

## Minutes of Nettleden with Potten End Parish Council Council Meeting

Held at **7.30pm** on **Thursday, 17<sup>th</sup> December 2020**

Online at <https://us02web.zoom.us/j/86849371074?pwd=QUhJej9XRyVhN0aWxWd3ZwNzRHRWZ2dz09>

and by **conference call** on 0203 481 5237 or 0131 460 1196

**Present:** Cllrs D Burfot, E Brennan, D Grimsdale, S Nelson, H Smith, E Spanswick, D Westenholz-Smith and R Wright.

**In attendance:** Mr T Douris (Ward Councillor), Mr A Farrow (Parish Clerk), and Mr K Furness (Parish Warden) and five members of the public.

Agenda reference	Agenda item
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20/127	Apologies – none
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20/128	Interests
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| 20/128 | Interests   |
| a.     | There were no declarations of interest from councillors on items on the agenda. |
| b.     | There were no written requests for dispensations for declarable interests.      |
| c.     | There were no requests for grants for dispensation.                             |

20/129	Minutes
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20/129	Minutes
<b>Resolved:</b> that the minutes of the meeting of the Council on the 19th November 2020 as circulated to members be signed as a correct record.	

20/130	Public Issues
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| 20/130 | Public Issues  |
| a.     | Could consideration be given to having a Christmas tree on The Green next year? It was confirmed that this was already included in the draft Parish Plan consultation. |
| b.     | Noted that the Village Hall would be closing from Saturday after the announcement that Hertfordshire had been categorised as Covid-19 tier 3.                          |
| c.     | It was reported that postal deliveries in Potten End had been irregular.   |
| d.     | The Council, Clerk and Parish Warden were thanked for their efforts during the year.   |
| e.     | The Parish Warden was thanked for his work in maintaining the bank in the Old Green  |

20/131	Matters arising
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20/131	Matters arising
a.	<b>Council attendance at the annual Remembrance Service</b>

20/131	Matters arising
a.	<b>Council attendance at the annual Remembrance Service</b>
The Clerk had confirmed with the Vicar that there had been no intention for the Council to be represented at either of the festival of remembrance services because of Covid-19 restrictions.	

20/132	Coronavirus update
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20/132	Coronavirus update
As from Saturday 19 <sup>th</sup> December, all of Hertfordshire would be in tier 3 but there was no impact on parish council activities and the playground could remain open.	



Agenda reference	Agenda item
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**20/133 Parish Warden Report**

Metal posts and tape had been used to fence off The Green along the boundary with The Green to protect the grass from vans. The burial ground hedge had been trimmed and the level of the most recent grave was being monitored as it was showing signs of subsidence. The shed in the allotment had been tidied, a new padlock purchased, and some of the road salt had been distributed to key points around the village to make it more accessible. Some fallen branches on the conservation area and along Bullbeggars Lane had been tidied up.

**20/134 National Trust Report - none**

**20/135 Report and update from the Planning Working Party**

- a. **Noted** that no responses had been made to planning applications under the Clerk's delegated powers since the last meeting.

- b. The following decisions were made with regard to planning applications received before the agenda was published:

<b>20/03786/FHA</b>	Rose Farm Cottage, The Front, Potten End, HP4 2QR	No objection
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Single storey side extension and internal alterations

<b>20/03787/FUL</b>	Martins Pond, Potten End, HP4 2QQ	No objection
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First floor flat to be self-contained from the ground floor public house.

<b>20/03804/FHA</b>	Ferne Cottage, Hollybush Close, Potten End HP4 2SN	Deferred
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New garage, loft conversion and single storey rear extension.

There was some concern at the size of the proposed garage which would be in the AONB and it was agreed to defer a decision pending further consideration.

- c. The following decisions were made with regard to planning applications received since the agenda was published.

<b>20/03071/FHA</b>	8 Hempstead Lane, Potten End, HP4 2QJ	No objection
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Amended information regarding the demolition of existing garage and outbuildings and construction of new side and rear extension. Part two storey and part single storey.

<b>20/03925/FHA</b>	11 Rambling Way, Potten End, HP4 2SF	Deferred
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Ground floor front infill and rear extension, and first floor extension.

This application had only been received 24 hrs before the Council Meeting and it was felt inappropriate to rush a decision.

- d. **Changes to Dacorum BC planning processes**

**Noted** that Dacorum BC were considering changing the process under which planning applications for extensions (defined with the suffix FHA) were handled whereby an objection from a parish council would not automatically lead to a referral to Dacorum BC Development Management Committee.



Agenda reference	Agenda item
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**Agreed** that the Clerk would ascertain whether any formal response was required.

e. **Dacorum Local Plan 2020 – 2038**

**Noted** that the draft Local Plan had been issued for consultation with responses due by 7<sup>th</sup> February and that whilst there were no major developments planned in the parish it was possible that the proposals would increase traffic.

**Agreed** that the Planning WP and the Clerk would draft a response to the consultation for consideration at the next Council Meeting.

**20/136 Report and Update from the Traffic and Highways Working Party**

a. **Hempstead Lane**

i. **70 Hempstead Lane - noted** that the verge had been re-instated.

ii. **Road signs at junction with Pouchen End Lane – noted** that the signs had been replaced and that although a post remained without a sign as this was outside the parish it would be inappropriate to chase further.

b. **Items on verges**

**Noted** that following a meeting with Paul Lamb from Hertfordshire Highways and Cllr Douris on 11<sup>th</sup> December that a possible way forward had been identified. Once details had been finalized a proposal would be presented to the council.

c. **The Common**

i. **Noted** that Cllr Douris was chasing the officer to arrange for the vegetation along The Common to be cut back.

ii. **Noted** that following the publication of the revised Hertfordshire Speed Management Strategy that Cllr Douris was considering how best to take this forward. The Place and Movement categorization of The Common under the revised strategy should be published in the New Year and may inform how best to appeal Highways previous decision.

iii. **Noted** that Cllr Douris was investigating the possibility of more deer caution signs.

d. **The Green**

**Noted** that the issues arising following the recent re-surfacing had been inspected and corrective action would be taken as soon as possible.

e. **Water End Rd**

i. **Agreed** that the council would organise an informal survey on HGV volumes in Spring 2021 when the weather improved and after Covid restrictions had been lifted if there was sufficient public support.

ii. **Noted** the closure of Water End Rd at the junction with Brown Springs on or soon after 16<sup>th</sup> January 2021 for water main connection.

f. **5 Acres Farm**

**Noted** that Cllr Douris had decided to prioritise additional speed limit signs along Hempstead Lane over the proposed bund opposite 5 Acres Farm.

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**20/137 Report and Update from the Open Spaces and Leisure Working Party**

**a. Allotments**

- i. **Noted** that the constituent elements for the plot markers had now been received.
- ii. **Noted** that an informal approach had been received whereby a small portion of the allotment would be transferred to a resident in exchange for the resident replacing a fence along one side of the allotments.

**Agreed** that were a formal application to be received that it would be inappropriate to dispose of allotment land for this purpose.

**b. Old Green**

**Agreed** that the Clerk should write to the resident whose fence had encroached on the Old Green asking that they give proposals for the reinstatement of the original boundary by the end of January 2021.

**c. The Green**

- i. **Noted** that Cllr Douris was exploring the possibility of double height conservation kerbs and Cllr Burfoot was exploring the possibility of placing pudding stones to prevent the encroachment of traffic on the conservation area of The Green.
- ii. **Noted** that there was significant disagreement amongst experts on the best approach to maintaining the pond

**Agreed** that the Clerk would present proposals to undertake a conservation study of the pond as a precursor to agreeing what action should be taken, and to clear the drain under Hempstead Lane.

**d. Public notice board**

**Noted** that the notice board surface had been tidied but that because of its location there was no possibility of adding doors to prevent damage to notices from the elements.

**20/138 Report and Update from the Finance and Administration Working Party**

**a. 2020/21 Financial Report**

**Noted** the financial report as at 10<sup>th</sup> December 2020 as presented.

**b. Approved accounts to be paid:**

K Furness	Parish Warden fee + expenses (£12.99)	£908.99
A Farrow	Clerk's expenses – includes subscription for Parish Online (£105.60) and purchase of items for allotment plot markers (£374.34).	£554.84
DCVS	December salary	£864.92
DCVS	Monthly fee for December payroll	£25.20

**To note payments received:**

Agenda reference	Agenda item
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c.	Interest November £0.36
	Allotment rental £20.00

**d. Budget 2021-24**

**Noted** the draft budget for 2021-24 as presented prior to approval of the budget for 2021-22 in January 2021 and in principle accepted that to fund anticipated expenditure it may be necessary to increase the precept.

**20/139 Parish Plan**

**Noted** that planning was underway for the first two consultation questionnaires which should be ready for agreement by the February Council meeting.

**20/140 Resolved** that under section 1 of the Public Bodies (Admissions to Meetings) Act 1960 that the public and press should be excluded from items 20/112 of the agenda of this meeting as disclosure of the commercial interests of the council. Agreed unanimously.

**20/141 Resolved** that the two proposals presented to the council be adopted. Agreed unanimously.

**20/142 Date and time of next meeting**

7.30pm, Thursday 21<sup>st</sup> January 2021.

The meeting closed at 21:46

Signed .....

Dated 22/1/21