

52 Cross Oak Rd
Berkhamsted
Herts,
HP4 3HZ

10th July 2020

To: Cllrs Daniel Burfot, Eamonn Brennan, David Grimsdale, Simon Nelson, Hilary Smith, Erica Spanswick, Dina Westenholz-Smith, Roger Wright

You are summoned to attend the following meeting:

Nettleden with Potten End Parish Council - Extraordinary Council Meeting

to be held at

7.30pm on Thursday, 16th July 2020

Please join the meeting

Online at <https://us02web.zoom.us/j/86849371074?pwd=QUhJei9XRyVNOaWxWd3ZwNzRHRWZ2dz09>

or

By conference call on 0203 481 5237 or 0131 460 1196

When the following **access details** will be required

Meeting ID: 868 4937 1074

Password: 600188

Members of the public and press are invited to attend this meeting using the same access details.

Andrew Farrow

Mr A Farrow

Clerk to Nettleden with Potten End Parish Council

20/070 Apologies

To receive and accept apologies for absence from the council meeting

20/071 Interests

- a. To receive declarations of interest from councillors on items on the agenda
- b. To receive written requests for dispensations for declarable interests; and
- c. To grant any requests for dispensation as appropriate

20/072 Minutes

Proposed: that the minutes of the meetings of the Council on the 18th June and 26th June 2020 as circulated to members be signed as a correct record.

20/073 Public Issues

In accordance with the Council's Standing Orders, members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda for not more than 20 minutes.

20/074 Coronavirus update

To note the risk assessment undertaken prior to re-opening the playground on the Spencer Holland recreation ground on 4th July 2020 (see supporting information).

20/075 Report from the Parish Warden

20/076 National Trust Report

20/077 Report and Update from the Traffic and Highways Working Party

a. Hertfordshire CC Speed Management Strategy

To note that the Working Party is considering a response to the updated strategy which has been issued for consultation (see supporting information).

20/078 Report and Update from the Open Spaces and Leisure Working Party

a. RoSPA report on play equipment

To note the annual report from RoSPA on the play equipment has been undertaken and doesn't require any immediate remedial work to be undertaken. (See supporting information).

b. Play equipment review

To note that the Open Spaces and Leisure Working Party will be undertaking weekly reviews of the play equipment in line with the recommendations of the council's insurance broker using a template approved by RoSPA. (See supporting information).

20/079 Report and Update from the Finance and Administration Working Party

a. Insurance

Proposed:

- i. to confirm that the level of insurance meets the needs of the council (see supporting document).
- ii. to agree to renew the insurance with Hiscox at a premium of £1,084.51 (see supporting document for the alternative quote).

b. 2020/21 Financial Report

To note: Expenditure of £2,856 detailed below includes unbudgeted expenditure on the bus shelter. However the yearend projection is for a surplus of £8,500 (budget £5,800) with income up £1,400 and costs down £1,300.

c. Approval of accounts to be paid:

K Furness	Parish Warden duties	£448.00
A Farrow	Clerk's expenses	£143.40
DCVS	Clerk's salary	£726.14
DCVS	Monthly fee for payroll	£25.20
Came & Co	Annual insurance renewal	£1,084.51
Castle Water	Allotment water supply	£228.84

Peter Humphreys	Gift in thanks for the repair and re-painting of the village sign. Will be used to fund a donation to The Hospice of St Francis	£50.00
Shane Waterton	Repairs to bus stop on the Green	£150.00

d. To note payments received:

Interest	June	£0.37
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e. Arrangements for council meetings

To consider: Government guidelines still preclude holding physical meetings, but if they are relaxed there would be flexibility in how meetings might be held until May 2021 when the emergency legislation authorising virtual meetings expires. (See supporting information).

20/080 Report and update from the Planning Working Party

a. To note the following responses to planning applications submitted to Dacorum BC since the last Council Meeting under the Clerk's delegated powers:

None

b. To consider the following planning applications:

20/01478/FUL Martins Pond, The Green, Potten End, HP4 2QQ

Change of use from Class A4 (drinking establishment) to Class C3 (dwelling house) including internal alterations (see supporting information)

20/01692/TPO 7 Hempstead Lane, Potten End, HP4 2QJ

Works to trees

20/01607/LDE 15 Hedgeside, Potten End, HP4 2RE

Retention of outbuilding as built for lawful use as air b&b for up to 120 nights per year

c. To consider planning applications received during the period 12th June 2020 and 18th June 2020:

d. Construction of 14 dwellings on land adjacent to 38 Rambling Way (20/00024/REFU)
To consider whether to lodge further information with the Planning Inspectorate.

e. Dacorum Draft Strategic Design Document

To consider whether to submit comments on this document which has been issued for consultation with responses due by 16th August 2020. (See supporting information).

20/081 Date and time of next meeting

7.30pm, Thursday 17th September 2020.