DCVS	February salary	£864.92
DCVS	Monthly fee for February payroll	£31.20
1 st Potten End Scouts	Grant for purchase of Marquee and PPE equipment agreed in October 2020 (20/109.a.i) but original cheque not received or presented.	£600.00

c. To note payments received:

Interest	January	£0.34
Ward Memorials	Fee for memorial in burial ground	£125.00

d. Administration of Council Meetings

- i. **To note** that the government is not currently planning to extend the remote meeting regulations beyond 7th May 2021 and so at present the meeting on Tuesday 20th May will be held physically.
- ii. **To authorise** the Clerk to sign [a letter](#) to Sir Mike Penning asking that he approach the Government to extend the power of Parish Councils to meet virtually as circulated to members.
- iii. **To agree** that the Parish Clerk should issue invitations to for parishioners to attend the Annual Parish Meeting on 18th March 2021 at 7.30pm
- iv. **To agree** that the Parish Council will hold a meeting on the 18th March 2021 which will commence after the Annual Parish Meeting.

21/029 Parish Plan

To agree the first section of the parish survey on possible [Parish Events](#).

20/030 Date and time of next meeting

As soon as possible after the closure of the Annual Parish Meeting, but no earlier than 7.30pm, Thursday 18th March 2021.