

**NETTLEDEN WITH POTTEN END PARISH COUNCIL**

**Meeting held on Thursday 19<sup>th</sup> July 2018  
In the Church Rooms, Potten End at 7.30pm**

**MINUTES**

**Present:** Cllr Burfot, Cllr Grimsdale, Cllr Senior, Cllr Westenholz-Smith

Clerk: Katrina Bond

Also Present: Parish Warden Kevin Furness and 10 members of the public.

**06/18/1 APOLOGIES FOR ABSENCE**

- 1.1 Apologies were received from Cllr Spanswick and Cllr Wright who were both on holiday.
- 1.2 Apologies were received from Cllr Douris who anticipated arriving late for the meeting.

**06/18/2 DECLARATIONS OF INTEREST**

- 2.1 There were no declarations of interest made.

**06/18/3 MINUTES OF THE LAST MEETING (14<sup>th</sup> June 2018)**

- 3.1 The minutes were then taken as read and signed by the Chairman as being a true record.

**06/18/4 PUBLIC PARTICIPATION**

- 4.1 **Village Shop:** The owner of the Village Shop gave a brief update on his future plans and offered to answer questions from members of the public.
- 4.2 **Little Heath Lane:** Residents sought advice to prevent commercial vehicles coming up Little Heath Lane. These concerns will be passed to Cllr Douris for his comments.
- 4.3 **40mph Zone:** A resident questioned the Highways criteria that persuaded the Parish Council not to pursue a parish wide 40mph zone. Cllr Douris will be asked to provide an explanation of the criteria behind this decision.
- 4.4 **List of Assets of Community Value:** Questions were raised as to the original process of registering four properties in the Parish and also on the current position regarding the registration whereby just two properties were accepted onto the list as Assets of Community Value. Cllr Burfot confirmed that the Parish Council would not be appealing this decision at this stage of the process.

**06/18/5            REPORTS**

- 5.1    Police Report:** No report had been received.
- 5.2    National Trust Report:** Mrs Bramham gave an interesting report on a meeting she had attended with the National Trust which included draft proposals for a new car park and visitor centre.
- 5.2    Parish Warden Report:** The warden had received a complaint about overgrown hedges around the school. Cllr Senior reported that hedges should not be cut between March and beginning of August. The sign behind the football goal had been removed and replaced by the Warden. The Warden reported despite recent road closures there was still a large amount of litter. The hedge had been cut back on the Playing Field but the Cricket Club has asked for a further cut to take place later in the season. Hedge cutting has also commenced on the Burial Ground.

**06/18/6            REPORT AND UPDATE ON THE PROPOSAL TO INSTALL A TELECOMMUNICATIONS MAST ON THE POTTEN END PLAYING FIELD**

Cllr Westenholz-Smith gave a detailed report on the current situation concerning this proposal. It was highlighted that little progress had been made over the past few weeks. A report had been received confirming that an option to involve mast sharing would not be possible. A meeting has been arranged to discuss the legal position with Herts County Council on 30<sup>th</sup> July 2018.

**06/18/7            REPORT AND UPDATE FROM THE OPEN SPACES AND LEISURE WORKING PARTY**

- 7.1    Proposal to approve clearance works to the conservation area of the Village Green:** Cllr Burfot had obtained one quote for these works and will obtain further quotes in time for the next meeting in September.
- 7.2    Burial Ground:** Pansies planted on one grave have now been removed.
- 7.3    Affinity Water:** Affinity Water have requested a detailed plan of new supply proposals. The Clerk is to request assistance in order to complete this plan.
- 7.4    Benches:** Quotes to purchase two new benches will be presented at the next meeting..
- 7.5    Allotments:** The Working Party will consider new tenancy agreement terms and conditions regarding strimming and bonfire regulations.
- 7.6    RoSPA Report:** A new report has been circulated to the Working Party for their consideration. All points raised contained a low risk.

**06/18/8            REPORT AND UPDATE FROM THE FINANCE AND ADMINISTRATION WORKING PARTY**

**8.1    Accounts to be Paid:**

The Chiltern Society (donation for works to the Old Green)	£50.00
K Furness (PW duties w/e22.6.18-w/e13.7.18)	£416.00
Came and Co (Annual Insurance Premium)	£1,006.47
Mend-a-Main (water leak repairs on the allotments)	£450.00
K Bond (Land Registry Search fees)	£77.82

DCVS (Clerk's Salary & Payroll fees – March 2018)	£751.26
DCVS (Clerk's Salary & Payroll fees – June 2018)	£711.90
DCVS (Clerk's Salary & Payroll fees – July 2018)	£770.73

**06/18/9 REPORT AND UPDATE FROM THE PLANNING WORKING PARTY**

4/01496/18	Woodland Works Water End Road	Retention of 4 x storage containers 3 x additional storage containers	<b>PC obj</b>
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**CLLr Grimsdale requested the Clerk to register him for an opportunity to speak at the Development Control Meeting on this Planning Application.**

4/01538/18	8a The Green	Ground floor side extension	<b>PC no obj</b>
4/01621/18	Fir View Water End Road	remove existing roof & 1 <sup>st</sup> floor accommodation and replace with new 1 <sup>st</sup> floor and construction of Single storey rear extension	<b>PC no obj</b>
4/01573/18	Winchwicks Frithsden Copse	Demolish existing dwelling and construct 2 storey house with detached car port/store	<b>PC no obj</b>
4/01561/18	October Cottage	Replace windows at rear, existing cladding and Remove internal wall	<b>PC no obj</b>
4/01769/18	48 Hempstead Lane	Demolish existing conservatory, proposed rear Extension, alterations to roof, dormer to rear Elevation and front porch	<b>PC no obj</b>
4/01790/18	Southside The Green	Loft conversion and construction of detached garage	<b>PC no obj</b>
4/01772/18	Pine Lodge The Hamlet	Single storey rear extension, replace roof finish replace windows, doors and internal alterations	<b>PC no obj</b>

**05/18/10 REPORT AND UPDATE FROM THE TRAFFIC AND HIGHWAYS WORKING PARTY**

- 10.1 Proposal to approve maintenance works to the layby on the Village Green:** CLLr Burfot had obtained one quote for these works and will obtain further quotes in time for the next meeting in September.

**06/18/11 TIME AND DATE OF NEXT MEETING**

- 11.1 Date of Next Meeting:** Thursday 20<sup>th</sup> September 2018 at 7.30pm.

There being no further business the meeting was closed at 8.20pm.

Signed.....

(Chairman)

Date.....