

NETTLEDEN WITH POTTEN END PARISH COUNCIL

**Meeting held on Thursday 15th November 2018
In the Church Rooms, Potten End at 7.30pm**

MINUTES

Present: Cllr Burfot, Cllr Brown, Cllr Grimsdale, Cllr Nelson, Cllr Senior, Cllr Spanswick,
Cllr Westenholz-Smith, Cllr Wright
Clerk: Katrina Bond
Also Present: Parish Warden Kevin Furness, Ward Cllr Terry Douris and 8 members of
the public.

09/18/1 APOLOGIES FOR ABSENCE

There were no apologies for absence received.

09/18/2 DECLARATIONS OF INTEREST

There were no declarations of interest received.

09/18/3 MINUTES OF THE LAST MEETING (18th October 2018)

- 3.1** Cllr Senior questioned the accuracy of minute 11.3: The Common. It was agreed that the final sentence of this minute should be amended to read 'the central white line is still in its original position' rather than 'is now in its correct position'.

The minutes were then taken as read and signed by the Chairman as being a true record.

09/18/4 PUBLIC PARTICIPATION

- 4.1 Hempstead Lane:** It was questioned whether the Parish Councillors were concerned about the changes made to several frontages along Hempstead Lane. Cllr Grimsdale agreed to investigate possible breaches of planning regulations along this road and this will be reported to the Planning Working Party.
- 4.2 Streetlamp on the Corner of Church Road and Vicarage Road:** This streetlamp will be reported to Highways for repair.
- 4.3 Fireworks:** Concern was raised about a possible firework display on the Village Green. It was reported that no response had been received after an initial application had been submitted for a display in December and the Clerk agreed to inform the applicants that they did not have permission to hold this display after their wedding on 29th December.

09/18/5 REPORTS

- 5.1 Police Report:** No report had been received.
- 5.2 Village Warden Report:** The Warden reported that he had turfed 11 graves after some turf had been donated to the Parish Council. The Warden had received a request to build two more bird boxes for the Old Green. A dumped tyre near Horseshoe Pond was reported to Dacorum Borough Council. Thanks were given to the Warden and Cllr Wright for installing the Silent Silhouette on the Village Green.
- 5.3 National Trust Report:** Cllr Bramham gave an update on parking issues at the National Trust site at Ashridge.

09/18/6 REPORT AND UPDATE FROM THE OPEN SPACES AND LEISURE WORKING PARTY

- 6.1 Car Parking on the Playing Field:** Councillors had met on site and produced some preliminary plans for improved parking facilities in this area. Cllr Burfot outlined the initial proposals for this car parking initiative. It was agreed that quotes would now be sought for the clearing of the brambles and overgrown shrubs in this area and the laying of a hardcore surface to provide additional parking facilities.
- 6.2 Football Clubs:** The Clerk had chased both clubs for rental payments and reminded the adult team to park considerately and to refrain from using foul language. It was agreed that Potten End Football Club could delay paying their fees until January. The Club had also designed a new logo and had asked for permission to fly a flag on the Cricket Club flagpole. It was agreed that permission for the flag would need to be sought from the Cricket Club.
- 6.3 Village Warden Contract:** The current three year contract is now up for renewal. The Working Party had reviewed the contract which will remain unchanged. The vacancy has been advertised on the Parish Council website, on a website newsletter, on the Parish Council noticeboard and on the Potten End Community Facebook page. The Clerk has also contacted Dacorum Borough Council for a list of their preferred contractors to see if anyone was suitable for the post.
- 6.4 Football Goal:** It was agreed to investigate ways to repair the 'wear and tear' in front of the goal on the Spencer Holland Recreation Ground. It was proposed that the Clerk will seek quotes for the installation of eco mulch.

09/18/7 REPORT AND UPDATE FROM THE FINANCE AND ADMINISTRATION WORKING PARTY

- 7.1 Accounts to be Paid:**

Royal British Legion Poppy Appeal (Poppy Wreath)	£18.50
K Furness (PW duties w/e12.10.18-w/e9.11.18)	£416.00
- 7.2 Proposal to approve final costings for the purchase of two benches plus fixings:** This will be finalised at the next meeting of the Working Party.
- 7.3 Proposal to approve review and update of Parish Council fees:** Cllr Senior proposed an increase in rent for Potten End Allotments from £10 per annum to £25 per annum per 5 pole plot. This was agreed.

- 7.4 Proposal to approve costings to provide a dedicated water supply to Potten End Allotments:** Affinity Water had submitted a design and costings for a dedicated water supply to Potten End Allotments at a cost of £1,491.60. It was proposed by Cllr Burfot that this project be approved. This was seconded by Cllr Grimsdale and unanimously approved.

09/18/8 REPORT AND UPDATE FROM THE PLANNING WORKING PARTY

4/02783/18	Farm Cottage St Margarets Great Gaddesden	Enlargement of patio (on border to both PC's consulted)	PC no obj
4/02679/18	39 Water End Road	Enlargement of Roof Dormer and conversion Of existing detached garage to create habitable Space	PC no obj
4/02653/18	Frithsden House Frithsden Copse	Variation of approved plans	PC no obj
4/02650/18	Glenwood Browns Spring	Loft Conversion	PC no obj

09/18/9 REPORT AND UPDATE FROM THE TRAFFIC AND HIGHWAYS WORKING PARTY

- 9.1 Driveway between 1 Vicarage Road and 1a Vicarage Road:** Cllr Douris will investigate the painting of a white 'H' in front of these drives to alleviate the current problem of cars parking and blocking access.
- 9.2 SID:** Cllr Douris will confirm the ownership and maintenance programme for the SID opposite Olivers Close. Cllr Senior proposed that the Parish Council purchase a second SID from Hertfordshire County Council. The Clerk agreed to investigate a possible grant from the Police Commissioner. Cllr Douris will also submit costings for installing new SID in the existing socket.
- 9.3 Junction at the top of Gravel Path:** Cllr Douris confirmed that there were no current plans to make any changes or alterations to this junction.
- 9.4 Safe Route to School:** Cllr Douris confirmed that this route has now been designated as a safe route to school. Cllr Douris agreed to forward details of the criteria and basis for this decision.
- 9.5 Illuminated Give Way Sign:** Cllr Douris confirmed that the sign at the junction of The Common and The Green is a newly installed highly reflective sign and has never been illuminated.
- 9.6 Works to Hempstead Lane and The Common:** works are due to take place shortly and these roads will be closed for up to 2 days.

- 9.7 **Land in front of Martins:** The area that is paved outside the pub is private land and the grassed area on the right hand side of Martins is owned by the Parish Council.
- 9.8 **Fencing outside Martins Pond Public House:** Cllr Douris confirmed that the railings recently installed outside the pub will need to be removed as they have been placed outside of the kerbing.
- 9.9 **Water Pressure:** Cllr Grimsdale raised the issue of recent low water pressure within Potten End. Cllr Douris suggested that a letter be sent to Mike Penning MP in order to lobby Affinity Water to make suitable improvements.

09/18/10 TIME AND DATE OF NEXT MEETING

- 10.1 **Date of Next Meeting:** Thursday 13th December 2018 at 7.30pm.

There being no further business the meeting was closed at 9.20pm.

Signed.....

(Chairman)

Date.....