

Minutes of Nettleden with Potten End Parish Council Council Meeting

Held at **7.30pm** on **Thursday, 19th November 2020**

Online at: <https://us02web.zoom.us/j/86849371074?pwd=QUhJei9XRVN0aWxWd3ZwNzRHRWZ2dz09>

Present: Cllrs D Burfot, E Brennan, D Grimsdale, S Nelson, H Smith, E Spanswick, D Westenholz-Smith and R Wright.

In attendance: Mr T Douris (Ward Councillor), Mr A Farrow (Parish Clerk), and Mr K Furness (Parish Warden) and six members of the public

Agenda reference	Agenda item
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20/114 Apologies - none

20/115 Interests

- a. There were no declarations of interest from councillors on items on the agenda.
- b. No written requests for dispensations for declarable interests had been received.
- c. No grants for dispensation were required.

20/116 Minutes

Resolved: that the minutes of the meeting of the Council on the 15th October 2020 as circulated to members be signed as a correct record. Agreed unanimously.

20/117 Public Issues

a. Road signs on Hempstead Lane

The speed limit and give way signs at the junction of Pouchen End Lane and Hempstead Lane had been missing for some time. The issue had been raised with Hertfordshire Highways who had advised that it was low priority.

Agreed that as both signs were technically outside the parish and division, Cllr Douris would raise the matter with the appropriate county councillor.

b. Remembrance Day Service

There was no representative from the Parish Council at the annual Remembrance Service but the council had understood that the service had been cancelled.

b. Village noticeboard

The noticeboard in the grounds of the shop used for public notices was in need of repair.

Agreed that the sign was necessary and that the clerk would investigate options to repair it.

20/118 Coronavirus update

Agenda reference	Agenda item
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- a. **Noted** that the playground may remain open under lockdown guidance.
- b. **Resolved** to hold a Parish Meeting around the 18th March 2021 to include *inter alia*:
 - i. short presentations from all the clubs, societies and businesses associated with the community in the parish to discuss the impact of Coronavirus on their organisations and their plans for 2021.
 - ii. a recognition of those residents who made a particular contribution to the community during the coronavirus pandemic.

Noted with thanks that the Village Hall might be able to host the event if a suitable date could be found.

Agreed unanimously.

- c. **Noted** that the incidence rate of Covid-19 in Dacorum in the last seven days was 125.1 cases per 100,000, up 10.3% since the previous week, compared to 169.54 cases in Hertfordshire and a national average of 257.3. Numbers in Dacorum were varying quite significantly week to week.

20/119 Parish Warden Report

The bird boxes in the Old Green had been cleared, about half were being used, a fallen branch had been removed from the footpath and the vegetation on the bank had been cleared. The Tommy silhouette had been removed from The Green. In general litter was light. The new wheelbarrow was *in situ* at the burial ground.

20/120 National Trust Report - none

20/121 Report and update from the Planning Working Party

- a. **To note** the following responses to planning applications submitted to Dacorum BC since the last Council Meeting under the Clerk's delegated powers

20/03140/TCA 14 The Back, Potten End, HP4 2QS	No objection 4 November 2020
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Works to trees.

- b. **To consider** the following planning applications:

20/03227/FUL The Plough. The Back, Potten End, HP4 2QS	Objection
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Change of use of public house from Class A4 to Class C3 Residential including internal alterations and a single storey rear extension.

Agreed on the basis of a draft response prepared by the Planning Working Party, the full details of which are attached, to object.

20/03326/FHA South Winds, The Common, Potten End, HP4 2QF	No objection
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Proposed ground floor rear infill extension, loft conversion with new rear dormer, new rooflights and associated alterations. Amended rear terrace and extended poolside structure.

20/03412/LDE Lindens, 17 Hempstead Lane, Potten End, HP4 2QJ	No objection
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Commencement of Building Works within the 3 year time limit condition attached to planning permission 4/00356/15/FUL (Demolition of existing dwelling and replacement with two storey detached dwelling with double garage)

20/03444/FHA Jackdaws, 37 Rambling Way, Potten End, HP4 2SF No objection

Replacement porch with new bay windows, single storey rear extension, replacement windows to master bedroom and addition of 6 rooflights to existing roof.

20/03474/LDE The Grange, Frithsden Copse, Potten End, HP4 2RG No objection

Use of ancillary outbuilding in association with dwelling, without compliance for its use only for storage of biomass boiler/lawnmower. Building identified on location plan 18535 PL01 as 'boiler building'.

c. No planning applications had been received since the agenda was published.

d. **Application to register part of Great Frithsden Copse as Common Land**

Noted that an application has been received from Hertfordshire CC of an application to amend the register of Common Land by adding part of the land know as Great Frithsden Copse.

e. **Luton Airport**

Noted two consultations being undertaken by the airport regarding an increase in passenger numbers and changes to flight paths.

20/122 Report and Update from the Traffic and Highways Working Party

a. **Speed Indicator Device move**

Noted that the proposed move to Hempstead Lane was now scheduled for February/March 2021.

b. **Resurfacing of The Green**

Agreed that Cllr Douris would ask for the work to be inspected to see whether temporary cones could be erected pending the reinstatement of the yellow lines.

c. **Highways Meeting**

Noted that the meeting with Highways had been re-scheduled for 11th December.

d. **The Common**

i. **Noted** that Highways were obtaining quotes to cut back the vegetation along The Common

ii. **Noted** that following the intervention of Berkhamsted Town Council the pavement along The Common had been cleared of leaves. The Clerk had conveyed the Parish Council's thanks to Berkhamsted Town Council for their assistance.

e. **HGV Traffic on Water End Rd**

Noted that Great Gaddesden Parish Council had asked that an informal survey of HGV traffic be undertaken to indicate whether volumes had increased since 2016 before committing public funds to a formal survey.

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Agreed to consider the matter further before deciding a course of action.

20/123 Report and Update from the Open Spaces and Leisure Working Party

a. Allotments

i. Rent received

Noted that £608.80 has been received out of an anticipated £600.

ii. Allotment plot markers

Noted that work continued to identify the right materials.

b. Old Green report from 1986/87

The council expressed its thanks to Mrs and Mrs C Bayley for providing a copy of the report and associated pictures of work undertaken on the Old Green in 1986/87 for the council archives.

20/124 Report and Update from the Finance and Administration Working Party

a. Grant application

Resolved to make a grant payment of £750 to Potten End Village Hall to cover part of the cost of a replacement boiler. Agreed unanimously.

c. Resolved to subscribe to Parish Online at an annual cost of £88 + VAT. Agreed unanimously.

d. 2020/21 Financial Report

Noted that the financial results as at 19th November showed a £2,800 improvement as a result of deferring expenditure on the pond until 2021/22.

e. Approval of accounts to be paid:

K Furness	Parish Warden duties (w/e 28/8 to 18/9) (includes purchase of wheelbarrow)	£487.98
A Farrow	Clerk's expenses	£46.95
DCVS	Clerk's November salary	£864.92
DCVS	Monthly fee for November payroll	£31.20
Potten End Village Hall	Grant toward replacement of caretaker's boiler	£750.00

f. To note payments received:

Interest	October	
Allotment rental		£303.80
Dignity Funerals	Burial of P Batchelor	£800.00

20/125 Parish Plan

Agenda reference	Agenda item
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	Noted that a meeting had been held on the 10 th November and that proposals for surveys would be submitted to the Council for agreement.
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20/126 Date and time of next meeting
7.30pm, Thursday 17th December 2020.

The meeting closed at 20.50.

Signed

Dated