

NETTLEDEN WITH POTTEN END PARISH COUNCIL

**Meeting held on Thursday 15th June 2017
In the Church Rooms, Potten End at 7.30pm**

MINUTES

Present: Cllr Burfot, Cllr Durrant, Cllr Grimsdale, Cllr Mitchell, Cllr Senior, Cllr Spanswick,
Cllr Wright

Clerk: Katrina Bond

Also Present: Cllr Terry Douris, Parish Warden Kevin Furness and 7 members of the public.

05/17/1 APOLOGIES FOR ABSENCE

Apologies were received from Cllr Gurney.

05/17/2 DECLARATIONS OF INTEREST

There were no declarations of interest made.

05/17/3 MINUTES OF THE LAST MEETING (18th May 2017)

The minutes were taken as read and signed by the Chairman as being a true record.

05/17/4 PUBLIC PARTICIPATION

- 4.1 Jill Bayley** asked when the handrail would be installed. Cllr Burfot confirmed that the installation had been agreed and would shortly be installed. There followed some discussion on the merits of installing the hand rail against a barrier on the path. It was agreed that this matter would be referred back to the Working Party.
- 4.2 Overgrown hedges on Water End Road:** Jill Bayley asked the Parish Council to chase Herts Highways to cut back hedges outside Greenfields and Latimer House.
- 4.3 Simon Barnard:** The new owners of Martins Pond Public House have placed advertising boards on the Village Green. It was agreed that they would be asked to remove them.
- 4.4 Colin Bayley** reported that two horses were riding the footpath on the Old Green. It was reported that a request had been sent to Clayton Rae at Dacorum Borough

Council asking whether the Parish Council would be granted permission to replace the barrier. It was agreed that the Working Party would consider the installation of signs stating that horses were not permitted.

- 4.5 September House:** The owner of September House requested permission to install a fence and gate on his drive. The resident agreed to provide copies of his deeds which will identify where the boundary lies.

05/17/5 REPORTS

- 5.1 Police Report:** No report had been received.
- 5.2 Parish Warden Report:** Fly tipping has been removed from Bulbeggars Lane with thanks given to Cllr Burfot for his assistance. Debris has also been removed from Horsehoe Pond. The Warden reported that the water butt on the burial ground required regular filling and that in the future his efforts would not be sufficient. He asked the Parish Council to consider investigating alternative water supplies. Cllr Mitchell agreed to ask the Church if they would need bunting for the upcoming Village Fete.

05/17/6 REPORT AND UPDATE FROM THE OPEN SPACES WORKING PARTY

- 6.1 Working Party Members:** Newly appointed members are Cllr Gurney, Cllr Spanswick, Cllr Burfot and Cllr Senior
- 6.2 Cricket Balls:** A resident requested an urgent remedy of sagging cricket netting as balls were coming over into his garden. A site visit took place with the Cricket Club and attempts to use a cherry picker to re-affix the netting are underway. A netting agent has attended the site and a report is awaited.
- 6.3 Telecommunications Equipment:** a request has been received to install equipment on the Playing Field. A site meeting is scheduled to take place.
- 6.4 Old Green Trees:** A resident had offered to keep trees trimmed at the bottom of his garden. The Working Party agreed that it will continue to maintain all trees on the Old Green.
- 6.5 Purchase of Security Camera:** No response had been received from PCSO Lee Clements concerning the legal requirements in installing this equipment. **ACTION:** Cllr Wright agreed to investigate a sign to be put up stating that cameras are in operation initially to see if that has a positive effect.
- 6.6 Allotments:** Representatives will be meeting with the Committee to resolve on-going matter of receipt of minutes and access to communal shed.
- 6.7 Kiln Path:** The Clerk will be supplied with an address of a property with an overgrown hedge that is obstructing the path.
- 6.8 Football Teams:** Two teams had applied to use the Playing Field for the next football season. Cllr Senior proposed that permission be given to both teams on condition that the U8's team use the School pitch and that parking is regularly marshalled. This was agreed.
- 6.9 Fish and Chip Van:** a request had been made for a van to come on a regular basis to Potten End. They would like to park on the Village Green or the Recreation Ground.

Cllr Burfot proposed that permission was not granted but the van would be welcomed on the Highway provided the correct permits had been obtained. This was agreed.

05/17/7 REPORT AND UPDATE FROM THE FINANCE AND ADMINISTRATION WORKING PARTY

- 7.1 Working Party Members:** Newly appointed members are Cllr Mitchell, Cllr Wright and Cllr Senior.
- 7.2 Approval of Accounts to be Paid:**
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|---|---------|
| DCVS (Clerk's Salary and Payroll Charges – Jun17) | £695.92 |
| K Furness (PW duties) | £416.00 |
- 7.3 Approval of Annual Accounts for Financial Year 2016/2017:** The accounts were approved.
- 7.4 Approval of Annual Governance Statement 2016/2017:** Cllr Mitchell read out the statements detailed on the Audit form and proposed that the Parish Council answer yes to all relevant questions. This was agreed and the Chairman signed the Audit form.
- 7.5 Approval of Accounting Statements 2016/2017:** This was approved and the Chairman signed the Audit form.

05/17/8 REPORT AND UPDATE FROM THE PLANNING WORKING PARTY

- 8.1 Working Party Members:** Newly appointed members are Cllr Grimsdale and Cllr Durrant.
- 8.2 MOT Testing Centre:** Cllr Grimsdale asked Cllr Douris to consider registering his objection to this planning application. Cllr Douris agreed and confirmed that he had taken notes from comments made by Councillors and Parishioners.
- 8.3 Red Cottage, Little Heath Lane:** An objection has been lodged against this planning application as it was considered intrusive and out of keeping with the lane.

4/01261/17	Farm Cottage	2st rear extension, new dormer and	No obj
4/01262/17	St Margarets Great Gaddesden	rooflight	
4/01165/17	Frithsden House Frithsden Copse	Variation of Condition 9 (landscaping)	No obj
4/01313/17	7 The Front	Single Storey rear extension (on next agenda)	

05/17/9 REPORT AND UPDATE FROM THE TRAFFIC AND HIGHWAYS WORKING PARTY

- 9.1 Working Party Members:** Newly appointed members are Cllr Wright and Cllr Durrant.
- 9.2 Parking Bays on the Village Green:** Herts County Council has now received the revised plans and consultation notices will shortly be posted.

- 9.3 **Flooding on Hempstead Lane:** A new scheme has been drawn up to drain the water into the pond. There is a shortage of funds to actually install this scheme and Cllr Douris agreed to investigate other possible funding opportunities.
- 9.4 **Proposal to approve the annual payment of £150 to relocate the SID:** Cllr Douris kindly agreed to pay the first £150 to move the SID from Hempstead Lane to Water End Road. The Parish Council would then be obliged to pay for all future costs of moving the SID. **ACTION:** It was agreed that the SID would be relocated but a request would be placed to have the SID facing cars entering the Village. Cllr Douris agreed to discuss this with Herts Highways and represent the views of the Parish Council. Cllr Durrant agreed to accompany Cllr Douris when making this representation.
- 9.5 **Missing Mahole Covers on the Nettleden Road:** some covers have been removed - possibly stolen - leaving holes in the road. The County Council have agreed to replace them

05/17/10 TIME AND DATE OF NEXT MEETING

THURSDAY 20th July 2017

Commencing at 7.30pm

There being no further business the meeting was closed at 8.55pm.

Signed.....

(Chairman)

Date.....