

NETTLEDEN WITH POTTEN END PARISH COUNCIL

**Meeting held on Thursday 15th February 2018
In the Church Rooms, Potten End at 7.30pm**

MINUTES

Present: Cllr Burfot, Cllr Durrant, Cllr Grimsdale, Cllr Senior, Cllr Spanswick,
Cllr Wright

Clerk: Katrina Bond

Also Present: Cllr Terry Douris and 7 members of the public.

02/18/1 APOLOGIES FOR ABSENCE

- 1.1 Apologies were received from Cllr Gurney and Parish Warden Kevin Furness.

02/18/2 DECLARATIONS OF INTEREST

- 2.1 Cllr Burfot declared a personal interest in Part II Agenda Item: Proposal to approve the Grass Cutting Contract for 2018-2020 as an interested contractor.
2.2 Cllr Burfot declared a personal and pecuniary interest in Agenda Item 7a: Accounts to be Paid as he had submitted an invoice.

02/18/3 MINUTES OF THE LAST MEETING (18th January 2018)

The minutes were taken as read and signed by the Chairman as being a true record.

02/18/4 PUBLIC PARTICIPATION

- 4.1 **Old Green:** Thanks were given for the recent works undertaken on the Old Green. It was also reported that some remedial works were required on the new handrail. Cllr Burfot agreed to investigate.
4.2 **Liquid Amber Tree:** Thanks were given on behalf of Mr Ford for the planting of the new tree. It was confirmed that a tree guard will also be installed.
4.3 **Telecommunications Mast:** Questions were raised about the progress of this matter. After a brief discussion, it was reported that the matter would be debated in greater depth during the meeting.

02/18/5 REPORTS

- 5.1 **Police Report:** The Clerk read out an emailed report stating there were no reported crimes during the month of January 2018.

- 5.2 Parish Warden Report:** The Clerk read out a report of works undertaken by the Warden in his absence.

02/18/6 REPORT AND UPDATE FROM THE OPEN SPACES WORKING PARTY

- 6.1 Potten End Football Club:** The pitch has become waterlogged. The football club has updated the Parish Council on dates that they had played and had tried to give the land a rest and a chance to recover. The Youth Team were reported to be enjoying playing at this venue.
- 6.2 Old Green:** Barry Watson from the Conservation Volunteers has asked for a specific project for his team to carry out. The Clerk agreed to organise a site visit.
- 6.3 Allotment Constitution:** The Working Party is still to review the terms and conditions.
- 6.4 Liquid Amber Tree:** This has been planted. Cllr Burfot as agreed to re-use the tree guard from the True Service Tree to protect the sapling.
- 6.5 Proposal to approve an informal consultation to consider the installation of a telecommunications mast on the Playing Field in Potten End:** It was unanimously agreed to carry out an informal consultation to obtain the views of the Parish.

02/18/7 REPORT AND UPDATE FROM THE FINANCE AND ADMINISTRATION WORKING PARTY

7.1 Accounts to be Paid:	
SLCC (Annual Membership)	£115.00
Potten End Cricket Club (donation towards safety netting)	£400.00
Bluefin Insurance (Allotment Insurance Policy)	£78.64
D C Garden Services (memorial tree, BG gate post)	£289.68
K Furness (PW duties w/e5.1.18-w/e26.1.18)	£416.00
Affinity Water (22.7.17-24.1.18)	£1,931.94
DCVS (Clerk's Salary & Payroll charges – Feb18)	£715.26
Affinity Water (application fee for new water supply)	£248.40

02/18/8 REPORT AND UPDATE FROM THE PLANNING WORKING PARTY

4/00327/18	April Cottage Water End Road	2 storey & single storey rear ext	PC no obj
4/00349/18	Valeside Browns Spring	1 st floor rear extension to existing accommodation to provide an extra Bedroom	PC no obj
4/00384/18	14 The Back	Works to Trees	PC no obj
4/00331/18	8 The Back	Single storey rear extension (amended from 2st scheme)	PC no obj

4/00112/18 Orchard End Single & 2st extension, porch PC no obj
Vicarage Road re-model of roof to include balconies

- 8.1 Housing Strategy Consultation:** Cllr Grimsdale highlighted a draft response to this consultation. The Clerk will circulate this draft response to all Councillors for their comments before forwarding a response to Dacorum Borough Council.

02/18/9 REPORT AND UPDATE FROM THE TRAFFIC AND HIGHWAYS WORKING PARTY

- 9.1 Crossroads at the Centre of the Village:** A meeting was held with representatives of Herts Highways, Cllr Douris and Parish Councillors. The white lines have been re-painted at this junction and an over-hanging bush at the Church wall has been cut to improve sight lines. Cllr Douris felt that the hedge on the corner of Water End Road and The Green is inhibiting sight lines. The Parish Council will ask the householder if he will cut the hedge back significantly
- 9.2 Surface of Hempstead Lane:** These works have been scheduled.
- 9.3 Fllooding at Martins Pond:** These works have been scheduled.
- 9.4 Flooding at Hempstead Lane:** A new borehole in this area will be scheduled.
- 9.5 DriveSafe Scheme:** This scheme will be highlighted on the website to see if any parishioners were interested in assisting.
- 9.6 School Gardens:** Fairly soon there will be holes drilled in the verge to assess the condition of the land.
- 9.7 Proposal to consider the implementation of a 40mph speed restriction in the Parish:** It was agreed that the Parish Council would not pursue this proposal after discussions with Highways Officers.
- 9.8 Proposal to provide match funding to enable a speed and volume survey to be undertaken at the centre of Potten End:** A speed and volume survey will be commissioned with Herts Highways and the Parish Council sharing the cost of £400. It was agreed that the Parish Council would commission and pay for the survey. Cllr Douris would then reimburse the Parish Council for his share of the costs.

02/18/10 TIME AND DATE OF NEXT MEETING

THURSDAY 15th March 2018 Commencing at 7.30pm
Annual Parish Meeting

There being no further business the meeting was closed at 8.40pm.

Signed.....

(Chairman)

Date.....