

52 Cross Oak Rd  
Berkhamsted  
Herts,  
HP4 3HZ

12<sup>th</sup> September 2020

**To: Cllrs Daniel Burfot, Eamonn Brennan, David Grimsdale, Simon Nelson, Hilary Smith, Erica Spanswick, Dina Westenholz-Smith, Roger Wright**

You are summoned to attend the following meeting:

**Nettleden with Potten End Parish Council - Extraordinary Council Meeting**

to be held at

**7.30pm on Thursday, 17<sup>th</sup> September 2020**

Please join the meeting

Online at <https://us02web.zoom.us/j/86849371074?pwd=QUhJei9XRyVNOaWxWd3ZwNzRHRWZ2dz09>

or

**By conference call on 0203 481 5237 or 0131 460 1196**

When the following **access details** will be required

Meeting ID: 868 4937 1074

Password: 600188

Members of the public and press are invited to attend this meeting using the same access details.

*Andrew Farrow*

Mr A Farrow

**Clerk to Nettleden with Potten End Parish Council**

---

**20/082 Apologies**

To receive and accept apologies for absence from the council meeting

**20/083 Interests**

- a. To receive declarations of interest from councillors on items on the agenda
- b. To receive written requests for dispensations for declarable interests; and
- c. To grant any requests for dispensation as appropriate

**20/084 Minutes**

**Proposed:** that the minutes of the meetings of the Council on the 16<sup>th</sup> July 2020 as circulated to members be signed as a correct record.

**20/085 Public Issues**

In accordance with the Council's Standing Orders, members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda for not more than 20 minutes.

- a. **To note** that a complaint had been received that the Parish Council had not marked VJ Day on 15<sup>th</sup> August.

**20/086 Coronavirus update**

- a. **To receive an update**
- b. **Proposed:** that the agreement made by the council on 26<sup>th</sup> June 2020 by which the three pubs in the parish be allowed to use parish land be extended to 31<sup>st</sup> December 2020.

**20/087 Report from the Parish Warden**

**20/088 National Trust Report**

**20/089 Proposals for a Unitary Authority in Hertfordshire**

To receive an update

**20/090 Parish Plan**

To receive an update

**20/091 Report and Update from the Traffic and Highways Working Party**

- a. **Gas mains work at junction of The Common and School Lane**  
**To Note** that damage to the slabs by the bus stop caused by the contractors is due to be repaired on 22<sup>nd</sup> September 2020.
- b. **Hertfordshire County Council Speed Management Strategy consultation**  
**To note** the response submitted to Hertfordshire CC by the Highways WP.

**20/092 Report and Update from the Open Spaces and Leisure Working Party**

- a. **Village Map**  
**To note:** that copies of the map had been distributed to all houses in the parish and that a number of very positive comments had been received.
- b. **Allotments**  
**Proposed:** that the increase in allotment rents agreed on 19 September 2019 (07/09/10.e) be deferred for a year as not all allotment holders were made aware of the change.

**20/093 Report and Update from the Finance and Administration Working Party**

- a. **2020/21 Financial Report**  
**To note:** a projected year end surplus for regular expenditure/income of £9,500 against a budget £5,800 with income up £1,300 primarily as a result of greater than anticipated use of the burial ground, and costs down £1,900, primarily as a result of lower than anticipated personnel costs.
- b. **To note accounts paid since the last council meeting:**

DCVS	Clerk's August salary	£726.14
DCVS	Monthly fee for August payroll	£25.20

**b. Approval of accounts to be paid:**

K Furness	Parish Warden duties (8 weeks from week ending 3 July to 21 August + expenses)	£925.28
A Farrow	Clerk's expenses	
DCVS	Clerk's September salary	£726.14
DCVS	Monthly fee for September payroll	£25.20
Barnes-Lewis Consultants Ltd	SSL certificate for website	£70.80
Great Gaddesden PC	50% of cost of clerk attending a planning course	£60.00

**d. To note payments received:**

Interest	August	£0.33
J Ward Memorials	Headstone for E Barchard	£240.00
M Burt	Ashes interment for P Donovan	£700.00
HMRC	VAT repayment	£2,201.01

**e. To agree the dates of Council meetings for 2021 (all starting at 7.30pm)**

- 14 January
- 18 February
- 18 March (Annual Parish Meeting)
- 15 April
- 20 May
- 17 June
- 15 July
- 16 September
- 21 October
- 18 November
- 16 December

**20/094 Report and update from the Planning Working Party**

**a. To note the following responses to planning applications submitted to Dacorum BC since the last Council Meeting under the Clerk's delegated powers:**

<b>20/01978/FHA</b>	<b>Greenways, 59 Hempstead Lane, Potten End, HP4 2RZ</b>	<b>No objection</b>
	Demolition of conservatory and porch, single storey rear extension, garage conversion and entrance canopy.	
<b>20/02077/FHA</b>	<b>Moonfleet, Frithsden Copse, Potten End, HP4 2RG</b>	<b>No objection</b>
	Loft conversion and single storey extension	
<b>20/02133/FHA</b>	<b>2 Vicarage Rd, Potten End, HP4 2QZ</b>	<b>No objection</b>
	Two storey side and rear extension	

**20/02278/FHA**      **Pantiles, 2 Vicarage Rd, Potten End, HP4 2SE**      **No objection**

Two storey front extension, single-storey rear extension, 1st floor extension and outbuilding.

**20/02311/TPO**      **House in the Wood, The Common, Potten End, HP4 2SE**      **No objection**

Works to trees.

**b. To consider the following planning applications:**

**20/02356/FHA**      **The Baptist Chapel, The Front, Potten End, HP4 2QR**

Demolition of existing side porch to garden and construction of conservatory.

**20/02537/LBC**      **The Baptist Chapel, The Front, Potten End, HP4 2QR**

Demolition of existing side porch to garden and construction of conservatory.

**c. To consider planning applications received during the period 11<sup>th</sup> September 2020 and 17<sup>th</sup> September 2020:**

**d. High Ridge Farm**

**To note** that Dacorum Planning Enforcement had been asked to investigate a camp site on the farm.

**e. Reform of the planning system**

**To note** the proposed changes to the planning system announced by the UK Government in August 2020.

**f. Dacorum review of Licensing Policy**

**Resolved:** to submit a no comment response to the Statement of Licensing Policy 2012-2026 issued for consultation by Dacorum BC.

**20/096**      **To consider that under section 1 of the Public Bodies (Admissions to Meetings) Act 1960 that the public and press should be excluded from items 20/097 and 20/098 of the agenda of this meeting in view of the confidential nature of the business to be discussed.**

**20/097**      **Boundary of allotment with 7 Homefield**

**Proposed:** to agree a quote for the replacement of the boundary fencing with the allotments.

**20/098**      **Clerk's remuneration**

**Proposed:** to agree an increase in the clerk's hours

**20/099**      **Date and time of next meeting**

7.30pm, Thursday 15<sup>th</sup> October 2020.