

NETTLEDEN WITH POTTEN END PARISH COUNCIL

**Meeting held on Thursday 20th September 2018
In the Church Rooms, Potten End at 7.30pm**

MINUTES

Present: Cllr Burfot, Cllr Grimsdale, Cllr Senior, Cllr Spanswick, Cllr Westenholz-Smith, Cllr Wright
Clerk: Katrina Bond
Also Present: Parish Warden Kevin Furness and 8 members of the public.

07/18/1 PROPOSAL TO FILL THE CURRENT VACANCY ON THE PARISH COUNCIL WITH THE CO-OPTION OF MR SIMON NELSON

Cllr Burfot proposed that Mr Simon Nelson be co-opted onto the Parish Council. Was agreed unanimously. Mr Nelson signed a Declaration of Acceptance and agreed to abide by the adopted Code of Conduct and took his place at the table as a Parish Councillor.

07/18/2 APOLOGIES FOR ABSENCE

There were no apologies for absence received.

07/18/3 DECLARATIONS OF INTEREST

There were no declarations of interest made.

07/18/4 MINUTES OF THE LAST MEETING (19th July 2018)

- 4.1** The minutes were then taken as read and signed by the Chairman as being a true record.

07/18/5 PUBLIC PARTICIPATION

- 5.1 Handrail on Browns Spring Footpath:** A resident requested that the Parish Warden inspects the growth along the recently installed handrail leading down to the Old Green from Browns Spring.
- 5.2 Grass Verge in Browns Spring:** A resident complained that officials from the Water Board have driven over a verge on the left hand side of Browns Spring just before the bend.
- 5.3 Election Process:** A resident questioned why the new Councillor was co-opted rather than being elected. The Clerk explained the process of filling a vacancy and confirmed that two of the current Councillors had been elected with the others co-opted.

- 5.4 **WW1:** A resident asked what steps were being taken to commemorate 100 years since the WWI Armistice. The resident proposed that the Parish Council consider purchasing a silhouette of a WWI soldier. Cllr Douris agreed to forward the Clerk details from Little Gaddesden Parish Council as they had already purchased a silhouette.
- 5.5 **Cllr Douris** raised the issue of bins that had been left behind after the printers had vacated their offices on Water End Road. Cllr Douris had successfully arranged to have these removed.
- 5.6 **The Common:** It was questioned whether the new painted lines along The Common were centrally painted. Cllr Douris confirmed that remedial work was required and the centre line would be repainted and an edging line removed.

07/18/6 REPORTS

- 6.1 **Police Report:** No report had been received.
- 6.2 **National Trust Report:** Mrs Stephanie Bramham gave a short report on proposed parking improvements on the Ashridge Estate and the difficulties involved.
- 6.2 **Parish Warden Report:** The Warden reported that numerous books have been fly-tipped around the Parish. Some satanic paraphernalia had also been found in Little Heath Lane. It had also been reported that a large number of conifers had been dumped near the Water Tower. The Warden also removed a fallen tree bough with the kind assistance of Cllr Spanswick.

07/18/7 REPORT AND UPDATE ON THE PROPOSAL TO INSTALL A TELECOMMUNICATIONS MAST ON THE POTTEN END PLAYING FIELD

Cllr Westenholz-Smith gave a detailed report on the current situation concerning this proposal. It was highlighted that little progress had been made over the past few weeks although Shared Access had submitted a planning application to Dacorum Borough Council.

07/18/8 REPORT AND UPDATE FROM THE OPEN SPACES AND LEISURE WORKING PARTY

- 8.1 **Village Pond:** It was noted that the water levels in the Pond were very low and concern was raised for the health of the fish. The Clerk agreed to contact Clearwater Ponds for further advice but it was hoped that expected wet weather would improve matters.

07/18/9 REPORT AND UPDATE FROM THE FINANCE AND ADMINISTRATION WORKING PARTY

9.1 Accounts to be Paid:	
Affinity Water	£857.38
DCVS (Clerk’s Salary & payroll fees – Aug 18)	£725.26
DCVS (Clerk’s Salary & payroll fees – Sept18)	£725.26
SA Law (Legal advice re: telecoms mast)	£492.00
K Furness (Warden’s fees w/e20.7.18-w.e7.9.18)	£832.00

K Bond (Stationery and Printer Ink)

£57.24

9.2 Annual Audit: The Clerk reported that the conclusion of the Annual Audit had not yet been received by the external auditors, PK Littlejohn, with a deadline of 30th September.

07/18/10 REPORT AND UPDATE FROM THE PLANNING WORKING PARTY

4/01042/18	8 The Back	2 st rear ext (amended plans)
4/01881/18	34 Hempstead Lane	2st side and rear extension. Double Garage to replace existing single garage
4/01946/18	4 Hempstead Lane	Construction of car port in front garden
4/01951/18	4 Hempstead Lane	Replace existing conservatory with single Storey rear extension
4/01433/18	Red Cottage Little Heath Lane	Variation of approved plans
4/01948/18	Queenswood Frithsden Lane	Construction of powder coated aluminium lean to glasshouse to replace rotten wooden Structure
4/01267/18	Gutteridge Farm Ivy House Lane	Variation of approved plans to convert existing buildings to 3 x residential units
4/02083/18	Playing Field Homefield	Construction of 17.5m monopole to support 3 x telecommunications antennae
4/02037/18	Primrose Cottage Little Heath Lane	Demolish existing shed. Conversion of existing garage to summer house with rear and side single Storey extension
4/02126/18	Frithsden Vineyard	Removal of Condition 2 – agricultural occupancy Attached to planning application 4/0737/88 - Detached dwelling
4/02220/18	49 Hempstead Lane	Construction of outbuilding – for info only

07/18/11 REPORT AND UPDATE FROM THE TRAFFIC AND HIGHWAYS WORKING PARTY

11.1 Martins Pond Pub: Repairs to the drainage system outside this building has been successfully completed.

11.2 Hempstead Lane: A borehole has been successfully replaced where flooding has regularly taken place.

- 11.3 **The Common:** Cllr Wright proposed that the speed limit along The Common should be reduced to 30mph. Cllr Douris explained that he had already submitted an informal proposal in an attempt to make this a 30mph or 40mph zone along the whole stretch of road.
- 11.4 **Footpath at School Gardens:** Two objections have been received. The Parish Council agreed that this footpath should proceed despite the objections. Cllr Douris had instructed officers to proceed with moving the BT telegraph pole so that completion works could take place.
- 11.5 **Hempstead Lane:** Sunken drainholes had been replaced and the surface of the road is due to be repaired during the latter part of 2019.
- 11.6 **Speed Camera on Water End Road:** Cllr Wright proposed that the Speed Camera be moved back to Hempstead Lane. Cllr Douris agreed to look into have this camera moved.
- 11.7 **Proposal to approve maintenance works to the layby on the Village Green:** It was resolved that this item be moved to Part II of the meeting in view of the financial nature of the items to be discussed.
- 11.8 **School Crossroad Monitor:** Cllr Douris had circulated data received from this monitor and this will be reviewed by the Working Party. The new 'give way' sign at this junction will be installed during the October Half Term. The hedge on this junction is in need of cutting back to make the junction safer and this will also be considered by the Working Party.

07/18/12 TIME AND DATE OF NEXT MEETING

- 12.1 **Date of Next Meeting:** Thursday 18th October 2018 at 7.30pm.

Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 it is resolved that , because of the confidential nature of the business to be transacted, the public and press leave the meeting during consideration of the Proposal to approve maintenance works to the layby on the Village Green.

After considering three submitted tenders, it was agreed that the contract would be awarded to Charles Webb at a cost of £3,980 plus VAT. The Clerk would submit an application for a grant towards the cost of this re-surfacing from the Locality Budget of Cllr Douris.

There being no further business the meeting was closed at 8.50pm.

Signed.....

(Chairman)

Date.....