

NETTLEDEN WITH POTTEN END PARISH COUNCIL

**Meeting held on Thursday 20th July 2017
In the Church Rooms, Potten End at 7.30pm**

MINUTES

Present: Cllr Burfot, Cllr Durrant, Cllr Grimsdale, Cllr Mitchell, Cllr Senior, Cllr Spanswick, Cllr Wright

Clerk: Katrina Bond

Also Present: Cllr Terry Douris, Parish Warden Kevin Furness and 9 members of the public.

06/17/1 APOLOGIES FOR ABSENCE

There were no apologies for absence received.

06/17/2 DECLARATIONS OF INTEREST

There were no declarations of interest made.

06/17/3 MINUTES OF THE LAST MEETING (15th June 2017)

- 3.1 Minute 9.2** was amended to read 'Herts County Council has now received the revised plans and consultation notices will be posted'.

The minutes were then taken as read and signed by the Chairman as being a true record.

06/17/4 PUBLIC PARTICIPATION

- 4.1 Stephanie Bramham** reported on a meeting she had attended as a representative of the National Trust.
- 4.2 Stephanie Bramham** questioned the direction that the speed monitor will be facing when it is relocated to Water End Road.
- 4.3 Stephanie Bramham** reported that most of the overhanging hedges along Water End Road had been trimmed but one stretch remained and a local resident was trying to remedy the matter.

- 4.4 **Brian Franklin:** reported a broken bench at the bottom of The Front. The Parish Warden has agreed to carry out some repairs.
- 4.5 **MOT Centre:** Tracy Lewis reported that residents had attended the public meeting at DBC Planning Committee and were disappointed that Cllr Grimsdale had not been allowed to speak on behalf of the Parish Council.
- 4.6 **Footpath at Browns Spring:** A photograph had been forwarded to Clayton Rae at DBC showing that access to this path is overgrown and a barrier prevents walkers using the path.
- 4.7 **School Bus:** Tracy Lewis reported that Mike Penning MP had walked the path along The Common and agreed that the route is still dangerous.
- 4.8 **Path Clearance of the Old Green:** Colin Bayley asked about future maintenance plans to the Old Green. A Conservation Group will be approached to carry out works to the footpath. An application will also be drawn up with the Parish Paths Partnership. Two notices stating 'no horses' will also be installed at either end of the Old Green.

06/17/5 REPORTS

- 5.1 **Police Report:** The Clerk read out a written report detailing crimes committed over the month of June. The only reported crime was an assault on a horse.
- 5.2 **Parish Warden Report:** Hertfordshire Police have been made aware that a car has been parked for some time outside the Water Tower. Horse manure has been removed from the Village Green. There is a broken post at the burial ground but this was identified as belonging to the local farmer.

06/17/6 REPORT AND UPDATE FROM THE OPEN SPACES WORKING PARTY

- 6.1 **Handrail on the Old Green:** This matter had been referred back to the Working Party after a resident questioned why the handrail was not being installed on the left hand side of the steep drop. The Working Party agreed that the Parish Council should proceed with the installation of the handrail as previously approved. The matter of a second handrail/barrier on the left hand side of the path going down to the Old Green may be raised at a later date if Councillors feel it is necessary.
- 6.2 **Village Pond:** An initial report has been received from Clearwater Ponds and full details of works to the Pond will be agreed at the Parish Council meeting in September.
- 6.3 **Mast installation on the Playing Field:** Cllr Senior updated the meeting on an initial proposal to install a telecommunications mast on the Playing Field. A full Village consultation will be undertaken should the Parish Council decide to progress the matter further. **ACTION:** A representative from Shared Access will be invited to meet with the Parish Councillors and then to attend a public meeting in September.
- 6.4 **Scout Hut:** The Village Hall Trustees have awarded the Potten End Scouts a 30yr lease. The Parish Council had previously awarded the Scouts an Agreement for Lease to build a new hut on the Playing Field. This Agreement will come up for renewal in September.

- 6.5 **Allotments:** Cllr Spanswick has organised a meeting with the Allotment Committee on 26th July to discuss outstanding issues. Cllr Gurney will also be attending.
- 6.6 **Cricket Balls:** A report has been received from a netting agent and this has been forwarded to the Cricket Club for their consideration.
- 6.7 **Purchase of a Security Camera:** Signs have been ordered and will be installed on the burial ground

06/17/7 REPORT AND UPDATE FROM THE FINANCE AND ADMINISTRATION WORKING PARTY

- 7.1 **Approval of Accounts to be Paid:**

RoSPA (Annual Play Area Inspections incl. Risk Assessment for Goal)	£553.80
K Furness (PW duties w/e16.6.17-w/e7.7.17)	£416.00
Utopia Signs (PW Vehicle Magnetic Signs)	£48.00
Came and Company (Annual Insurance Policy)	£919.68
DCVS (Clerk's Salary & Payroll Charges – Jul17)	£710.82
K Bond (Expenses Jul17 – Stationery & Postage)	£27.49
- 7.2 **Cricket Club Lease:** The first draft has been forwarded to the Cricket Club for their comments.
- 7.3 **Bus Stop Lease:** The first draft has been forwarded to the Village Hall Trustees for their comments.
- 7.4 **Monthly figures:** These figures have been circulated to the Working Party for their approval and will be posted to the website.
- 7.5 **Cllr Training Sessions:** Cllr Durrant will be attending a training session on 6th September and Cllr Spanswick and Cllr Senior will be attending a training session on 7th December.
- 7.6 **Proposal to revise hire charges for the Playing Field Football Pitch:** The Working Party proposed raising the fees for the adult team from £180 to £250 per season and to charge the U8's £200 per season. This proposal was agreed after a show of hands with Cllr Gurney abstaining.

06/17/8 REPORT AND UPDATE FROM THE PLANNING WORKING PARTY

- 8.1 **MOT Testing Centre:** The Planning Committee granted this application. Cllr Grimsdale encouraged residents to monitor the situation with regard to congestion and noise.
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|------------|---|--|------------------|
| 4/01313/17 | 7 The Front | Single Storey rear extension | tba |
| 4/01407/17 | Frithsden House
Frithsden Copse | Proposed construction of an access | PC no obj |
| 4/01376/17 | Little Heath Great
Little Heath Lane | Repl. UPVC swimming pool enclosure with timber frame and slate roof building.
Rear 2st extension, window to front elevation
And alterations to existing porch. | PC no obj |

4/00856/17	The Red Cottage Little Heath Lane	Car Port to front driveway, 2st side extension, 1 st floor rear ext incl. raising roof height (amended plans)	PC no obj
4/01629/17	Mulberry Cottage Water End Road	Single Storey rear extension. Removal of 2 rear dormers and repl. With single large rear dormer	PC no obj
4/01640/17	40 Hempstead Lane	Loft Conversion with rear dormers	PC no obj
4/01691/17	Potten End Village Hall	Works to Tree	PC no obj

06/17/9 REPORT AND UPDATE FROM THE TRAFFIC AND HIGHWAYS WORKING PARTY

- 9.1 Parking Bays on the Village Green:** DEFRA are now consulting with residents in the next step to approving the new parking bays.
- 9.2 School Gardens Footpath:** A public meeting was organised by Cllr Douris for officers and residents to attend. Cllr Senior reported that two objections had been received from local residents. A proposal was made to install a dropped kerb and flashing lights at a point in Water End Road to encourage parents and students to cross.
ACTION: The Clerk will email Cllr Douris to request that the County Council overrule the objections of the residents and install the footpath as previously requested.
- 9.3 School Transport to Ashlyns School:** Cllr Douris has confirmed that a commercial bus has been organised which will have seats for those entitled to a free seat and for those who wish to pay for transport. Each student will be entitled to subsidised travel with a savercard. It was still felt by Councillors and members of the public that the free bus should not be removed and that the route to school was not safe for children to walk. **ACTION: Cllr Wright will again draft a letter to Herts County Council objecting to the removal of this school bus.**
- 9.4 Potholes on Hempstead Lane:** Cllr Grimsdale has supplied Cllr Wright with full details of all the remaining potholes. Cllr Wright will forward these to Highways who have agreed to the repairs but there is yet to be a date allocated.
- 9.5 Uneven paving outside Gemini Printers:** Evie Mead had a bad fall due to this uneven paving.
- 9.6 Flooding outside Martins Pond:** Cllr Douris confirmed that he had agreed to fund the drainage repairs together with Ringway.

06/17/10 TIME AND DATE OF NEXT MEETING

THURSDAY 21st SEPTEMBER	Commencing at 7.30pm
THURSDAY 19 th OCTOBER	Commencing at 7.30pm
THURSDAY 16th NOVEMBER	Commencing at 7.30pm
THURSDAY 14th DECEMBER	Commencing at 7.30pm

There being no further business the meeting was closed at 9.30pm.

Signed.....

(Chairman)

Date.....