

52 Cross Oak Rd
Berkhamsted
Herts,
HP4 3HZ

15th January 2021

To: Cllrs Daniel Burfot, Eamonn Brennan, David Grimsdale, Simon Nelson, Hilary Smith, Erica Spanswick, Dina Westenholz-Smith, Roger Wright

You are summoned to attend the following meeting:

Nettleden with Potten End Parish Council - Council Meeting

to be held at

7.30pm on Thursday, 21st January 2021

Please join the meeting

Online at <https://us02web.zoom.us/j/88429006356?pwd=L0wyUVRDYIFMYUgrdi9IMG54ZURQUOT09>
or **by phone** on 0203 901 7895 or 0131 460 1196 using the meeting ID: 884 2900 6356 and
passcode: 723386.

Members of the public and press are invited to attend this meeting using the same access details.

Agenda reference	Agenda item
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21/001	Apologies
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21/002	Interests
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| | <ol style="list-style-type: none">a. To receive declarations of interest from councillors on items on the agenda.b. To receive written requests for dispensations for declarable interests had been received.c. To consider grants for dispensation. |
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21/003	Minutes
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	<p>Proposed: that the minutes of the meeting of the Council on the 17th December 2020 as circulated to members be signed as a correct record (see supporting information).</p>
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21/004	Public Issues
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	<p>In accordance with the Council's Standing Orders, members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda for not more than 20 minutes.</p>
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21/005	Matters arising (not covered elsewhere in the agenda)
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21/006	Correspondence received
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| | <ol style="list-style-type: none">a. Hertfordshire Waste Local Plan consultation (closes 19th March – see this link for details).b. Hertfordshire County Council budget survey - all Hertfordshire residents are being invited to have their say and contribute to Hertfordshire County Council's budget |
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decision-making process. An online survey is available at www.hertfordshire.gov.uk/budgetsurvey until 1 February 2021.

- c. **To consider** a request from 1st Potten End Brownie Unit to support the Woodland Trust and Prince Charles' recent appeal for people to plant more trees and hedges by planting a hedge in the village (see [supporting information](#))

21/007 Coronavirus update

21/008 Parish Warden Report

21/009 National Trust Report

21/010 Report and update from the Planning Working Party

- a. **To note** the following responses to planning applications submitted to Dacorum BC since the last Council Meeting under the Clerk's delegated powers.

[20/03804/FHA](#) Ferne Cottage, Hollybush Close, Potten End HP4 2SN Objected (see [additional information](#) for details)

New garage, loft conversion and single storey rear extension.

[20/03925/FHA](#) 11 Rambling Way, Potten End, HP4 2SF

Ground floor front infill and rear extension, and first floor extension.

- b. **To consider** the following planning applications:

[20/03964/APA](#) Brown Springs Farm, Plough Lane, Potten End, HP4 2GD

Conversion of barn to dwelling house

[20/04041/FHA](#) The Grange, Frithsden Copse, Potten End, HP4 2RG

Single Storey rear extension

[21/00096/TPO](#) Fox Meadow, Water End Rd, Berkhamsted, HP4 2SH

Work to trees

- c. **To consider** planning applications had been received since the agenda was published.

d. **Dacorum Local Plan 2020 – 2038**

To consider the Council's response to the proposed plan (proposal to follow).

21/011 Report and Update from the Traffic and Highways Working Party (see [supporting information](#) for outstanding issues not scheduled for discussion)

a. **Brown Springs**

To note that a rotten road sign had been reported to Dacorum BC and will be replaced

- b. **Builders signs** – to consider a policy (see [supporting information](#))

c. **Speed Indicator Device**

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	<p>To note that the Speed Indicator Device located on Water End Lane had been relocated to Hempstead Lane.</p>																					
	<p>d. The Common/Water End Rd</p> <ul style="list-style-type: none"> i. Animal warning signs – to receive an update ii. Junction of The Green and Church Lane – to consider what action might be taken after an accident over Christmas (see supporting information). 																					
21/012	Report and Update from the Open Spaces and Leisure Working Party																					
	<p>a. Sports Ground</p> <p>Proposed to aerate the football pitch at a cost of £150</p>																					
	<p>b. Old Green</p> <ul style="list-style-type: none"> i. To note that agreement had been given for an individual to undertake metal detecting on the Old Green subject to certain restraints (see supporting information). ii. To note that the Clerk had written to the occupiers of the house on Water End Rd whose rear fence had encroached on the Old Green asking that the original boundary be reinstated. 																					
	<p>c. Pubs use of Parish Council land</p> <p>To note that all three pubs had been asked to remove their benches from Parish Council land following the expiry of their permission to use it and to remove the risk of people congregating around them.</p>																					
21/013	Report and Update from the Finance and Administration Working Party																					
	<p>a. 2020/21 Financial Report</p> <p>To note the financial report as at 13th January 2021 as presented (see supporting information).</p>																					
	<p>b. To approve accounts to be paid:</p> <table border="0"> <tr> <td style="padding-left: 20px;">K Furness</td> <td>Parish Warden fee</td> <td style="text-align: right;">£448.00</td> </tr> <tr> <td style="padding-left: 20px;">A Farrow</td> <td>Clerk’s expenses</td> <td style="text-align: right;">£33.79</td> </tr> <tr> <td style="padding-left: 20px;">DCVS</td> <td>January salary</td> <td style="text-align: right;">£864.92</td> </tr> <tr> <td style="padding-left: 20px;">DCVS</td> <td>Monthly fee for January payroll</td> <td style="text-align: right;">£25.20</td> </tr> <tr> <td style="padding-left: 20px;">Castle Water</td> <td>Allotment water rates</td> <td style="text-align: right;">£155.19</td> </tr> <tr> <td style="padding-left: 20px;">Hertfordshire County Council</td> <td>Relocation of SID</td> <td style="text-align: right;">£150.00</td> </tr> <tr> <td style="padding-left: 20px;">D.C.Garden Services</td> <td>Fence between 7 Homefield and allotments (agreed 17th September 2020 20/096)</td> <td style="text-align: right;">£1,392.70</td> </tr> </table>	K Furness	Parish Warden fee	£448.00	A Farrow	Clerk’s expenses	£33.79	DCVS	January salary	£864.92	DCVS	Monthly fee for January payroll	£25.20	Castle Water	Allotment water rates	£155.19	Hertfordshire County Council	Relocation of SID	£150.00	D.C.Garden Services	Fence between 7 Homefield and allotments (agreed 17 th September 2020 20/096)	£1,392.70
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	<p>c. To note payments received:</p> <table border="0"> <tr> <td style="padding-left: 20px;">Interest</td> <td>December</td> <td style="text-align: right;">£0.36</td> </tr> </table>	Interest	December	£0.36																		
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	Artisan Memorials	Fee for memorial in burial ground £125.00
d.	Budget 2021-22	
		Proposed: To agree the budget for 2021/22 (see supporting information).
e.	2021/22 Precept	
		To agree the precept required to support the Parish Council’s activities in 2021/22 in line with the budget presented in 21/013.d above.
		Proposed: That Nettleden with Potten End Parish Council under section 41 of the Local Government Act 1992 hereby give notice that in respect of the financial year beginning on 1st April 2021, the sum of £21,624 is required to meet the expenses of the Council. We hereby require the levy of the said sum as an additional item of Council Tax for the Parish by Dacorum Borough Council, being the Billing Authority for the Borough and that Councillors Burfot, Grimsdale and Wright be authorized to sign the demand for the precept on behalf of the council.
21/014	Parish Plan	
		To receive an update
20/015	Date and time of next meeting	
		7.30pm, Thursday 18 th February 2021.