

NETTLEDEN WITH POTTEN END PARISH COUNCIL

**Meeting held on Thursday 21st September 2017
In the Church Rooms, Potten End at 7.30pm**

MINUTES

Present: Cllr Burfot, Cllr Grimsdale, Cllr Gurney, Cllr Mitchell, Cllr Senior, Cllr Spanswick,
Cllr Wright

Clerk: Katrina Bond

Also Present: Cllr Terry Douris, Parish Warden Kevin Furness and 17 members of
the public.

07/17/1 APOLOGIES FOR ABSENCE

Apologies were received from Cllr Durrant.

07/17/2 DECLARATIONS OF INTEREST

- 2.1 Cllr Burfot** declared a pecuniary interest in Agenda Item 7a: Approval of Accounts to be Paid as an interested contractor.

07/17/3 MINUTES OF THE LAST MEETING (20th July 2017)

The minutes were taken as read and signed by the Chairman as being a true record.

07/17/4 PUBLIC PARTICIPATION

- 4.1 Telecommunications Mast:** Cllr Burfot addressed the meeting and after several questions it was agreed that a public meeting to discuss the proposal would be arranged after the drop in session and before any decision is made.
- 4.2 Football Goal:** It was questioned whether the recent RoSPA report confirmed that the football goal was situated in the only suitable position. This was confirmed and it will be investigated whether a copy of this report could be placed on the website.
- 4.3 Handrail on the Old Green:** One resident thanked the Parish Council for installing the handrail. A neighbouring resident expressed his concerns regarding the location of the handrail and stated that some bolts had become loose. The Warden agreed to look at the handrail and see if some repairs were required.

07/17/5 REPORTS

- 5.1 Police Report:** No report had been received. Cllr Burfot reported that two road accidents had occurred at the crossroads at the Village Green. The Traffic and Highways Working Party will review this junction to see if any safety measures could be undertaken.
- 5.2 Parish Warden Report:** The abandoned car at the Water Tower has now been removed.

07/17/6 REPORT AND UPDATE FROM THE OPEN SPACES WORKING PARTY

- 1. Browns Spring Footpath:** The gate leading to this path from Browns Spring has now been removed.
- 2. Football Teams:** The two teams have been sent their invoices and contracts and payment is awaited.
- 3. Grass Cutting Contract:** Once this season is over the contract will be up for renewal. The current contract has been forwarded to all Councillors and any improvements, amendments and recommendations will be considered before tenders are invited in time for the new season commencing in March.
- 4. Hedges in Water End Road:** Letters asking for overgrown hedges to be cut will be sent to properties.
- 5. Rubbish on the Old Green:** Fly tipping on the Old Green remains. A reminder letter will be sent to the offending household to remove this rubbish.
- 6. Old Green Maintenance:** A site visit with the Conservation Group has been requested. Updated maintenance requirements will be added to the new Grass Cutting Contract.
- 7. Handrail on the Old Green:** Correspondence has been received from Mr Collyer regarding the installation of the handrail. The Warden has agreed to look at the handrail to see if any remedial works are required.
- 8. Proposal to remove the junior football goal and related fencing from the Spencer Holland Recreation Ground:** A show of hands was taken. Councillors unanimously voted against this proposal.
- 9. Proposal to grant retrospective permission for the Potten End Gardening Club to place a banner on the Village Green:** This is a formality as the event took place on 16th September. This was approved.
- 10. Proposal to approve maintenance works to Village Pond:** Proposals have been submitted for maintenance to clear and cut back growth on the pond. These works have been submitted as part of the agreed annual budget. This was approved.

07/17/7 REPORT AND UPDATE FROM THE FINANCE AND ADMINISTRATION WORKING PARTY

7.1 Approval of Accounts to be Paid:	
Ernest Newhouse (Internal Audit)	£250.00
Affinity Water	£781.44
K Furness (PW duties w/e14.7.17-w/e4.8.17)	£416.00
K Furness (PW duties w/e11/8/17-w/e1.9.17)	£416.00

DCVS (Clerk's Salary & Payroll Fees – Aug17)	£710.82
DCVS (Clerk's Salary & Payroll Fees – Sept17)	£715.26
D C Garden Svs (installation of handrail on Old Green)	£310.68
Potten End Village Hall (annual bus shelter rent)	£250.00
BT (Clerk's telephone – paid by DD)	£85.57

7.2 Potten End Scouts: A 5 year Agreement for Lease that was signed on 21st September 2012 to enable the Potten End Scout Group to build a new hut on the Playing Field has now expired. It is understood that the Scouts may be entering into a new lease with the Village Hall.

07/17/8 REPORT AND UPDATE FROM THE PLANNING WORKING PARTY

4/02110/17	Pond Cottage The Green	2st side ext and detached garage	no obj
4/01897/17	34 Hempstead Lane	2st side, front & rear extension. New front entrance & double garage To replace existing garage	no obj
4/01953/17	24 Hempstead Lane	Variation on conditions to approved Plans	no obj
4/02114/17	Frithsden Cottage Frithsden Lane	Works to Trees	no obj
4/02074/17	12 The Front	Fell T1 Rowan Tree, works to T2 Cherry Tree and T3 Pear Tree	no obj
4/01965/17	Woodland Works Water End Road	Retention of 4 storage containers and 3 additional storage containers (use class B8)	tbc
4/01962/17	Frithsden House	Installation of Entrance Gates	no obj
4/02262/17	Pheasant Lodge The Common	Replacement single storey Side extension	no obj
4/02153/17	Brickwall Cottage Frithsden Gardens	Menage for training horses	no obj

07/17/9 REPORT AND UPDATE FROM THE TRAFFIC AND HIGHWAYS WORKING PARTY

- 9.1 SID:** Thanks were given to Cllr Douris for funding the re-siting of the Speed Indicator Device to Water End Road and facing traffic entering the Village.
- 9.2 Potholes:** Cllr Douris has placed repairs to the potholes onto Ringway's work schedule. No date for completion has been set.
- 9.3 20mph Zone around the School:** This safety measure was included in conditions of Herts County Council when expanding Potten End School. It was felt that safety measures should be installed to prevent the regular accidents on this crossroads.
- 9.4 Parking Bays on the Village Green:** Residents around the Village Green have now received consultation papers.

07/17/10 TIME AND DATE OF NEXT MEETING

THURSDAY 19 th OCTOBER	Commencing at 7.30pm
THURSDAY 16th NOVEMBER	Commencing at 7.30pm
THURSDAY 14th DECEMBER	Commencing at 7.30pm

There being no further business the meeting was closed at 8.30pm.

Signed.....

(Chairman)

Date.....