

NETTLEDEN WITH POTTEN END PARISH COUNCIL

Meeting held on Thursday 8th December 2016

In the Church Rooms, Potten End at 7pm

MINUTES

Present: Cllr Bramham, Cllr Burfot, Cllr Cross, Cllr Grimsdale, Cllr Gurney, Cllr Mitchell, Cllr Spanswick, Cllr Wright

Clerk: Katrina Bond

Also Present: Ward Cllr Terry Douris, Parish Warden Kevin Furness and 10 members of the public.

10/16/1 APOLOGIES FOR ABSENCE

Apologies were received from PCSO Lee Clements.

10/16/2 DECLARATIONS OF INTEREST

2.1 There were no declarations of interest received.

10/16/3 MINUTES OF THE LAST MEETING (17th November 2016)

3.1 Cllr Bramham asked that the name of PC Katie Brayham be amended to PC Katie Braham.

The minutes were then taken as read and signed by the Chairman as being a true record.

10/16/4 REPORTS

4.1 Police Report: The Clerk read out an emailed report that had been submitted by PCSO Lee Clements. Two vehicle crimes were reported.

4.2 Parish Warden Report: The Warden gave a detailed report which included litter picking and leaf clearing. The Warden also had cut the hedge on the Burial Ground.

10/16/5 PUBLIC PARTICIPATION

- 5.1 Bins on the Village Green:** A resident felt that there was a need for an additional waste bin on the Village Green. Cllr Burfot explained that this was the responsibility of Dacorum Borough Council.
- 5.2 Outstanding Highways Issues:** A resident questioned whether Highways had given a date for the implementation of a 20mph zone. Cllr Douris confirmed that the Borough Council had taken out insurance against the restrictive covenants on the footpath opposite the School and this would hopefully resolve the matter and a new footpath installed.
- 5.3 Mr Thomas** explained his difficulties with obtaining planning permission for his property. Cllr Grimsdale reiterated the support of the Parish Council.
- 5.4 Paving in Water End Road:** A resident gave thanks for the new paving on Water End Road but questioned why this did not include the triangle at the top of The Front. It was explained that this was a decision made by Herts County Council.

10/16/6 REPORT AND UPDATE FROM THE OPEN SPACES WORKING PARTY

- 6.1 Proposal to approve the removal of the 5-a-side goal, together with protective netting and fencing, on the Spencer Holland Recreation Ground:** Due to on-going proceedings, this matter will be placed on the next agenda.

10/16/7 REPORT AND UPDATE FROM THE FINANCE AND ADMINISTRATION WORKING PARTY

7.1 Approval of Accounts to be Paid:

Kevin Furness (VW duties)	£428.27
TDP Furnishing (Eco bench outside Village Shop)	£378.00
Village Hall Rental (back payment of rent for bus shelter)	£60.00
Peter Humphrey (painting of the Potten End sign)	£50.00
DCVS (Clerk's Salary & Payroll Charges – Nov16)	£704.06

- 7.2 Proposal to consider an annual financial contribution to the Village Hall:** It was agreed to pay a sum of £750 to the Village Hall towards the continuing offer of a discount to Parish residents using the facility. This payment would also reflect the increased rental for the bus shelter land from £10 per annum to £250 per annum making a total annual payment of £1000. This would be treated as a one-off payment but would be considered annually if there is a request from the Village Hall.
- 7.4 Presentation of Draft Financial Budget:** The Working Party had circulated their draft budget to all Councillors. Cllr Douris confirmed the financial contribution that will be received from Dacorum Borough Council for the next financial year. No increase in the annual precept was proposed.

09/16/6 REPORT AND UPDATE FROM THE HIGHWAYS WORKING PARTY

- 6.1 **Parking Bays on the Village Green:** A progress report is still awaited from Herts County Council.
- 6.4 **SID:** The socket and SID have been successfully installed on Hempstead Lane.
- 6.5 **Adoption of land for School Footpath:** Cllr Douris had already updated the meeting on the progress of this matter
- 6.6 **40mph zone:** This matter will be discussed at the next meeting of the Highways Working Party.
- 6.8 **Footpath along Water End Road from Hollybush Close: ACTION: Letters will be sent to householders explaining that Herts Highways will be notified of the encroachment to the footpath from their hedges and that they may be charged for any remedial action.**
- 6.10 **Fingerpost sign at the bottom of Potten End Hill:** This sign has been knocked down and not replaced. **ACTION: Cllr Douris again confirmed that he had received a positive response for the replacement of this sign and would forward the email to the Clerk**

09/16/9 REPORT AND UPDATE FROM THE PLANNING WORKING PARTY

4/03184/16 Manor Cottage Single Storey Rear Extension
Nettleden Road

- 9.1 **Cllr Grimsdale** agreed to investigate the possibility of IT equipment to facilitate the digitalisation of the Planning Department when no further paper copies of plans would be produced.

010/16/10 TIME AND DATE OF NEXT MEETING

THURSDAY 19th JANUARY 2017 Commencing at 7.30pm

There being no further business the meeting was closed at 8pm.

Signed.....

(Chairman)

Date.....