

## NETTLEDEN WITH POTTEN END PARISH COUNCIL

Meeting held on Thursday 21<sup>st</sup> February 2019  
In the Church Rooms, Potten End at 7.30pm

### MINUTES

**Present:** Cllr Burfot, Cllr Grimsdale, Cllr Nelson, Cllr Senior, Cllr Spanswick,  
Cllr Wright  
Clerk: Katrina Bond  
Also Present: Parish Warden Kevin Furness, Ward Cllr Terry Douris and 9 members of  
the public.

#### 02/19/1 APOLOGIES FOR ABSENCE

- 1.1 Apologies were received from Cllr Brown and Cllr Westenholz-Smith.

#### 02/19/2 DECLARATIONS OF INTEREST

- 2.1 **Cllr Wright** declared a personal interest in Agenda item 7a: Proposal to consider a request to grant permission for wooden posts to be placed on Parish Council land as a neighbour to the property.

#### 02/19/3 MINUTES OF THE LAST MEETING (17<sup>th</sup> January 2019)

- 3.1 The minutes were taken as read and signed by the Chairman as being a true record.

#### 02/19/4 PUBLIC PARTICIPATION

- 4.1 **70 Hempstead Lane:** Cllr Grimsdale reported that the Councillors would be discussing this matter with Cllr Douris later in the meeting.
- 4.2 **LA3 Development:** Cllr Wright confirmed that the Parish Council would be considering a response to this consultation.
- 4.3 **Proposed Road Closures:** Cllr Douris confirmed that a formal notice had been posted in the local Gazette highlighting road closures in the Parish over the next 18 months.
- 4.4 **Dog Bins:** A dog bin on the Old Green had been relocated to the top of the path at Browns Spring by Dacorum Borough Council. It was agreed that the Clerk would write to Cllr Douris seeking assistance in getting this bin returned to its more useful, original position.
- 4.5 **Broken Sign near Pouchen End Lane:** Cllr Douris agreed to contact the appropriate division to have this sign replaced.
- 4.6 **Path on the Village Green:** The Parish Council was asked to consider installing a footpath across the Village Green towards Martins Pond Public House. This request will be forwarded to the Open Spaces Working Party.

- 4.7 **CLlr Douris** reported that he had inspected the verge at 5 Acres Farm that had been driven over by large delivery vehicles. Cllr Douris confirmed that the Enforcement Officer from Herts Highways would be visiting the site.
- 4.8 **Footpath at School Gardens:** Cllr Douris confirmed that works will be taking place at the end of March 2019.
- 4.9 **Crossroads at Church Road and The Green:** Cllr Douris had contacted the Safety Officer regarding recent accidents at this junction. He confirmed that satnavs should only be used for guidance and that drivers remained responsible for road safety at all times.

**02/19/5        REPORTS**

- 5.1 **Police Report:** No report had been received.
- 5.2 **Parish Warden Report:** The hedge has been cut at the burial ground. Fly tipping has been reported in Little Heath Lane. Bird Boxes have been made and installed. Thanks were given to Colin Bayley for his assistance in installing these bid boxes. Litter picking had also taken place.
- 5.3 **National Trust Report:** Mrs Bramham gave a short report and thanked Cllr Senior for attending the Ashridge Woodland Management Consultation meeting.

**02/19/6        REPORT AND UPDATE FROM THE TRAFFIC AND HIGHWAYS WORKING PARTY**

- 6.1 **Proposal to consider the purchase of an additional SID machine plus the installation of one additional socket:** Another accident had occurred at the junction of The Green and The Common and it was felt that an additional sign would help in slowing traffic. It was proposed that an additional sign and socket be purchased at a price of £5,100 plus VAT. It was proposed that this additional SID would be placed on the Green close to the junction of Bullbeggars Lane. This was agreed after a show of hands and a request will be forwarded to Cllr Douris for action. Cllr Grimsdale abstained from this vote.
- 6.2 **Footpath on Hempstead Lane:** Repairs to the footpath have successfully taken place.
- 6.3 **Traffic Survey:** Black boxes had been placed along The Common for a Speed and Volume survey and the results were awaited.

**02/19/7        REPORT AND UPDATE FROM THE FINANCE AND ADMINISTRATION WORKING PARTY**

**7.1        Accounts to be Paid:**

Affinity Water (Allotment Water Jul18 – Jan19)	£1,169.09
DCVS (Clerk’s Salary & Payroll Charges – Nov18)	£725.26
DCVS (Clerk’s Salary & Payroll Charges – Feb19)	£725.26
Kevin Furness (PW fees w/e11.1.19-w/e1.2.19) (incl £29.68 for bird box materials)	£461.68

- 7.2 **Proposal to adopt an updated Complaints Policy and Procedure:** The updated policy had been circulated to all Councillors. It was proposed that this updated policy be adopted. This was approved and the new policy will be placed on the website.

**02/19/8 REPORT AND UPDATE FROM THE PLANNING WORKING PARTY**

4/02653/18	Frithsden House Frithsden Copse	Variation of Approved Plans Demolish existing and build 6 x Bedroom with detached garage	tba
4/00160/19	Thimbles Rambling Way	Demolish existing bungalow & construct new dwelling with attached Garage	PC no obj
4/00285/19	Orchard End Vicarage Road	Variation of Approved Plans	tba

- 8.1 Tates Garage Development:** Cllr Douris confirmed that the Parish would not be receiving CIL payments as the two proposed properties were classed as self build.

**02/19/9 REPORT AND UPDATE FROM THE OPEN SPACES WORKING PARTY**

- 9.1 Proposal to consider a request to grant permission for wooden posts to be placed on Parish Council land:** Cllr Wright had declared a personal interest in this matter and abstained from taking part. The householder had submitted photographs showing that the new posts had replaced existing posts. A show of hands was taken and permission was granted:  
**For:** Cllr Spanswick, Cllr Senior, Cllr Nelson  
**Against:** Cllr Burfot, Cllr Grimsdale
- 9.2 Proposal to approve funding for maintenance works to the Conservation Area of Potten End Village Green:** One quotation had been received and a budget of £500 was approved for these works. This was agreed.
- 9.3 Proposal to consider a formal response to the Ashridge Woodland Management Consultation:** Cllr Spanswick and Cllr Senior had submitted a response on behalf of the Parish Council.
- 9.4 Proposal to consider the use of the Playing Field for Half-Term Football Activities:** The Cricket Club had raised concerns about half term activities without any prior consultation. It was agreed that a letter would be sent stating that no further activities should take place without prior permission from the Parish Council and the Cricket Club groundsman.

**02/19/10 TIME AND DATE OF NEXT MEETING**

- 10.1 Date of Next Meeting:** Annual Parish Meeting Thursday 21<sup>st</sup> March 2018 at 7.30pm.

There being no further business the meeting was closed at 8.50pm.

Signed.....  
(Chairman)

Date.....