

52 Cross Oak Rd
Berkhamsted
Herts,
HP4 3HZ

15th May 2020

**To: Cllrs Daniel Burfot, Eamonn Brennan, David Grimsdale, Simon Nelson, Hilary Smith,
Erica Spanswick, Dina Westenholz-Smith, Roger Wright**

You are summoned to attend the following meeting:

Nettleden with Potten End Parish Council - Extraordinary Council Meeting

to be held at

7.30pm on Thursday, 21st May 2020

Please join the meeting

Online at <https://us02web.zoom.us/j/86849371074?pwd=QUhJei9XRyVNOaWxWd3ZwNzRHRWZ2dz09>

or

By conference call on 0203 481 5237 or 0131 460 1196

When the following **access details** will be required

Meeting ID: 868 4937 1074

Password: 600188

Members of the public and press are invited to attend this meeting using the same access details.

Andrew Farrow

Mr A Farrow

Clerk to Nettleden with Potten End Parish Council

20/040 Apologies

To receive and accept apologies for absence from the council meeting

20/041 Interests

- a. To receive declarations of interest from councillors on items on the agenda
- b. To receive written requests for dispensations for declarable interests; and
- c. To grant any requests for dispensation as appropriate

20/042 Minutes

Proposed:

- a. that the minutes of the meeting of the Council on the 16th April 2020 circulated to members be signed as a correct record.
- b. that the minutes of the extraordinary meeting of the Council on the 13th May 2020 circulated to members be signed as a correct record.

20/043 Public Issues

In accordance with the Council’s Standing Orders, members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda for not more than 20 minutes.

20/044 Coronavirus update

To note: that following the Government announcement on 11 May 2020 the restriction on using the play equipment on the recreation ground had been extended indefinitely.

20/045 Report from the Parish Warden

20/046 National Trust Report

20/047 Report and Update from the Traffic and Highways Working Party

See appendix for items deferred until staff are available from Hertfordshire CC to take forward after the Coronavirus Pandemic,

20/048 Report and Update from the Open Spaces and Leisure Working Party

a. Benches on The Green

Proposal: To replace the “Cllr Ginger” bench on The Green and remove the log seat under the oak tree.

b. Burial Ground pedestrian entrance

Proposal: To replace a rotten post at a cost of £22

c. The Plough

To note: That Dacorum Borough Council has received a notification under Section 95(2) of the Localism Act 2011 that the owner of The Plough wishes to dispose of the land. The notification has been received because The Plough is listed as an asset of community value.

See supporting information for more details.

20/049 Report and Update from the Finance and Administration Working Party

a. Financial report

i. 2019/20 (full year)

To note: the draft full year accounts for 2019/20 show a net surplus of £4,324 (2019/18 loss £3,469). The improvement £7,800 relative to the previous year was caused by increased income of £10,000 offset by increased costs of £2,200.

See supporting documentation.

ii. 2020/21 (year to date)

To note: that the full year projection for regular income and expenditure is for a net surplus of £7,500, up £1,700 on budget due to increased projected revenue from sports club rental, increased income from the burial ground

and lower personnel and administration costs. Expenditure of £1,416.32 in May (detailed below for authorisation) is within budget.

See supporting information

b. Approval of accounts to be paid:

K Furness	Parish Warden duties	£448.00
A Farrow	Expenses	£55.01
DCVS	Clerk's salary	£726.14
DCVS	Monthly fee for payroll	25.20
Institute of Cemetery and Crematorium Management	Annual subscription	£95.00
NSALG (The National Allotment Society)	Annual Subscription	£66.00

c. To note payments received:

Bank interest	April	£6.99
A Barnard	Burial and memorial for E Bochnacki	£975.00
Potten End FC	Rental for football pitch for 2019/20 season	£250.00

d. Internal Audit

To note: that the internal audit will be held on 26th May.

e. Code of Conduct

Proposed: To agree the revised Code of Conduct as presented.

f. Child Protection Policy

Proposed: To agree the revised Child Protection Policy as presented.

20/050 Report and update from the Planning Working Party

a. To note the following responses to planning applications submitted to Dacorum BC since the last Council Meeting under the Clerk's delegated powers:

20/00786/ROC Rosa Maria Farm, Little Heath Lane, Little Heath HP4 2RT No objection

Removal of condition 1 (use restrictions related to goat enterprise) attached to planning permission 4/0828/96/FUL (change of use of an existing agricultural building to residential accommodation for an agricultural worker)

20/00932/FHA 4 The Green, Potten End, HP4 2QH No objection

Demolition of existing garage and external store. Construction of single storey front bay, porch/wc and garage extension. Two storey side extension and single storey rear extension.

b. To consider the following planning applications:

20.01028/TPO **3 Chestnut Close, Potten End, HP4 2RS** ??
Work to trees

20/01042/ROC **Oakwood House, Bullbeggars Lane, Potten End, HP4 2RS**

Variation of Condition 11 (fire hydrant) attached to planning permission 4/02811/15/FUL (construction of two storey 4 bedroom dwelling)

20/01105/FHA **The Birches, 21 Rambling Way, Potten End, HP4 2RS**

Demolition of garage. Construction of two storey side extension with storage to front. Loft conversion extended into new roof space. Open porch

20/00882/RET **Land at track off Little Heath Lane, Little Heath Farm, Little Heath Lane, Potten End, HP4 2RY**

Retention of stables, field shelter, store and roof over water trough

- c. **To consider planning applications received during the period 15th May 2020 and 21st May 2020:**

20/051 **Date and time of next meeting**
7.30pm, Thursday 18th June 2020.

Matters held over during Coronavirus pandemic

- i. Update on reducing the speed limit on The Common**
- ii. Hempstead Lane verge encroachment**
- iii. Update on damage to the verge at the access to 5 Acres Farm**
- iv. Bollard at end of School Gardens**
- v. White lines in Church Lane**
- vi. Emptying of soakaway for the pond outside Martins**